



THE WEST COAST
REGIONAL COUNCIL

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**AGENDA AND SUPPORTING PAPERS
FOR COUNCIL'S APRIL MEETINGS**

**TO BE HELD IN THE OFFICES OF THE WEST COAST REGIONAL COUNCIL
388 MAIN SOUTH ROAD, GREYMOUTH**

TUESDAY, 9 APRIL 2019

The programme for the day is:

10.30 a.m:

Resource Management Committee Meeting

On completion of RMC Meeting:

Council Meeting

RESOURCE MANAGEMENT COMMITTEE

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that a meeting of the **RESOURCE MANAGEMENT COMMITTEE** will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Paroa, Greymouth on **Tuesday, 9 April 2019**

N. CLEMENTSON
CHAIRPERSON

M. MEEHAN
Chief Executive Officer

<u>AGENDA NUMBERS</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
1.		APOLOGIES
2.	1 – 3	MINUTES 2.1 Confirmation of Minutes of Resource Management Committee Meeting – 12 March 2019
3.		PRESENTATION
4.		CHAIRMAN’S REPORT
5.		REPORTS
		5.1 Planning and Operations Group
	4 – 9	5.1.1 Planning Report
	10	5.1.2 GNS Geothermal Report
	11	5.1.3 Contract Recreation Water Quality Sampling Update
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		6.0 GENERAL BUSINESS

THE WEST COAST REGIONAL COUNCIL**MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE
HELD ON 12 MARCH 2019, AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,
388 MAIN SOUTH ROAD, GREYMOOUTH, COMMENCING AT 10.32 A.M.****PRESENT:**

N. Clementson (Chairman), A. Robb, T. Archer, P. Ewen, P. McDonnell, A. Birchfield, S. Challenger (arrived 10.35), J. Douglas

IN ATTENDANCE:

M. Meehan (Chief Executive), R. Mallinson (Corporate Services Manager), H. McKay (Consents & Compliance Manager), R. Beal (Operations Director), N. Costley (Strategy & Communications Manager), T. Jellyman (Minutes Clerk), The Media.

1. APOLOGIES

Moved (Clementson / Archer) *That the apology from F. Tumahai be received.*

Carried

2. MINUTES

Moved (Archer / McDonnell) *that the minutes of the previous Resource Management Committee meeting dated 12 February 2019, be confirmed as correct, with the amendment requested by Cr Ewen.*

Carried

Matters Arising

Cr Ewen requested an amendment to page 3 of the minutes in relation to the last sentence of the compliance report as he feels the context of his question is not included. Cr Ewen stated that the bonds should be reassessed due to increased areas of mining as this has not been happening in the past and this is a statutory requirement. M. Meehan asked Cr Ewen if he is saying the Council has not reviewed bonds. Cr Ewen stated that there have been cases where people have worked outside their consented area. M. Meehan advised that this potentially triggers enforcement action and a review of the bond. Cr Ewen stated that he has not seen any evidence of this and that if a bonded mining area has an increase in the legal area, whether by legal licencing process or through operator error, the bond on an increased area should accordingly be increased to cover the potential that would become a ratepayer liability, should the licence holder go under. It is a mandatory requirement to have a bond adequate for the rehabilitation of an area worked. Council is responsible for this. H. McKay stated there are two parts to this process, one is when someone applies for a variation to their consent to increase their area and Council can then increase bonds but if they are have worked outside a consented area and Council is going through an enforcement pathway then this is a different avenue.

3. PRESENTATION

There was no presentation.

4. CHAIRMAN'S REPORT

There was no Chairman's report.

M. Meehan advised that representatives from the Franz Josef rating district committee are here but have not requested speaking rights. Cr Robb advised that he has spoken to them and after the report on Franz Josef has been discussed he will put this matter to Councillors to ascertain whether or not they can address the meeting.

5. REPORTS

5.1 PLANNING AND OPERATIONS GROUP

5.1.1 PLANNING REPORT

M. Meehan advised that H. Mills and N. Costley are attending the Regional Policy Statement mediation today. He stated that the RPS mediation is expected to take three days.

M. Meehan reported that work continues to progress well with Grey Freshwater Management Unit Group. Buller and Hokitika FMU Groups are also getting underway.

M. Meehan advised that additional security for the Mokihinui and Te Kuha flood warning sites is being considered following the theft of flood warning equipment.

M. Meehan answered questions from Councillors.

Moved (Ewen / Birchfield) *That this report be received.*

Carried

5.1.2 CONTACT RECREATION WATER QUALITY SAMPLING UPDATE

M. Meehan spoke to this report. He stated that overall it has been a good summer for this programme with pleasing results from the five sites that staff are doing extra monitoring in. These sites are two in Buller, Nelson Creek, Grey River and Lake Brunner. M. Meehan advised that the results for Lake Brunner are showing very low risk.

Moved (Challenger / Archer) *That the report is received.*

Carried

5.1.3 VARIATION 5 TO THE WEST COAST REGIONAL LAND TRANSPORT PLAN 2015 – 21

M. Meehan spoke to this report and advised that there are no funding implications for Council.

Moved (Archer / Robb)

1. *That Council approves the variation to the Regional Land Transport Plan 2015 – 21 for the inclusion of the Lake Brunner Road Level Crossing Safety Impact Assessment; and*

2. *That Council submits the variation to the West Coast Regional Land Transport Plan 2015 – 21 to the New Zealand Transport Agency.*

Carried

5.2.1 CONSENTS MONTHLY REPORT

H. McKay spoke to this report and advised that four site visits were carried out, 12 non-notified resources consents were granted, three changes to consent conditions, and one limited notified resource consent were granted during the reporting period.

H. McKay advised that any impacts relating to the removal of gravel from the wet bed of the Buller River at Organs Island are likely to be short term and temporary and would have been part of the assessment prior to the granting of the resource consent.

Moved (Birchfield / Archer) *That the March 2019 report of the Consents Group be received.*

Carried

5.2.2 COMPLIANCE & ENFORCEMENT MONTHLY REPORT

H. McKay spoke to this report and advised that 61 site visits were carried out during the reporting period. H. McKay reported that there were eight non-compliances during the reporting period, along with 12 complaints / incidents were reported with 15 of these resulting in site visits. H. McKay reported that three formal warnings were issued during the reporting period, four infringement notices and two abatement notices were issued during the reporting period. H. McKay reported that 21 work programmes were received with only one yet to be approved. H. McKay answered questions from Councillors.

Cr Clementson requested that in cases where there are duplicate place names, that the district be named and put in brackets in the reports to avoid confusion.

Moved (Ewen / Archer)

1. *That the March 2019 report of the Compliance Group be received.*
2. *That the \$100,000 surety bond for RC09084 held by Xin Xin Mining Ltd is released.*

Carried

GENERAL BUSINESS

There was no general business.

The meeting closed at 10.50 a.m.

.....
Chairman

.....
Date

Prepared for: Resource Management Committee – 9 April 2019
Prepared by: Lillie Sadler – Planning Team Leader, Stefan Beaumont - Hydrology Team Leader
Date: 27 March 2019
Subject: Planning and Hydrology Report

Update on RPS Appeals process

The first of two Environment Court mediation sessions to address appeals on the proposed Regional Policy Statement was held at Shantytown on 11-14 March. Discussions were held on a 'confidential and without prejudice' basis. The parties provided constructive suggestions to resolve appeal points, and a number of agreements were reached. The second session is confirmed for 27-30 May, and will address appeals on Chapters 2 and 7 (Significant Resource Management Issues, Biodiversity and Landscapes).

Update on Plan Change 1

The Hearing Panel agreed to the Wetland Assessor, Charlotte Phelps, and the DOC Ecologist meeting to discuss the seven wetland boundaries where DOC disagree with Charlottes' recommendations. The caucusing was held on 20 March 2019, and some agreement has been reached, with some further site visits to be undertaken.

Grey FMU Group update

The Grey Freshwater Management Unit (FMU) Group meeting that was due to be held on 26 March 2019 was cancelled due to the rainfall event. It has been rescheduled to 4 April 2019.

Buller FMU Group

Applications for the Buller Freshwater Management Unit (FMU) Group close on 19 April 2019. A public information meeting will be held in Westport on 10 April 2019.

Hokitika FMU Group

Staff seek Council's approval of the draft Terms of Reference (ToR) for the National Policy Statement for Freshwater Management (NPSFM) Hokitika Freshwater Management Unit (FMU) Group. The Hokitika FMU ToR has the same substantive content as the Grey and Buller ToR, with minor differences to make it relevant to the Hokitika FMU. There will be a representative from both Grey and Westland District Councils as the FMU covers both Districts. There will also be two members from each Papatipu Rūnanga whose takiwā falls entirely or partially within the Hokitika FMU boundary. The previous FMU's have only spanned one takiwā (Ngati Waewae). The Hokitika FMU ToR also has a different report back date – the Group will report back to the Council in April 2020. The Hokitika ToR are attached to this report as Appendix 1.

Additionally, an elected representative of the Council needs to be chosen to go on the Hokitika FMU Group. It would be prudent to elect someone at this Council meeting as the FMU Group membership will be advertised from May, and potential members' names brought to this Committee for approval in September. The Hokitika FMU Group meetings are timetabled to commence in October 2019, prior to local body elections. Staff are aware that as a result of the election outcomes, a different Council representative may need to be appointed to the Hokitika FMU Group. However, delaying commencement of the Hokitika FMU Group until after the elections is undesirable as this will increase workload pressure on the Implementation Team to deliver the balance of the FMU Implementation Strategy within the timeframe approved by this Committee.

Envirolink funding application

A medium advice grant (\$20,000) has been secured from Envirolink for periphyton nutrient target setting in line with the National Policy Statement for Freshwater Management (NPSFM). Periphyton growth reduces ecological health and amenity value within freshwater bodies and is influenced by a number of inter-related factors. Understanding these inter-relationships and their relative influence in a West Coast context will provide a basis to establish meaningful nutrient limits, and allow us to fulfil our NPSFM obligations.

Another medium advice grant (\$20,000) has also been secured from Envirolink for an independent review of our State of the Environment (SOE) monitoring program for water quality. This project will involve a review of West Coast Regional Council's (WCRC) existing river and lake monitoring programmes. The output will be a report that addresses:

- The representativeness of existing river and lake monitoring sites taking into account both river and lake type and land use in the upstream catchment;
- Any potential gaps or redundancy in the current suite of physico-chemical, microbiological and biological monitoring variables; and
- The appropriateness of current monitoring/sampling methods and sampling frequency, particularly in light of recent national developments including, requirements of the NPS-FM, finalisation of the National Environmental Monitoring Standards (NEMS) for discrete water quality and the increasing availability of technology e.g., continuous water quality sensors.

Hydrology

Flood Warning

A significant rainfall event occurred on the 26th-27th of March 2019. Record breaking rainfall totals occurred during this event with the Cropp River at Waterfall recording the highest 48-hour rainfall total recorded anywhere in New Zealand with 1086mm of rain in 48 hours. Throughout the Westland District rainfall totals between 600-1086mm were recorded in the mountains. The Haast River recorded its second highest flow of 6325m³/s which is very close to the largest flood recorded in the Haast. A more detailed analysis of the rainfall will be undertaken in the next few weeks once all the data has been analysed.

Site	Time of peak	Peak level	Peak flow	Return period	Warning Issued	Alarm threshold
Mokihinui River at Welcome Bay	27/03/18 10:35	5295mm	n/a	>1 year	27/03/19 08:25	4500mm
Grey River at Dobson	27/03/19 16:40	3829mm	n/a	>1 year	27/03/19 08:00	3400mm
Hokitika River at Gorge	26/03/19 13:15	5551mm	2632 m ³ /s	10 year	26/03/19 02:35	3750mm
Waiho River at SHB	26/03/19 09:30*	8503mm*	n/a	n/a	25/03/19 16:45	7250mm
Haast River at Roaring Billy	26/03/19 13:15	7692mm	6325m ³ /s	20-50 year**	26/03/19 09:30	6000mm

*The peak of the event is uncertain as the Waiho Bridge washed away at around 15:30(nzst) on the 26 March. The sensor was bridge mounted and washed away. The sensor will be replaced when the bridge is complete and Franz Josef will be without monitoring on the Waiho River during this time.

** Approximate return period, a more complete assessment will occur once all data is collated and processed.

RECOMMENDATIONS

1. That the report is received.
2. That Council approve the draft Terms of Reference for the Hokitika Fresh Water Management Unit (FMU) Group.
3. That an elected representative from the West Coast Regional Council (South Westland constituency) be chosen to sit on the Hokitika Freshwater Management Unit (FMU) Group as per the Hokitika FMU Group Terms of Reference.

Hadley Mills

Planning, Science and Innovation Manager

DRAFT

Attachment 1 - Hokitika FMU Group Terms of Reference

Purpose and Function

The purpose of the Group is to engage with the community to identify their values for, and understand the issues with, freshwater quality and quantity in the Hokitika Freshwater Management Unit (FMU). The Group will then make recommendations to the Council Resource Management Committee (RMC) for future plan provisions and work programmes to manage the land and water resources within the FMU. The recommendations may contain both regulatory (e.g. rules in plans) and non-regulatory (e.g. riparian planting) measures to maintain or improve freshwater quality and quantity outcomes in the FMU.

The Group will operate in partnership with Poutini Ngāi Tahu to recognise and respect the principles of the Treaty of Waitangi and develop recommendations which consider manawhenua cultural values including:

- Te Mana o te Wai and the taonga status of Waimāori
- Rangatiratanga and Kaitiakitanga
- Mahinga kai and other customary uses including pounamu
- Protection of the Mauri of waterbodies and restoration where degraded
- A Ki Uta Ki Tai - (mountains to sea) approach to integrated land and water management
- Mātauranga Māori
- Recognition and protection of wetlands, waipuna (springs), estuaries, hāpua and lagoons, of significance to Poutini Ngāi Tahu, as Wāhi taonga

Group Objectives

Work with the community to:

1. Understand the issues affecting freshwater quality and quantity in the Hokitika FMU
2. Identify and prioritise values and uses for freshwater quality and quantity in the Hokitika FMU
3. Consider and recognise Te Mana o te Wai
4. Develop objectives and limits for maintaining or improving freshwater quality and quantity, informed by how land and water are valued and used in the FMU
5. Develop a range of regulatory and non-regulatory approaches for achieving those objectives and limits
6. Provide Council with issues, values, objectives and limits and their recommended regulatory and non-regulatory approaches for achieving these by February 2021.

Establishment and Status

The Hokitika FMU Group (the Group) is established under the Local Government Act 2002. It has the status of an Advisory Committee of the West Coast Regional Council (the Council) with no decision-making powers.

Council Consideration of Hokitika FMU Group Recommendations

The RMC is responsible for the review and approval of the regulatory proposals recommended by the Group, including ensuring consistency with relevant statutory requirements. Non-regulatory

proposals will be considered by the Council (RMC) in conjunction with relevant external organisations, including local and iwi authorities.

The Council (RMC) will consider the Group's recommendations. If any recommendations are inconsistent with the Council's views or statutory requirements, these elements will be referred back to the Group for further consideration.

Group Membership

The Hokitika FMU Group will be appointed by the Council and will have the following membership:

1. One member appointed by the Regional Council, who shall be an elected member,
2. One member appointed by Westland District Council and one member appointed by Grey District Council who shall be elected members,
3. Two members appointed by the Papatipu Rūnanga whose takiwā falls entirely or partially within the Hokitika FMU boundary,
4. Up to eight members from the community with a range of backgrounds and interests related to land and water management within the FMU. Selection will ensure a cross section of values, understanding and perspectives in the community. The Council may approve additional members if it determines their necessity to ensure appropriate balance.

In determining the composition of the Group's community membership, consideration will be given to balancing land and water management values and interests, including, but not limited to:

- Agriculture
- Indigenous biodiversity/environment
- Recreation
- Mining
- Forestry
- Hydro
- Fishing
- Drinking water
- Conservation
- Sustainable development
- Tourism
- Economic development
- Urban
- Public health
- General community
- Rural settlements

To be eligible for consideration for appointment to the Hokitika FMU Group, a community nominee must live in, or be able to demonstrate a close connection with, the FMU.

Each community member must also reflect the interests of a wider group within the community, and will be required to engage with their organisations and networks to share information and get feedback on matters being considered by the Group.

West Coast Regional Council, Westland District Council, Grey District Council and Poutini Ngāi Tahu will appoint their own representatives on the committee.

Chairperson

The Chairperson has additional responsibilities, including ensuring that the Group functions properly, there is full participation during meetings, all relevant matters are discussed and that effective decisions are made and carried out in a timely manner as per the Terms of Reference. WCRC staff will provide the chairperson and the group with administrative support including direction on planning policy and science. The Chairperson must provide leadership and ensure that the goals and objectives of the Group are met. The Chairperson may need to work between meetings to liaise with technical experts, and represent the Group at external meetings when required.

The Chairperson is to be determined by the full Hokitika FMU Group when all members have been appointed. The Group will be chaired by the member from the Regional Council in the interim.

Quorum

A quorum consists of:

- I. Half of the members if the number of members (including vacancies) is even; or
- II. A majority of members if the number of members (including vacancies) is odd.

Proxies or alternates are not permitted to vote or provide input into group deliberations on behalf of a group member or organisation. The Group will at all times operate in accordance with the requirements of the Standing Orders of Council, under the Local Government Act (2002), and the Local Government Official Information and Meetings Act.

Reporting

The group will provide updates to the Council's Resource Management Committee, and the community via the WCRC website, at least quarterly.

Meetings and Workshops

The Group will meet monthly, with workshops and additional meetings as required.

Some meetings may be open to the public to attend as observers with an allocated time slot for public questions.

Zoom (online) meeting attendance is available to those unable to attend in person. A short summary of the meeting will be published on the WCRC website after each meeting.

Meeting Protocols

General meeting protocols are to be agreed upon by the Group.

Duration of the Hokitika FMU Group

The Hokitika FMU Group shall exist for the duration of the development and delivery of Hokitika FMU freshwater quality and quantity recommendations to Council, and shall cease to exist once Council has made decisions on the proposals recommended.

General Operating Principles

The Group is expected to:

1. Work in a collaborative and co-operative manner using its best endeavours to reach solutions that take account of the interests of all sectors of the community
2. Seek consensus in its decision-making where possible
3. Seek assistance and exhaust all avenues to resolve matters where the Group encounters fundamental disagreements
4. Report to the Council the matters where agreement has been achieved and also matters where disagreement has not been resolved, including whether there is a consensus or majority view on each matter.

Group Support

The Group will be supported by the West Coast Regional Council, with the primary contact being the Planning Team Leader, Lillie Sadler.

A minimum of two Council staff will attend each meeting and will provide administrative support, minute taking, technical advice and information. Any additional investigation or data collection requested by the Group will require Council approval. Staff from Westland and Grey District Councils, Te Rūnanga o Ngāti Waewae, Te Rūnanga o Makaawhio and Te Rūnanga o Ngāi Tahu will be invited to attend meetings, and provide technical advice and information where appropriate.

Prepared for: Resource Management Committee Meeting – 9 April 2019
 Prepared by: Hadley Mills - Planning, Science and Innovation Manager
 Date: 29 March 2019
Subject: GNS Geothermal Project

Project Update

The Definition Study report is in the final stages of review and is expected to be released to subscribers on April 2nd.

The site preferences identified are:

- Franz Josef area. Target +130c for local electricity generation, hot pools, heating, agriculture,
- Brunner/Moana. Target 50c to 80c for tourism, heating, agriculture,
- Hokitika - Styx / Kokatahi. Target +130c for industrial processing, electricity generation, heating, tourism; and
- Haupiri/Kopara. Target +130c for local electricity generation, process, heating, agriculture.

One of the areas of delay in finalising the Definition Study report was the compilation of a credible budget for Phase 2. The scope for this is:

- Quite specific site studies
- Site selection including refined geological assessment
 - Land purchase,
 - surveying, fencing, easements
 - Roading and civil works
- Consenting
 - cultural and environmental assessments
- Drilling
 - 4 sites, 5 wells
- Well-site geology and preparatory studies
- Post drilling evaluation and testing
 - Engineering
 - Pipeline route studies
- Stakeholder reporting / meetings

The budget for this is confirmed at \$12m. GNS considers that less than \$1m cash and in-kind support would be available from local sources, at best.

The focus of effort will now shift towards finding the funding for Phase 2. Ngāti Waewae with support from Wellington based Tuia Group have developed an early draft application to the Provincial Growth Fund (PGF), pending input from the Definition Study report and GNS Science.

The issues to manage going forward relate to the acceptance of a PGF bid for Phase 2 include:

- The level of local funding support required (50%) will not match likely prospect of <10%
- The “enabling” nature of Phase 2, rather than actual jobs
- Fit with Coast energy strategy

Initial discussions have been held between GNS and the Provincial Growth Unit on these points.

RECOMMENDATION

That the report is received.

Hadley Mills
Planning, Science and Innovation Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 9 April 2019
 Prepared by: Emma Perrin-Smith, Senior Surface Water Quality Technician
 Date: 29 March 2019
Subject: Contact Recreation Water Quality Sampling Update

The West Coast Regional Council carries out regular sampling for faecal indicator bacteria (*E.coli* or Enterococci) at popular contact recreation sites over the summer period, from November through to March. The table below presents the results of sampling so far this season.

Recent exceedances of the very low risk threshold have mostly occurred following moderate to heavy rainfall. Nelson Creek @ Swimming Hole Reserve, Seven Mile Creek @ Rapahoe and Hokitika Beach have had recent exceedances following light rainfall in the previous week.

There is one round of sampling left for this season.

SITE	Nov	Nov	Nov	Nov	Dec	Dec	Dec	Jan	Jan	Jan	Jan	Jan	Feb	Feb	Feb	Feb	Mar	Mar	Mar
Carters Beach at campground beach access	😊*	😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*	
North Beach at tip head road steps	😊*	😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*	
Buller River at Shingle Beach	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Buller River at Marrs Beach	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Rapahoe Beach at end of Statham St	😊*	😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*	
Seven Mile Creek at SH6 Rapahoe	😊*	😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*	
Nelson Ck at Swimming Hole Reserve	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Grey River at Taylorville Swimming Hole	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Cobden Beach at Bright Street West end	😊*	😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*	
Blaketown Beach at South Tiphead	😊*	😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*	
Lake Brunner at Cashmere Bay Boat Ramp	😊*	😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*	
Lake Brunner at Iveagh Bay	😊*	😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*	
Lake Brunner at Moana	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Karoro Beach at Surf Club	😊*	😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*	
Hokitika Beach at Hokitika	😊*	😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*	
Kaniere River at Kaniere Kokatahi Rd	😊*	😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*	
Lake Mahinapua at Shanghai Bay	😊*	😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*	
Arahura Rv @ SH6	😊*	😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*		😊*	

Rainfall past 24hrs	Rainfall past week		Category
*	•	0-10 mm	minimal
*	•	10-30 mm	light
*	•	30-60 mm	moderate
*	•	>60 mm	high
😊		< 260 E. coli; < 140 Ent	very low risk
😊*		260-550 E. coli; 140-280 Ent	low risk
😊*		> 550 E. coli; > 280 Ent	moderate to high risk

RECOMMENDATION

That the report is received.

Hadley Mills
Planning, Science and Innovation Manager

Prepared for: Resource Management Committee 9 April 2019
 Prepared by: Karen Glover – Consents and Compliance Administration Officer
 Date: 29 March 2019
Subject: CONSENTS MONTHLY REPORT

Four Consents Sites Visit were undertaken 1 March to 28 March 2019

05/03/2019	RC-2016-0053-V1 - Westreef Services Limited, Gravel extraction, Buller River at Iron Bridge	To investigate the site to assess the gravel volume with relation to an increase in gravel extraction limits.
05/03/2019	PA-2019-9005 - BA Dawson & SJ Goile, Onsite sewage wastewater disposal, Cooper Road, Gladstone	To undertake a site visit to assess the proposal against Rule 79 of the Regional Land and Water Plan.
05/03/2019	RC-2019-0001 - Canaan Farming Dairy Limited, Water diversion, Roche Creek, Bell Hill	To undertake a site visit in conjunction with a Fish & Game staff member to assess environmental effects of diversion.
13/03/2019	RC-2016-0034-V3 and RC13047-V1 - Amalgamated Mining Limited, Gold mining activities, Notown	Site visit undertaken with a Compliance Officer to observe the area in which mining would be undertaken, and observe flow paths and potential environmental effects.

10 Non-Notified Resource Consent Files were Granted 1 March to 28 March 2019

CONSENT NO. & HOLDER	PURPOSE OF CONSENT
RC-2017-0142 New Zealand Transport Agency Buller River at Whitecliffs, State Highway 6	To undertake earthworks and vegetation clearance within a riparian margin to widen a carriage way for a slow vehicle bay at Whitecliffs Bridge, State Highway 6. Discharge contaminants to land where they may enter water at State Highway 6 at the Buller River.
RC-2018-0097 TR Tyler Mokihinui	To disturb the bed of the Rough and Tumble Creek and its tributaries associated with suction dredge alluvial gold mining within Minerals Permit (MP) 53657. To take and use water from the Rough and Tumble Creek and its tributaries for the purpose of suction dredge alluvial gold mining within MP 53657. To discharge sediment to water in the Rough and Tumble Creek and its tributaries associated with suction dredge alluvial gold mining within MP 53657.
RC-2019-0012 AJ Gillman Lake Kaniere Road	To undertake earthworks associated with alluvial gold mining activities, Lake Kaniere Road. To take and use water from Stony Creek associated with alluvial gold mining activities, Lake Kaniere Road. To take and use water from Striplands Creek associated with alluvial gold mining, Lake Kaniere Road. To take and use ground water associated with alluvial gold mining activities, Lake Kaniere Road. To discharge water containing sediment to land where it may enter water associated with alluvial gold mining activities, Lake Kaniere Road.

RC-2019-0013 GC Smith Contracting Limited Grey River at Omoto	To disturb the dry bed of the Grey River at Omoto for the purpose of removing gravel.
RC-2019-0014 M van der Wilt and I van der Wilt Barrytown	To disturb the Coastal Marine Area along Barrytown Beach for the purpose of removing selected stone.
RC-2019-0016 GM Husband and AM Husband Okarito	To discharge sewage wastewater to land from a commercial enterprise at 2-4 The Strand, Okarito.
RC-2019-0017 New Zealand Transport Agency Mt Hercules, near Franz Josef	To undertake earthworks on slopes greater than 25 degrees associated with drop out repairs on State Highway 6, Mt Hercules.
RC-2019-0019 New Zealand Transport Agency and Kiwirail Holdings Limited Devils Creek, Reefton, State Highway 7	To disturb the riparian margins of Devils Creek to undertake rock protection works. To disturb the bed of Devils Creek for rock protection works. To temporarily divert water in Devils Creek. The incidental discharge of sediment to Devils Creek.
RC-2019-0020 Fulton Hogan Limited South Beach, Greymouth	To discharge products of combustion from a diesel fired boiler to air, South Beach.
RC-2019-0021 Buller District Council Inangahua Junction	To take and use groundwater for a community water supply, Inangahua Junction.

Three Changes to and Reviews of Consent Conditions were Granted 1 March to 28 March 2019

CONSENT NO. & HOLDER	PURPOSE OF CHANGE/REVIEW
RC-2014-0174-V1 M & M Aggregates Limited New River Road, Camerons	To increase the disturbed gold mining area and related bond, add flocculants to discharge, and allow for excess gravel to be exported off site, New River Road, Camerons.
RC-2016-0053-V1 Westreef Services Limited Buller River at Iron Bridge	To increase the annual volume of gravel allowed to be extracted from the Buller River at Iron Bridge.
RC-2017-0052-V1 Rosco Contractors Limited Inangahua River	To increase the annual volume of gravel allowed to be extracted from the Inangahua River.

No Limited Notified and Notified Resource Consents were granted between 1 March and 28 March 2019

Public Enquiries

42 written public enquiries were responded to during the reporting period. 41 (98%) were answered on the same day, and the remaining 1 (2%) within the next ten days.

RECOMMENDATION

That the April 2019 report of the Consents Group be received.

Heather McKay
Consents & Compliance Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 9 April 2019
 Prepared by: Heather McKay – Consents & Compliance Manager
 Date: 28 March 2019
 Subject: **COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

Site Visits

A total of 70 site visits were undertaken during the reporting period, which consisted of:

Activity	Number of Visits
Resource consent monitoring	0
Mining compliance & bond release	22
Complaint/Incident related	12
Dairy farm	36

- A total of 21 complaints/reported incidents were received, with 12 resulting in site visits.

Non-Compliances

Note: These are the activities that have been assessed as non-compliant during the reporting period.

A total of seven non-compliances occurred during the reporting period.

Activity	Description	Location	Action/Outcome	INC/Comp
Discharge to water	Westland Milk Products report that a 1000 litre pod containing Canola oil has been damaged which discharged onto the factory floor. The oil then flowed out of the factory into a storm water drain inlet located within their yard.	Hokitika	WMP carried out mitigation work to prevent the discharge from entering the Hokitika River by placing spill booms in the open drain. A decision has yet to be made regarding enforcement action at the time of writing this report.	Incident
Rubbish dumping within the CMA	Compliance staff located rubbish that had been dumped at North Beach	North Beach Cobden	There was no personal identification amongst the rubbish. A contractor was engaged to remove the rubbish.	Incident
Gravel Extraction	Complaint received regarding gravel extraction in the Inangahua River	Garvey Creek Reefton	The site was investigated and established that significant volumes of gravel had been extracted from the river. Follow up enquiries with the contractor established that the consented volumes allowed to be taken had been exceeded. A decision has yet to be made regarding enforcement action at the time of writing this report.	Complaint

Activity	Description	Location	Action/Outcome	INC/Comp
Discharge to water	Complaint that Ford Creek was discoloured with coal fines.	Blackball	Enquiries established that the discharge was caused from trucks carting coal. The trucks were returning empty to the site and loading with water to provide weight for traction up the access road, the tail gates of the trucks had not been closed properly. This caused discharges of coal contaminated water which discharged to Ford Creek. The operator was required to cease the practice. A decision has yet to be made regarding enforcement action at the time of writing this report.	Complaint
Stock Crossings	A compliance inspection established that a dairy farm within the Lake Brunner catchment still has two small stock crossings that do not have culverts.	Rotomanu	The stock crossings were not in use at the time of the inspection. Enquiries are ongoing.	Incident
Dairy effluent	A compliance inspection established that a farms dairy effluent system had not been completed to the standard required by resource consent conditions.	Rotomanu	A technical non-compliance as there were no unauthorised discharges from the current system. Enquiries are ongoing.	Incident
Dairy effluent	A compliance inspection on a farms dairy effluent system located an unconsented discharge of effluent from a pond to a creek.	Rotomanu	Two abatement notices were issued, one to cease the discharge of dairy effluent and a second notice to undertake remedial work. Further enforcement action is pending.	Incident

Other Complaints/Incidents

Note: These are the other complaints/incidents assessed during the reporting period whereby the activity was not found to be non-compliant or compliance is not yet established at the time of reporting.

Activity	Description	Location	Action/Outcome	INC/Comp
River diversion work	Complaint received that the Inangahua River was being diverted adjacent to the Reefton Township	Reefton	Enquiries established that the work was being undertaken for the BDC and was emergency works.	Complaint
Milk Spill	Westland Milk Products report that one of their pods being railed to the factory from Christchurch had a minor leak along the rail line.	Hokitika	WMP sent out staff to make sure that there was no potential hazards from the spill as an example at road crossings.	Incident

Activity	Description	Location	Action/Outcome	INC/Comp
Earthworks	Complaint received that earth works undertaken has the potential to cause storm water issues to neighbouring properties.	Westport	The site has been investigated and enquiries are ongoing.	Complaint
Discharge to land	A company reported that they have had a minor diesel spill onto land	Greymouth	The site was not investigated as the company advised they had already carried out the remedial work.	Incident
Earthworks within the CMA	Complaint received that a person believes someone has removed rocks from a groyne within the Coastal Marine Area.	Hou Hou	The site was investigated and it was unable to be ascertained whether rock had been removed from the groyne. The rock being complained about had been buried below the sand some years ago and was not visible. If someone had removed the rock the incoming tide would have covered this area back over again removing any trace of earth works.	Complaint
River diversion	Complaint received that someone has done river diversion works.	Haupiri	Enquiries are ongoing	Complaint
Waste water Discharge	Complaint received that there was effluent discharging near the Buller Bridge.	Westport	Enquiries established that the BDC were doing planned maintenance on the Westport waste water treatment plant and the discharge was consented.	Complaint
Discharge to air	Complaint that a gravel extraction operation was causing a discharge of dust that was causing a nuisance to neighbouring properties.	Hokitika	The site was investigated and the complaint was unsubstantiated.	Complaint
Discharge to water	A gold miner reported that he had struck an old gold mining tunnel which had discharged sediment laden water to the Waimangaroa River.	Waimangaroa	The site was not attended as the miner had already done the remedial work and ceased the discharge.	Incident
Earthworks within the CMA	Complaint received regarding the removal of stone from the beach potentially causing erosion.	Ruatapu	The site was investigated and found that the person extracting stone was working within the conditions of their resource consent.	Complaint
Discharge to land	Complaint regarding a slip that has gone across the Kumara Inchbonnie Road. As there is a gold mining operation above the road the complainant suspected that the mine was the cause of the slip.	Paynes Gully	The site was investigated and established that the slip is a result of heavy rain and is not related to the mining activities.	Complaint

Activity	Description	Location	Action/Outcome	INC/Comp
Earthworks within the CMA	Complaint received that works have been undertaken within the CMA with a channel being excavated and a culvert put in place.	Mokihinui	Enquiries are ongoing	Complaint
Gravel Extraction	A complaint was received regarding trucks using a public road to access a gravel extraction area. Complainant is concerned that the trucks are a safety issue.	Hokitika	The complainant was advised that the Council has no control over restricting the use of public roads.	Complaint
River Diversion	Complaint received that rock protection work upstream of their property has caused erosion of their property during the recent flood event.	Kaniere	Enquiries are on going	Complaint

Update on Previously Reported Ongoing Complaints/Incidents

Note: This section provides an update on complaints and incidents from previous reporting periods where enquires were not yet complete.

Activity	Description	Location	Action/Outcome	INC/Comp
Earthworks	Complaint received that someone has dumped hard fill off the edge of North Beach Road.	North Beach, Cobden	The site was investigated and established that clean fill had been dumped off the side of the road into a hole then levelled out. A technical non-compliance as the earth works is within 50 metres of the CMA. The company has now been identified and required to stop the activity.	Complaint
Stock access to water	Complaint received that stock access to a creek has pugged and damaged the banks.	Seddonville	The site was investigated and established that there is no breach of the rules.	Complaint

Formal Enforcement Action

Abatement Notices: There were two abatement notices issued during the reporting period.

Activity	Location
Dairy Farming: abatement notice to cease the discharge of dairy effluent and a second notice to undertake remedial work.	Rotomanu

Mining Work Programmes and Bonds

The Council received the following 8 work programmes during the reporting period. Seven of the work programmes have been approved and the remaining programme has been recently received.

Date	Mining Authorisation	Holder	Location	Approved
01/03/19	RC-2018-0119	Jeffrey Allan	Marsden	Yes
01/03/19	RC09084	Gold Stone Mining Group Ltd	Humphreys Gully	Yes
01/03/19	RC-2018-0090	Clegg & Palmer-Clegg	Marsden Rd	Yes
08/03/19	RC13042	Oceana Gold (NZ) Ltd	Snowy River	Yes
13/03/19	RC13092	Blues Mining Ltd	Notown	Yes
22/03/19	RC12180	New Creek Mining Ltd	New Creek	Yes
25/03/19	RC-2016-0088	Roundhill & Inwood	Inangahua	Yes
25/03/19	ML321041	West Coast Farmers Co-op Lime	Ross	In progress

Three bonds were received during the reporting period

Mining Authorisation	Holder	Location	Amount
RC-2014-0174	M & M Aggregates Ltd	Camerons	\$6,000
RC-2017-0092	Fitzherbert Investments Ltd	Arthurstown	\$12,000
RC-2018-0088	John Dunbier	Ross	\$24,000

No bonds are recommended for release

RECOMMENDATIONS

That the April 2019 report of the Compliance Group be received.

Heather McKay
Consents and Compliance Manager

COUNCIL MEETING

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that an **ORDINARY MEETING** of the West Coast Regional Council will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Greymouth on **Tuesday, 9 April 2019** commencing on completion of the Resource Management Committee Meeting

A.J. ROBB
CHAIRPERSON

M. MEEHAN
CHIEF EXECUTIVE OFFICER

<u>AGENDA NUMBERS</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
1.		APOLOGIES
2.		PUBLIC FORUM
3.		MINUTES
	1 – 5	3.1 Minutes of Council Meeting 12 March 2019
4.		REPORTS
	6 – 10	4.1 Engineering Operations Report
	11 – 14	4.2 Westport 2100 – Extension of Project Boundary
	15 – 17	4.3 Corporate Services Manager’s Monthly Report
	18 – 44	4.4 Audit NZ Final Management Report for Year to 30 June 2018
5.	45	CHAIRMAN’S REPORT
6.	46	CHIEF EXECUTIVE’S REPORT
7.		GENERAL BUSINESS

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE MEETING OF THE COUNCIL HELD ON 12 MARCH 2019,
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD,
GREYMOUTH, COMMENCING AT 10.52 A.M.**

PRESENT:

A. Robb (Chairman), T. Archer, N. Clementson, P. Ewen, P. McDonnell, A. Birchfield, S. Challenger

IN ATTENDANCE:

M. Meehan (Chief Executive Officer), R. Mallinson (Corporate Services Manager), H. McKay (Consents & Compliance Manager), R. Beal (Operations Director), N. Costley (Strategy & Communications Manager), T. Jellyman (Minutes Clerk).

1. APOLOGY:

There were no apologies.

2. PUBLIC FORUM

A delegation of people representing the Franz Josef rating district sat in the public gallery. They were Mayor Bruce Smith, Mr Grant Gibb, Mr Logan Skinner and Mr Hayden Smith. The Chairman stated that although there has not been a formal request for speaking rights, he would ask Councillors, after the report on Franz Josef has been presented, if they wish to hear from the delegation.

3.1 CONFIRMATION OF MINUTES

Moved (Archer / Challenger) *that the minutes of the Council Meeting dated 12 February 2019, be confirmed as correct, with the amendment below made.*

Carried

Matters arising

Cr Ewen drew attention to page 2 of the minutes. He requested more context be added to his comment relating to the Punakaiki Seawall repair work. It was agreed that following the sentence "*He stated that the rating district should not be paying for any repair work in this area if it was caused by NZTA's works*"; that the words "*it was later established that Council did not meet any of those costs*" would be included in the minutes.

Cr Ewen drew attention to page 3 of the minutes and stated that he is yet to receive the names of the sites where water quality has declined. M. Meehan advised that he would follow up on this matter.

REPORTS:

4.1 FRANZ JOSEF WESTLAND DISTRICT COUNCIL REQUEST

M. Meehan spoke to this report and provided extensive history on the various reports and works carried out for the Waiho River over the past three to four decades. He stated that it is clear that back in the 1980's the Catchment Board and government agencies constricted the river with stopbanks and this is part of the causation of the aggradation that is now being seen in the river which is around 200 mms per year. M. Meehan advised that should the river break through to the

south it would be virtually impossible to get it back into the active channel. M. Meehan spoke of work and community consultation that has been done over the years to discuss different options including the possibility of a holistic rating district that would encompass all the works on the river, the setting up of the governance group which links in with the district council, DoC, NZTA, iwi and WCRC. This was rejected by the community. M. Meehan spoke of the two day workshop held in 2015 to investigate the 55 km corner and to come up with a stopbank design from the end of the helipad down to the oxidation ponds. This proposal was also rejected at the time.

M. Meehan drew attention to the two letters attached to his report and spoke extensively on the long term approach which has been talked about for the last four decades which includes the construction of stopbanks and allowing the river to operate on its band. M. Meehan advised that central government assistance is required to do this. He stated that pitches to the Provincial Growth Fund to do this work have been rejected. M. Meehan spoke of NZTA's plans to realign the state highway to the south but funding would be required for this. He stated that a long term strategy should be pursued and should include short to medium term solutions in order to beef up the current assets. He stated it is important not to go against engineering advice. M. Meehan also spoke of the detrimental effects of the State Highway to the south, the properties to the south and also the Franz Josef township and tourism.

Extensive discussion ensued. Staff answered questions from councillors. M. Meehan confirmed that the advice Council engineers have given to the community is that the proposal to extend the helipad extension would be unlikely to get through the resource consent process. It was noted that the report from LandRiverSea Consulting Ltd does not support this proposal as it is likely to exacerbate flooding and erosion at the 55 km corner.

Moved (Ewen / Birchfield) *That Council hears from members of the Franz Josef Community.*

Carried

The Chairman stated that this will not be a debate, but questions of clarification may be asked.

Mayor Smith, G. Gibb and L. Skinner addressed the meeting.

The Chairman advised that if there was a good plan, which would get through the resource consent process, with good engineering advice behind it, Council would support it. M. Meehan advised that a meeting of the Franz Josef Governance Group is scheduled for a few weeks' time and there is a potential to put a plan to this group which could then gain support of NZTA, iwi, district and regional council and DoC and then be put to the Provincial Growth Fund. Further discussion took place on the current state of the cut. R. Beal advised this is consented and can be rebuilt, but cannot have rock placed on it. M. Meehan stated that the rating was set up to maintain the assets, and if the temporary bund slowly disintegrates, or disintegrates during a flood then the existing flood infrastructure will do what it is there to do.

The Chairman thanked Mayor Smith, G. Gibb and L. Skinner.

Moved (Challenger / McDonnell)

1. *That Council receives the report.*
2. *That Council does not support any further constriction of the Waiho River fan, unless expert advice supports the work.*
3. *That Council staff engage with the Franz Josef Rating District, the Lower Waiho Rating District, Westland District Council, Iwi, NZTA, DoC and other agencies to form up a collaborative plan with a view of taking it towards a Provincial Growth Fund application.*
4. *That Council leads a discussion with central government regarding the long term management of the natural hazard issues, with a focus on a collaborative long term solution.*

Carried

4.1.2 TRANSFER OF POWERS – NAVIGATIONAL SAFETY

M. Meehan spoke to this report. P. Pretorius was to speak to this report but had to leave the meeting. M. Meehan stated that GDC have legal advice on this matter. M. Meehan advised that he

will liaise with R. Mallinson to ascertain as to whether this matter needs to be included in the Annual Plan.

Moved (Archer / Birchfield)

1. *That Council receives the report.*
2. *That West Coast Regional Council, pursuant to S.33X of the Maritime Transport Act 1994 read with S.17 of the Local Government Act 2002, transfers to Grey District Council all responsibilities, powers and duties that it has under Part 3A of the former Act as it relates to the Greymouth Port, including, but not limited to:*
 - *The power to appoint a Harbourmaster*
 - *The power to appoint enforcement officers.*
 - *The power to erect, maintain navigational aids in accordance with maritime rules*
 - *The power to make Navigation Bylaws.*
3. *Council undertake any necessary consultation alongside Grey District Council to give effect to relevant legislation.*

Carried

4.1.3 OPERATIONS REPORT

R. Beal spoke to this report. Cr Birchfield asked for the costs of the potential works at Rapahoe. R. Beal responded that the estimated total costs are around \$161,000. He advised that Grey District Council has agreed to fund the ditch and culvert upgrades. R. Beal stated that this work will not stop waves from overtopping but will allow water to get away faster. R. Beal advised that consultation on a possible rating district will be carried out via the Annual Plan process with a two class rating classification to be considered. Extensive discussion took place on the consultation process, benefitting parties and the likelihood of progressing to a rating district. The Chairman advised that Council received a request from this community to put a proposal to them, and this needs to be seen through.

R. Beal spoke to the rest of his report and answered questions from Councillors.

Moved (Birchfield / Clementson)

1. *That the report is received.*
2. *That staff prepare draft consultation documentation for the purpose of consulting the Rapahoe community on erosion protection options through the 2019 / 20 Annual Plan process.*

*Against Cr Ewen
Carried*

4.2.1 OVERVIEW OF COUNCIL INVESTMENT PORTFOLIO

R. Mallinson spoke to this report and explained the performance of the portfolio over the past 17.5 years. He stated that the real value of the portfolio has been preserved over this time and over the last 10 years it has outperformed the cash term deposit portfolio by over 3% per annum. R. Mallinson advised that the portfolio has rebounded during January and February. The Chairman stated that Council has made well founded decisions that have been good for the West Coast community. He stated that R. Mallinson has provided good advice and has kept Council updated on the performance of the portfolio over the years. R. Mallinson tabled an investment portfolio fact sheet. R. Mallinson answered questions from Councillors and explained how funds for the rating districts are managed.

Moved (Birchfield / Archer) *That the report be received.*

Carried

4.2.2 LOCAL GOVERNMENT FUNDING AGENCY ACCESSION & DEBENTURE TRUST DEED

R. Mallinson spoke to this report. It was agreed that the recommendation would be changed to reflect positions only, and not names.

Moved (Ewen / Birchfield)

That the Chief Executive, Chairman, Corporate Services Manager, and Management Accountant be authorised signatories and authorised to deal with Covenant Trustee Services Ltd regarding the Debenture Trust Deed and associated responsibilities.

Carried

5.0 CHAIRMANS REPORT

The Chairman took his report as read. He stated that the main focus of the Regional Sector Group (RSG) is on freshwater and the work that the Freshwater Management Group is carrying out. The Chairman stated that the RSG is working hard to have an impact on what decisions are being made. The Chairman spoke of various other meetings he attended.

Moved (Robb / Archer) *that this report is received.*

Carried

6.0 CHIEF EXECUTIVE'S REPORT

M. Meehan took his report as read. He advised that it is likely GNS Science will apply for funding from the PGF to carrying further drilling at key sites they have identified around the region.

M. Meehan stated that the Biodiversity NPS was discussed with Hon Damien O'Connor at the recent meeting. He stated that this is a significant issue for our Council as this NPS directly affects private properties.

M. Meehan stated that the Three Waters is a very big issue at the moment. He advised that there will be changes to the Freshwater NPS.

Moved (Birchfield / Challenger) *that this report is received.*

Carried

GENERAL BUSINESS

M. Meehan advised that M. Davies from DoC will present to next month's Council meeting.

Cr Challenger asked if Council has a resource consent in place to extend the Hokitika Seawall should erosion occur in years to come. It was agreed that this matter could be discussed at the next meeting of the Hokitika rating district.

Cr Challenger advised that the ramps need to be placed where they are not going to be attacked by the sea. It was agreed that R. Beal would arrange for his staff to check this area.

Cr Ewen asked for an update on PGF matters relating to fuel storage on the West Coast. M. Meehan advised that the PGF have advised that the fund is not for resilience. M. Meehan stated that he has been told that there is an active application in place for a distribution centre in Greymouth which would include significant fuel storage. M. Meehan advised that this is being led by DWC. M. Meehan advised that feasibility work would need to be done, but this is not covered by the PGF. M. Meehan advised that AF8 is looking into fuel storage. It was agreed that Council would wait to see what comes out of the work that DWC is doing in this area.

The meeting closed at 12.55 p.m.

.....
Chairman

.....
Date

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 9 April 2019
Prepared by: Paulette Birchfield – Engineer, Brendon Russ - Engineer
Date: 25 March 2019
Subject: **ENGINEERING OPERATIONS REPORT**

WORKS COMPLETED AND WORKS TENDERED FORGreymouth Floodwall Repairs – Cobden Stopbank

The toe of the stopbank along Nelson Quay, Cobden, had become sodden in places due to ponded water. Westroads were engaged to undertake the drainage improvement works along the toe of the bank. The top layer of soil was removed and replaced with compacted base course, built up to allow drainage to the stormwater system.



Before drainage works



Stopbank toe at completion of drainage improvement works

Greymouth Floodwall Repairs - Blaketown

GH Foster Contracting Ltd completed the repair of the slumped section of rock riprap. Due to the narrow width of the road along this section, and that two-way traffic must be maintained, a zero-swing excavator was used to place the rock over the concrete floodwall panels. A long-reach digger was then used to do the final placement of the rock riprap and reform the batter slope.



Zero-swing digger, showing the crusher dust base used to protect the road surface and the concrete floodwall.



Zero-swing digger, showing the crusher dust base used to protect the road surface and the concrete floodwall.



Unloading rock. Spotter used for traffic due to the narrow width of the road.



Long-reach digger doing the final placement of the rock.

Quarry Rock Movements

1 February 2019 – 28 February 2019

Quarry		Opening Stockpile Balance	Rock Sold	Rock Produced	Closing Stockpile Balance
Camelback	Small/medium	11,943	0	0	11,943
	Large	3,822	0	0	3,822
Whataroa	Small/medium	9,056	0	0	9,056
	Large	7,210	0	0	7,210
Blackball		850	0	0	850
Inchbonnie		16,476	0	0	16,476
Kiwi		0	0	0	0
Miedema		0	0	0	0
Okuru		1,000	0	0	1,000
Whitehorse		1,334	0	0	1,334
Totals		46,002	0	0	46,002

* Note: we are assessing damage resulting from the recent storm event and will provide a report on this to the May Council meeting.

RECOMMENDATION

That the report is received

Randal Beal
Operations Manager

Prepared for: Council Meeting – 9 April 2019
 Prepared by: Nichola Costley – Manager Strategy and Communications
 Date: 1 April 2019
 Subject: **Westport 2100 – Extension of project boundary**

Purpose

To present the extended boundary for the Westport 2100 project for endorsement by Council.

Background

The following paper was submitted to the Buller District Council on 27 March 2019 seeking endorsement from the Council on an extension to the boundary of the Westport 2100 project.

Buller District Council sought a small adjustment to the boundary in order to encompass the outlet to the Orowaiti Lagoon (see map below).



With this adjustment, Buller District Council endorsed the boundary adjustment.

RECOMMENDATION

That the West Coast Regional Council endorse the extension to the boundary of the Westport 2100 project.

Nichola Costley
Manager Strategy and Communications

27 March 2019

Agenda Item No XX

Prepared by Nichola Costley – Manager Strategy and Communications
West Coast Regional Council

Reviewed by Mark Crowe – Regional Director
West Coast Civil Defence

Westport 2100 – Extension of project boundary

1. REPORT SUMMARY

The purpose of this report is to seek endorsement of the extension to the boundary of the project area to be considered by the Westport 2100 Group. The boundary extension is being proposed in order to incorporate critical infrastructure for Westport, as well as nearby communities, within the project area.

2. DRAFT RECOMMENDATION

That the Buller District Council endorse the extension to the boundary of the Westport 2100 project.

3. ISSUES & DISCUSSION

The Westport 2100 Working Group (the Group) has been established to engage with the Westport community and work together, with Council staff, to identify a pathway forward for the town for the benefit of future generations. This project has a long term focus and will result in recommendations to the Buller District Council and West Coast Regional Council for future work programmes for civil defence, hydrology and operations.

The Group held their first meeting on 13 March 2019. A key discussion point of the Group focussed on the project boundary area.

Initially the project was to focus on the township of Westport itself between the Buller and Orowaiti Rivers. However, due to a number of matters, as set out below, an extension to the project boundary is being sought. These matters include:

- Recognition that issues/hazards can be interconnected affecting the wider area
- Hazards do not stop at a defined boundary point
- Critical infrastructure such as the Westport Airport, Council reticulated infrastructure (water and sewerage) at Carters Beach, sewerage treatment plant and the water intake and reservoir settling ponds at Sergeants Hill were located outside the initial area
- Previous flood protection modelling consultation had included Carters Beach as well as Westport recognising that flooding in the Buller River would affect more than just Westport

- Potential mitigation options may extend beyond the initial project boundaries.

The Group recognises that there are a range of different work streams underway for various areas (for example erosion protection at Carters Beach and the Airport). The Westport 2100 work is not seeking to duplicate this work, instead acknowledgement of these various work streams will be included in the wider project considerations and complement the final suite of long term recommendations made. The Westport 2100 work requires a joined up and holistic approach to eliminate any potential duplication of time or financial resource.

Proposed boundary extension

A map showing the new boundary of the project area is included below.

Boundary lines have been based on the following:

- The eastern boundary coincides with Garvey Road which is the approximate outlet of the Orowaiti River. This is the only other main river to affect the Westport and Snodgrass areas. Anything further east would not affect Westport.
- The landward boundary aligns with the naturally occurring higher ground in the area.
- The western boundary moves to Bradshaws Road to capture Carters Beach and the airport.



19 March 2019
Scale 1:50,000

WESTPORT 2100 PROJECT AREA

4. CONSIDERATIONS

4.1 Strategic impact

The wider Westport area is at risk of natural hazards; of which many are related to that of the township itself. Extending the boundary enables

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting 9 April 2019
 Prepared by: Robert Mallinson – Corporate Services Manager
 Date: 1 April 2019
 Subject: **Corporate Services Manager's Monthly Report**

1. Financial Report 1 July to 28 February 2019

SUMMARY OF COUNCIL ACTIVITIES

FOR THE EIGHT MONTHS ENDED 28 FEBRUARY 2019

	ACTUAL Year to Date	BUDGET	BUDGET Annual	% ACTUAL vs BUDGET
REVENUES				
General Rates and Penalties	2,237,181	2,286,667	3,430,000	65%
Investment Income	120,212	604,473	906,709	13%
Resource Management	650,052	888,923	1,333,384	49%
Regional Land Transport	52,343	54,887	82,330	64%
Emergency Management	764,211	766,667	1,150,000	66%
Economic Development	37,500	100,000	150,000	25%
River, Drainage, Coastal Protection	1,208,314	1,038,148	1,557,222	78%
Warm West Coast	56,866	10,327	15,491	367%
VCS Business Unit	2,566,791	2,697,333	4,046,000	63%
Commercial Property Revaluation	-	-	-	
	7,693,471	8,447,424	12,671,136	
EXPENDITURE				
Governance	336,917	320,028	480,042	70%
Economic Development	209,612	200,000	300,000	70%
Resource Management	2,527,339	2,524,253	3,786,379	67%
Regional Land Transport	125,658	135,728	203,592	62%
Hydrology & Floodwarning Services	618,099	640,146	960,219	64%
Emergency Management	746,454	801,596	1,202,394	62%
River, Drainage, Coastal Protection	1,318,692	1,886,019	2,829,028	47%
VCS Business Unit	2,152,674	2,259,333	3,389,000	64%
Other	82,403	41,358	62,037	133%
Warm West Coast	6,215	6,815	10,223	
	8,124,064	8,815,276	13,222,914	
OPERATING SURPLUS/(DEFICIT)	- 430,593	- 367,852	- 551,778	

	Net Variance ACTUAL vs BUDGETED Year to Date	ACTUAL	BUDGET Year to Date	ANNUAL BUDGET
BREAKDOWN OF SURPLUS / (DEFICIT)				
Rating Districts	531,568	308,961	222,607	333,911
Economic Development	- 72,112	172,112	100,000	150,000
Quarries	214,506	16,347	198,159	297,239
Investment Income	- 484,260	120,212	604,473	906,709
VCS Business Unit	- 23,884	414,116	438,000	657,000
General Rates Funded Activities	- 234,654	1,086,366	851,712	1,277,568
Warm West Coast	47,139	50,651	3,512	5,268
Revaluation Investment Property	-	-	-	-
Other	- 41,045	82,403	41,358	62,037
TOTAL	- 62,741	- 430,593	- 367,852	- 551,778

Net Contributors to General Rates Funded Surplus /(Deficit)	Net Variance ACTUAL vs BUDGETED Year to Date	ACTUAL	BUDGET Year to Date	ANNUAL BUDGET
Rates	- 49,486	2,237,181	2,286,667	3,430,000
Representation	- 16,889	336,917	320,028	480,042
Resource Management	- 241,957	1,877,287	1,635,330	2,452,995
Transport Activity	7,527	73,315	80,841	121,262
River, Drainage, Coastal Protection	- 8,581	435,685	427,104	640,656
Hydrology & Floodwarning	22,047	618,099	640,146	960,219
Emergency Management	52,687	17,757	34,929	52,394
TOTAL	- 234,654	- 1,086,366	- 851,712	- 1,277,568

STATEMENT OF FINANCIAL POSITION AS AT 28 FEBRUARY 2019

CURRENT ASSETS

Cash	-	348,666
Deposit - Westpac		1,619
Accounts Receivable - General		456,034
Accounts Receivable - Rates		2,730,675
Prepayments		269,543
GST Refund Due		
Stock		687,276
Accrued Income		882,608
		<u>4,679,088</u>

NON CURRENT ASSETS

Investments		10,223,767
Strategic Investments		1,519,382
Strategic Investments		208,202
Term Deposit - PRCC Bond		50,000
MBIE & DOC Bonds		23,866
Investments-Catastrophes Fund		998,283
Warm West Coast Loans		354,949
Commerical Property Investment		1,480,000
Fixed Assets		4,806,317
Infrastructural Assets		58,697,918
		<u>78,362,685</u>

<u>TOTAL ASSETS</u>		<u>83,041,773</u>
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CURRENT LIABILITIES

Bank Short Term Loan	-	3,150,000
Accounts Payable	-	307,621
GST	-	402,415
Deposits & Bonds	-	1,118,241
Sundry Payables	-	85,300
Revenue in Advance	-	1,927,312
Accrued Annual Leave, Payroll	-	337,735
	-	<u>7,328,623</u>

NON CURRENT LIABILITIES

Future Quarry Restoration	-	398,000
Interest Rate Hedge Position	-	37,659
Punakaiki	-	265,000
Lower Waiho	-	135,700
Kaniere	-	82,898
Greymouth Floodwall	-	1,484,193
Hokitika Seawall	-	1,112,500
Strategic Investments	-	1,868,493
Warm West Coast	-	319,862
Working Capital Loan	-	534,506
	-	<u>6,238,811</u>

<u>TOTAL LIABILITIES</u>	-	<u>13,567,434</u>
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EQUITY

Ratepayers Equity	-	17,866,755
Surplus Transferred		430,593
Rating District Equity	-	2,730,507
Revaluation	-	38,339,289
Catastrophe Fund	-	1,059,380
Investment Growth Reserve	-	9,909,000
TOTAL EQUITY	-	<u>69,474,339</u>

<u>LIABILITIES & EQUITY</u>	-	<u>83,041,773</u>
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2. Investment Portfolio

28 February 2019	Catastrophe Fund	Major Portfolio	TOTAL
Opening balance 1 January 2019	\$ 1,009,510	\$ 10,069,722	\$ 11,079,232
Income (January/February)	\$ 38,773	\$ 454,045	\$ 492,818
Deposit			
Withdrawal	-\$ 50,000	-\$ 300,000	-\$ 350,000
Closing balance 28 February 2019	\$ 998,283	\$ 10,223,767	\$ 11,222,050
Total income year to date to 28 February 2019	\$ 8,153	\$ 2,703	\$ 10,856

3. Commentary

Council investment portfolio continued its recovery during February, with the total recovery January / February amounting to \$493,000.

This has helped reduce Council deficit from the \$835,000 @ 31 December 2018 to \$430,000 @ 28 February 2019.

4. Council Investment Policy

Council investment policy was reviewed and updated in the 2018/28 Long Term Plan.

For completeness the combined Investment & Borrowing Policy needs to cover the following:

- a. That Council invests in a managed fund portfolio with a Fund Manager approved by Council. These managed fund investments include a portfolio of > \$10,000,000 (main fund) and \$1,000,000 (catastrophe fund). The main fund is a "balanced" portfolio and the Catastrophe Fund is a "conservative" portfolio. These funds are invested in accordance with a "Statement of Investment Policy Objectives" which is agreed to by the Fund Manager and West Coast Regional Council.
- b. Council may make other specific investments by specific Council resolution.

I overlooked including a and b in the 2018/28 LTP.

Council may amend its Investment & Borrowing Policies (combined Treasury Policy) at any time by simple Council resolution pursuant to Local Government Act 2002, clause 102 (4) and (5).

RECOMMENDATIONS

1. *That the report be received.*
2. *That the Council combined Treasury Policy (containing Investment & Borrowing Policies) be amended to provide for;*
 - a. *That Council can invest in managed fund portfolios with a Fund Manager approved by Council. These managed fund investments include a portfolio of > \$10,000,000 (main fund) and \$1,000,000 (catastrophe fund). The main fund is a "balanced" portfolio and the Catastrophe Fund is a "conservative" portfolio. These funds are invested in accordance with a "Statement of Investment Policy Objectives" which is agreed to by the Fund Manager and West Coast Regional Council.*
 - b. *That Council may make other specific investments by specific Council resolution.*

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting 9 April 2019
Prepared by: Robert Mallinson – Corporate Services Manager
Date: 27 March 2019
Subject: Audit NZ Final Management Report for Year to 30 June 2018

I attach the final report by Audit NZ for the year to 30 June 2018. Where appropriate it also incorporates "Management Comment".

2.2 Uncorrected misstatements

We have always amortised the cost of the LTP over its three year life.

2.3 Timeliness of Information

Appropriate management comment has been included regarding our disappointment at the timeliness of the Audit NZ Technical Review Group response to our PWC advice regarding various matters.

3.1 PCR LP shareholder buyout

Basically Audit NZ are telling us we handled the accounting and other aspects of this matter correctly.

3.2 Breach of Statutory Reporting deadline

Our concerns expressed in 2.3 above are relevant to this matter also.

3.3 Expenditure outside delegation

We agreed with their comments that CE sign off of payments are required when they exceed the Officer delegated authority.

3.4 Quarry Restoration & Rehabilitation Strategy

This matter has been referred to the Operations Group Manager for his consideration.

5.3 Vehicle Disposal Process

A family member of our external disposal contractor was used as the "second authoriser" of the electronic payment batch that included a payment to the contractor.

We agreed with the recommendation.

5.4 Procurement Policy & Delegation of Authority Policy

We agreed that the Procurement policy in particular was overdue for review (hasn't been reviewed since September 2011)

5.5 Audit & risk Committees

We made no comment on this.

This is a perennial Audit NZ recommendation to all Councils.

Council has previously considered this matter and decided that existing arrangements are adequate.

5.6 Fixed Assets Register

We agreed with their recommendation.

RECOMMENDATIONS

That the report be received.

Robert Mallinson
Corporate Services Manager

**Report to the Council
on the audit of**

West Coast Regional Council

For the year ended 30 June 2018

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Key messages

We have completed the audit for the year ended 30 June 2018. This report sets out our findings from the audit and draws attention to areas where the West Coast Regional Council (WCRC) is doing well and where we have made recommendations for improvement.

Audit opinion

We have issued an unmodified audit opinion dated 21 December 2018.

Pest Control Research Limited Partnership (PCRLP)

During the 2018 financial year WCRC purchased the additional 51% interest in the associate PCRLP from its existing partner, and sold this interest to a new partner shortly after year end.

The agreements and transactions attached to this decision were complex. Because this arrangement happened over the financial year end, the accounting treatment was more complex and additional disclosure was required in the financial statements. We looked at the legal requirements to ensure these had been appropriately considered as well as reviewing the business case and expert advice to ensure there was a justifiable business purpose and it was transparent and appropriate in all respects.

We concluded the transaction had been accounted for correctly, we agreed the breach of law identified was not material, and that appropriate processes were followed by WCRC in executing the purchase and sale transactions.

Quarry restoration provision

The quarry restoration provision was re-estimated during the year. The estimate increased from \$70,000 to \$398,423. The increase in provision was recognised as an uplift to the value of WCRC's quarry assets.

The estimate was prepared by WCRC, and peer reviewed by consultants Tui Creek Consulting.

We concluded the estimate was sufficiently robust for recognition in the financial statements, and the change in provision correctly accounted for.

Breach of statutory reporting deadline

Section 98 (3) of the Local Government Act 2002 requires every local authority to complete and adopt its annual report within four months after the end of the financial year to which it relates.

WCRC missed the statutory deadline of 31 October 2018 and adopted their annual report on 21 December 2018. The factors contributing to the delay in reporting are outlined in section 2.3 below.

Thank you

We would like to thank the Council, management and staff for assistance received during the audit.



Chantelle Gernetzky
Appointed Auditor
21 March 2019

1 Recommendations



Our recommendations for improvement and their priority are based on our assessment of how far short current practice is from a standard that is appropriate for the size, nature, and complexity of your business. We have developed the following priority ratings for our recommended improvements.

Explanation	Priority
<p>Needs to be addressed <i>urgently</i></p> <p>These recommendations relate to a significant deficiency that exposes the WCRC to significant risk or for any other reason need to be addressed without delay.</p>	Urgent
<p>Address at the earliest reasonable opportunity, <i>generally within six months</i></p> <p>These recommendations relate to deficiencies that need to be addressed to meet expected standards of good practice. These include any control weakness that could undermine the system of internal control.</p>	Necessary
<p>Address, <i>generally within six to 12 months</i></p> <p>These recommendations relate to areas where the WCRC is falling short of good practice. In our view it is beneficial for management to address these, provided the benefits outweigh the costs.</p>	Beneficial

1.1 New recommendations

The following table summarises our recommendations and their priority.

Recommendation	Reference	Priority
<p>Expenditure approved outside of delegation</p> <p>Enforce the delegations policy, and seek secondary Chief Executive sign off where the delegation is exceeded.</p>	3.3	Urgent
<p>Future accounting implications of the agreement for purchase of a further interest in PCRLP</p> <p>Seek advice on accounting for the profit share arrangement, within the agreement for purchase of the 51% interest in PCRLP.</p>	3.1	Necessary
<p>Vehicle disposal process</p> <p>Review transaction approval processes for payments to parties where WCRC staff have a known or perceived interest and remind staff of existing policies and procedures to manage conflicts of interest.</p>	5.3	Necessary

Recommendation	Reference	Priority
Procurement and delegation of authority Review the procurement policy and delegations of authority manual, to ensure their currency with WCRC's operations and good practice, and consistency with each other.	5.4	Necessary
Audit and risk committee Implement an audit and risk committee in line with good practice in the public sector.	5.5	Beneficial
Quarry rehabilitation peer review recommendations Implement the recommendation of the peer reviewer of its costings for rehabilitation and restoration of its quarries.	3.4	Beneficial
Fixed Asset Register Perform a stock take of the fixed assets register and write off any assets that are no longer in use.	5.6	Beneficial

1.2 Status of previous recommendations

Set out below is a summary of the action taken against previous years' recommendations. Appendix 2 sets out the status of previous year's recommendations in detail.

Priority	Priority			
	Urgent	Necessary	Beneficial	Total
Open	0	2	1	3
Implemented or closed	0	1	0	1
Total	0	3	1	4

2 Our audit report

2.1 We issued an unmodified audit report



We issued an unmodified audit report on 21 December 2018. This means we were satisfied that the financial statements and statement of service performance present fairly WCRC's activity for the year and its financial position at the end of the year.

2.2 Uncorrected misstatements

The financial statements are free from material misstatements, including omissions. During the audit, we discussed with management any misstatements that we found, other than those which were clearly trivial. The misstatements that have not been corrected are listed below along with management's reasons for not adjusting these misstatements. We are satisfied that these misstatements are individually and collectively immaterial.

Current year uncorrected misstatements	Assets	Liabilities	Equity	Financial Performance
	Dr (Cr)	Dr (Cr)	Dr (Cr)	Dr (Cr)
LTP audit fee expense				\$56,168
Prepayments	(\$56,168)			

Explanation of uncorrected misstatements

The Long Term Plan (LTP) audit fee has been accrued as a prepayment to expense over three years, rather than expensed in the current year when the expense was incurred.

Management's explanation for not correcting

As the LTP covers a three year period, the audit of this document has been spread across the same three year period.

2.3 Quality and timeliness of information provided for audit



We provided a listing of information we required to management on 20 July 2018. This includes the draft annual report with supporting working papers and dates that we required this information to be provided to us.

Draft financial statements of adequate quality, and supporting workpapers were made available on commencement of the audit.

However, the draft financial statements did not include finalised accounting for, and disclosure of, the Council's investment in PCRLP, and re-estimation of the restoration

provision for WCRC's quarries. These two matters were considered most significant to the audit, and are covered further in section 3 below.

We recognise that WCRC sought accounting advice during the final audit visit on both matters. In future, we would appreciate if WCRC would take independent advice on significant matters early, and discuss this with us in advance of the audit. This would help to ensure an efficient audit and smooth annual reporting process.

As a result of the time taken to resolve these matters, it was not possible to conclude the audit by 31 October 2018.

Management comment

The issues were complex and not immediately obvious. Professional advice was requested as soon as we were aware of the complexity of the issues.

We do have a concern about the length of time that these issues took to get through the Audit NZ Technical Review Group, once the professional advice was available from PWC.

3 Findings from the audit

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3.1 Pest Control Research Limited Partnership

On 9 April 2018, WCRC entered into an agreement to purchase an additional 51% shareholding of its existing investment in PCRLP. The transaction was settled on 29 June 2018.

At the same time as the purchase transaction, WCRC entered into a sale agreement with PCRLP for sale of this 51% interest.

Both transactions were originally expected to occur on 29 June 2018. However, the sale was delayed, and did not occur until 10 July 2018. This meant that WCRC held 100% of PCRLP at 30 June 2018.

We reviewed the transactions for accounting, and legal implications, as well as considering the business case for the transaction. We discuss these separately below:

Current accounting implications of the transactions

As the purchase of the interest was made with the intention to sell it to another partner, the transaction was required to be accounted for under both *PBE IFRS 3 Business Combinations*, and *PBE IFRS 5 Non-current Assets Held for Sale and Discontinued Operations*.

Accounting standards require the interest to be recognised at its fair value at 30 June 2018. Because the interest was sold on 10 July 2018, the best proxy for the interest's fair value was the \$1,029,000 it was sold for 10 days later. Consequently, the 51% interest held at 30 June 2018 was written down by \$256,000 to this value.

Accounting standards also require WCRC to consider whether the existing 49% interest is impaired. Using the value of the 51% interest, WCRC assessed the value of the remaining 49%. This resulted in an impairment of \$15,000 being recognised to the 49% interest originally held.

Additional disclosure to demonstrate the difference between what would be presented in group financial statements, and what is presented in the parent financial statements was prepared. We accepted this as a pragmatic solution instead of preparing full group financial statements, given the group was only temporary.

We reviewed WCRC's position on accounting for the transactions. Given the complexity of the matter we consulted with our accounting technical team to confirm our view. In

general, we were in agreement with WCRC's accounting for the transactions, with additional disclosure requested and incorporated by management into the financial statements. We concluded that the transactions have been appropriately accounted for, and disclosures are fairly reflected, in compliance with the relevant accounting standards.

Future accounting implications

The agreement for purchase of the 51% interest in PCRLP contains a profit sharing arrangement with the previous owner, when he becomes an employee following the sale.

For the year ending 30 June 2019, the profit share arrangement will need to be accounted for by WCRC and an assessment of whether it needs to be included as a provision in the financial statements under *PBE IPSAS 25 Employee Benefits*, will need to be performed. The provision was not required to be recognised for the year ended 30 June 2018, as the previous owner did not commence employment until after 30 June 2018.

As the sale and purchase agreement stipulates clauses around what the employee will be entitled to, and what he forfeits if he leaves at given points in time, probabilities may be required in assessing any provision.

We recommend WCRC seek advice on accounting for the profit share arrangement, and determining the value of any employee benefits.

Management Comment

Agreed.

PCRLP is not expected to make a profit for year to 31 March 2019, hence this is unlikely to be an issue for 18/19 Council reporting year.

Compliance with the Local Government Act 2002

As the WCRC controlled PCRLP for a short period of time, it was not clear whether WCRC had triggered the requirement for public consultation in establishing a council controlled organisation under the Local Government Act 2002.

We previously recommended to WCRC in our report to the Council on the audit of the Consultation Document for the 2018/28 LTP, that Council seek appropriate legal advice regarding this matter.

WCRC sought legal advice which concluded that a technical breach of law had occurred, but also that the breach was not material. We reviewed the advice, in consultation with our legal team, and agreed with the position outlined by WCRC's legal advisors.

Assessment of the business case

The Auditor-General's auditing standards require auditors carrying out audits on behalf of the Auditor-General to consider issues and risks in public entities concerning effectiveness and efficiency, waste, probity and financial prudence.

Because of the complexity of the purchase and sale transactions, and the write down in value of the investment in PCRLP in the financial statements, we reviewed the process undertaken to execute the transactions.

We are satisfied that WCRC has undertaken a sound process and received appropriate legal, accounting and taxation advice in executing these transactions.

It is clear that the transactions have been concluded for long term objectives, and the write down of value in the investment, was an accounting outcome of a transaction undertaken for commercial and strategic reasons.

We therefore concluded the transactions were undertaken with appropriate regard to the standards expected in the public sector.

3.2 Breach of statutory reporting deadline

Section 98 (3) of the Local Government Act 2002 requires every local authority to complete and adopt its annual report within four months after the end of the financial year to which it relates.

WCRC missed the statutory deadline of 31 October 2018 and adopted their annual report on 21 December 2018. The factors contributing to the delay in reporting are outlined in section 2.3 above.

WCRC self-disclosed the breach of the Act in the notes to the financial statements. As the matter was self-disclosed in the financial statements we did not refer to it in our audit report.

3.3 Expenditure approved outside of delegation

Recommendation

WCRC to enforce its delegations policy, and seek secondary Chief Executive sign off where the delegation is exceeded.

Finding

From review of expenditure, we identified three instances where invoices were approved outside of a staff member's delegated financial authority. Council's delegations required additional sign off by the Chief Executive in all three instances, which did not occur.

Management Comment

Agreed.

3.4 Quarry rehabilitation peer review recommendations

Recommendation

WCRC to implement the recommendation of the peer reviewer of its costings for rehabilitation and restoration of its quarries.

Finding

As part of the peer review of WCRC's estimate for costings of rehabilitation of its quarries, the peer reviewer identified that the restoration and rehabilitation strategy had last been updated in September 2007. The peer reviewer recommended WCRC update the strategy document. We support the recommendation of the peer reviewer.

Management Comment

Referred to the Operations Group Manager for consideration and where appropriate implementation of the recommendations.

4 Matters raised in the Audit Plan



In our Audit Plan dated 20 July 2018, we identified the following matters as the main audit risks and issues:

Audit risk/issue	Outcome
Quarry inventory	
<p>WCRC holds a significant amount of rock inventory in relation to its quarrying activity. For this reason, and in line with auditing standards, we attended a stocktake to confirm amounts on hand at balance date, and ensure that rock inventory is recorded at the lower of cost or net realisable value in the financial statements.</p> <p>The stock is specialised in nature and judgement is required in assessing the quantities on hand. WCRC needs to provide evidence, verifying the tonnages held and value of inventory at balance date.</p> <p>Last year, small and medium sized rocks were written down by 50% to \$6 per tonne. Their valuation was an estimate based solely on judgment, and we accepted this on the basis of materiality only. We expected WCRC to review the valuation of rock, against sales transactions to establish net realisable value.</p>	<p>We attended the stocktake of a selection of WCRC's quarries accompanied by the Quarry Manager.</p> <p>We reviewed:</p> <ul style="list-style-type: none"> estimates of tonnages held and ensure that they reconcile to the figures included in the financial statements; evidence to support the valuation of rock inventory in the annual report including the value of small rock; and processes in place for monitoring the contractors taking the appropriate mix of large and small quarry rock. <p>The tonnages of quarry stockpiles recognised by WCRC have been appropriately estimated by experienced personnel and the assumptions used in the calculation are appropriate and in line with industry standards.</p> <p>There were no sales during the year of the small to medium size rock, therefore we have again accepted the \$6 per tonne valuation of this rock on a materiality basis. We will continue to follow up next year on the sale of this rock and associated risks to its valuation.</p>
Quarry face asset and provision for restoration	
<p>The quarry face asset is required to be depreciated using the units of production method. The units of production method results in a charge based on use or output. Where there is nil, or limited production at the quarry there is no associated depreciation recognised. However, the face</p>	<p>We reviewed the calculation of the aftercare provision for WCRC's eight quarries, including the assumptions used.</p> <p>The re-estimate of the provision resulted in an increase from \$70,000 in the prior year to \$398,423 this year. The increase in the re-estimate of the provision was recognised against quarry assets, and will need to be</p>

Audit risk/issue	Outcome
<p>asset is required to be reviewed for impairment.</p> <p>Additionally, there is a provision for the future restoration of quarry sites. The liability arises from the licenses, and permits for the quarries. The restoration liability has not been reviewed for a number of years, and requires review. We expect that management will review and update the calculation for the provision for 2018.</p> <p>Only two Council staff are closely familiar with these matters, which creates key person risks. The proposed sale of quarry licenses or permits may also impact the calculations.</p>	<p>depreciated from 2019, using an appropriate depreciation method.</p> <p>Costings for the update of the provision were prepared by WCRC management, and a peer review of five of the quarry estimates was performed by Tui Creek Consulting Limited.</p> <p>As a result of the peer review, the costings for the three quarries not visited by Tui Creek Consulting were uplifted by the average difference to managements estimate. The difference between the estimates was not significant.</p> <p>We obtained the appropriate representations from the peer reviewer, and concluded the estimate of the provision was suitably robust for inclusion in the financial statements, and had been accounted for correctly in compliance with accounting standards.</p>
Vector Control Services Business Unit	
<p>The Vector Control Services Business Unit receives revenue primarily from pest control contracts from TBfree New Zealand Limited.</p> <p>Profit from the business unit is used to subsidise rates. As a result the business unit is under considerable pressure to produce its budgeted financial return.</p> <p>Revenue contracts may also span balance dates, and require significant estimation of their percentage of completion.</p> <p>In 2015, the business unit also entered into a contract to provide resource consent assistance for the extension of the Grey River dredge consent. The contract also includes assistance in finding a buyer for the dredge once consent is obtained.</p>	<p>We reviewed the business unit's revenue/expenditure and gained assurance that they are fairly reflected in the financial statements.</p> <p>The business unit made a modest surplus, less than its budgeted requirement. The surplus from aerial operations offset small losses within ground control operations.</p> <p>We reviewed WCRC's assessment of the recognition of revenue for significant contracts that spanned balance date. Revenue recognised was consistent with the percentage of completion of these contracts.</p> <p>There has been no change or additional costs incurred in the marketing and sale of the Grey River Dredge.</p> <p>We will continue to follow up on the progress of the sale of the dredge next year.</p>
Property Plant and Equipment held at fair value	
<p>PBE IPSAS 17, Property, Plant and Equipment, requires that valuations are carried out with sufficient regularity to ensure that the</p>	<p>No formal assessment of the fair value of assets was prepared to support that no revaluation was required this year. We</p>

Audit risk/issue	Outcome
<p>carrying amount does not differ materially from fair value.</p> <p>WCRC has a policy that the asset classes, which are revalued, are revalued on a minimum three year valuation cycle.</p> <p>WCRC last revalued its River Drainage and Coastal Protection Assets as at 31 December 2015.</p> <p>WCRC will need to demonstrate that the carrying value, is not materially different from fair value for asset classes which will not be revalued as at 30 June 2018.</p>	<p>therefore reviewed the fair value with reference to published indices, relevant to WCRC's river control and coastal protection assets. We concluded fair value is not materially different from the assets carrying value, and that no revaluation was required.</p> <p>Based on discussions held with Council management, no indicators of impairment over infrastructure were identified at 30 June 2018. This consideration included significant weather events including cyclone Gita, and ex-tropical cyclone Fehi.</p> <p>We therefore accepted that no impairment needed to be recognised in the financial statements for the year ending 30 June 2018.</p>
Investment portfolio	
<p>WCRC has a significant investment portfolio. The portfolio contains a range of investments including equities and bonds, and is managed by an external fund manager.</p> <p>The portfolio is required to be recognised at fair value in accordance with applicable financial reporting standards.</p>	<p>We verified both the closing value of the portfolio at year-end and the returns achieved during the year.</p> <p>This included obtaining a report received from JBWere of the value of the portfolio and returns achieved during the year.</p> <p>An independent assurance report over the controls performed by JBWere was also obtained from the portfolio managers auditors.</p> <p>This confirmed controls such as updates to portfolio pricing, the recording of sales and purchase transactions, and capture of dividend announcements were operating effectively.</p> <p>We therefore conclude that the investment portfolio is valued appropriately, and is fairly stated in the financial statements.</p>
Rates	
<p>Rates are the WCRC's primary funding source. Compliance with the Local Government (Rating) Act 2002 (LGRA) in rates setting and collection is critical to ensure that rates are validly set and not at risk of challenge.</p>	<p>We assessed the compliance of the rates setting process against the LGRA including the consistency and completeness of the resolution and the Funding Impact Statement.</p>

Audit risk/issue	Outcome
<p>WCRC should ensure it has appropriate processes in place, including seeking legal advice where appropriate, to ensure compliance of its rates and rating processes with legislation.</p>	<p>There were no issues identified with the rates setting process for the year ended 30 June 2018 that we wish to report.</p> <p>As part of the 2018/28 LTP audit we identified legal compliance risks associated to rates setting processes for the year ending 30 June 2019.</p> <p>These concerned changes to the proposal of Council's Uniform Annual General Charge. For more information on this matter refer to our report to the Council on the final LTP.</p> <p>Due to the legal risk, the matter was self-disclosed in the LTP, and our audit opinion for the 2018/28 LTP included an emphasis of matter, referring to the self-disclosure.</p> <p>For the 2019 annual report, it is likely similar self-disclosure and reference in the audit opinion will also be required. We will discuss this matter with you further as part of the 2019 annual audit.</p> <p>Management comment</p> <p><i>This would only be tested in legal proceedings.</i></p>
<p>The risk of management override of internal controls</p>	
<p>There is an inherent risk in every organisation of fraud resulting from management override of internal controls. Management are in a unique position to perpetrate fraud because of their ability to manipulate accounting records and prepare fraudulent financial statements by overriding controls that otherwise appear to be operating effectively. Auditing standards require us to treat this as a risk on every audit.</p>	<p>Our audit response to this risk included:</p> <ul style="list-style-type: none"> • testing of the appropriateness of selected journal entries; • reviewing accounting estimates for indications of bias; and • evaluating any unusual or one-off transactions, including those with related parties. <p>WCRC engaged PwC to perform a detailed fraud audit during the year, as a result of this audit, several recommendations were made to improve process and controls. We will follow up next year on the progress of implementing these recommendations.</p>

5 Assessment of internal control



The Council, with support from management, is responsible for the effective design, implementation, and maintenance of internal controls. Our audit considers the internal control relevant to preparing the financial statements and the service performance information. We review internal controls relevant to the audit to design audit procedures that are appropriate in the circumstances. Our findings related to our normal audit work, and may not include all weaknesses for internal controls relevant to the audit.

5.1 Control environment

The control environment reflects the overall attitudes, awareness and actions of those involved in decision-making in the organisation. It encompasses the attitude towards the development of accounting and performance estimates and its external reporting philosophy, and is the context in which the accounting system and control procedures operate. Management, with the oversight of the Council, need to establish and maintain a culture of honesty and ethical behaviour through implementation of policies, procedures and monitoring controls. This provides the basis to ensure that the other components of internal control can be effective.

We have performed a high level assessment of the control environment, risk management process, and monitoring of controls relevant to financial and service performance reporting. We considered the overall attitude, awareness, and actions of the Council and management to establish and maintain effective management procedures and internal controls.

5.2 Internal controls

Internal controls are the policies and processes that are designed to provide reasonable assurance as to the reliability and accuracy of financial and non-financial reporting. These internal controls are designed, implemented and maintained by the Council and management.

We reviewed the internal controls, in your information systems and related business processes. This included the controls in place for your key financial and non-financial information systems.

The findings from our assessment where we have identified weaknesses have been included with their recommendations below.

5.3 Vehicle disposal process

An external contractor is engaged to prepare WCRC vehicles for sale once they are scheduled for replacement in the WCRC vehicle fleet. The external contractor is remunerated by commission based on the sales price of the vehicles. As part of the audit,

we identified an approver for the payment of the contractor's commission was a family member of the external contractor.

We recognise the transaction also required another approver, and appears a genuine oversight by those involved. Despite this, it is important that such transactions are carefully managed, to mitigate against both perceived and actual conflicts of interest.

Recommendations

- review transaction approval processes for payments to parties where WCRC staff have a known or perceived interest; and
- remind staff of existing policies and procedures to manage conflicts of interest.

Management Comment

Agreed. We note that the family member was the "second authoriser" of the electronic Desk-bank batch which paid several creditors.

5.4 Procurement and delegation of authority

Recommendation

Review the procurement policy and delegations of authority manual, to ensure their currency with WCRC's operations and good practice, and consistency with each other.

Findings

WCRC's procurement policy was implemented in September 2011, and has not been reviewed since its implementation.

The delegation of authority manual also contains elements of procurement guidance, and is reviewed more regularly and relied upon as a guideline for procurement.

Given the size of public sector purchasing, and the use of public money it is important public entities have up to date policies governing procurement that are consistent with good practice. Good practice procurement helps spending to better achieve organisational outcomes, and value for money.

Good practice guidance on procurement in the public sector is available on the Office of the Auditor-General, and Ministry of Business, Innovation and Employment websites, at the below links:

- <https://www.oag.govt.nz/good-practice/procurement>
- <https://www.procurement.govt.nz/procurement/>

We encourage you to consider these publications in the review of these policies. We also welcome the opportunity to review and provide comment on the contents of any updated draft policies prior to their adoption.

5.5 Audit and Risk Committee

Recommendation

Implement an audit and risk committee in line with good practice in the public sector

Finding

We continue to observe that WCRC does not have an Audit and Risk Committee or similar committee of the Council.

Effective Audit and Risk Committees can provide objective advice and insights into a public entity's strategic and organisational risks, and contribute to improving entity performance and accountability. In doing so, they can identify potential improvements to governance, risk management, financial management, and systems of internal control.

The Auditor-General has previously stated a general expectation that all public entities should consider setting up an audit and risk committee in line with good practice. A number of examples of good practice are available on the Office of the Auditor General's website. For your reference we have included a link to these in section 7 of this report.

5.6 Fixed Asset Register

Recommendation

Perform a full stock take of the Fixed Assets Register and write off any assets that are no longer in use.

Finding

The Fixed Asset Register includes approximately 70 assets that are fully depreciated. It is possible a number of these assets may be obsolete or no longer held.

Management Comment

Agreed.

6 Public sector audit



The WCRC is accountable to Parliament, its local community and to the public for its use of public resources. Everyone who pays taxes or rates has a right to know that the money is being spent wisely and in the way the WCRC said it would be spent.

As such, public sector audits have a broader scope than private sector audits. As part of our audit, we have considered if the WCRC has fairly reflected the results of its activities in its financial statements and non-financial information.

We also consider if there is any indication of issues relevant to the audit with:

- compliance with its statutory obligations that are relevant to the annual report;
- the WCRC carrying out its activities effectively and efficiently;
- the WCRC incurring waste as a result of any act or failure to act by a public entity;
- any sign or appearance of a lack of probity as a result of any act or omission, either by the WCRC or by one or more of its members, office holders, or employees; and
- any sign or appearance of a lack of financial prudence as a result of any act or omission by a public entity or by one or more of its members, office holders, or employees.

During the audit, we paid particular attention to the transaction of acquiring and holding for sale, the investment in PCRLP. We have reviewed the purchase and sale process followed by WCRC, this is discussed in section 3.1 above.

7 Useful publications



Based on our knowledge of the WCRC, we have included some publications that the Council and management may find useful.

Description	Where to find it
Client updates	
<p>In March 2018, we hosted a series of client updates. The theme was “Our high performing and accountable public sector”.</p> <p>These included speakers from both Audit New Zealand and external organisations.</p> <p>Relevant sessions for the WCRC include the Christchurch update and sessions on procurement.</p>	<p>On our website under publications and resources.</p> <p>Link: Client updates</p>
Model financial statements	
<p>Our model financial statements reflect best practice we have seen to improve financial reporting. This includes:</p> <ul style="list-style-type: none"> • significant accounting policies are alongside the notes to which they relate; • simplifying accounting policy language; • enhancing estimates and judgement disclosures; and • including colour, contents pages and subheadings to assist the reader in navigating the financial statements. 	<p>On our website under publications and resources.</p> <p>Link: Model Financial Statements</p>
Tax matters	
<p>As the leading provider of audit services to the public sector, we have an extensive knowledge of sector tax issues. These documents provide guidance and information on selected tax matters.</p>	<p>On our website under publications and resources.</p> <p>Link: Tax Matters</p>

Description	Where to find it
Data in the public sector	
<p>The Office of the Auditor-General (OAG) has published a series of articles about how data is being used in the public sector. These cover:</p> <ul style="list-style-type: none"> • functional leadership; • building capability and capacity; • collaboration; and • security. 	<p>On the OAG’s website under publications and resources. Link: Data in the public sector</p>
Matters arising from the 2016/17 audits	
<p>The OAG has published a report on the results of the 2016/17 audits for the sector.</p>	<p>On the OAG’s website under publications and resources. Link: Recent publications</p>
Audit Committees	
<p>The OAG has released various best practice information on Audit Committees.</p>	<p>On the OAG’s website under “Our Work – Audit Committee Resources”. Link: Audit Committee Resources</p>
Infrastructure as a Service	
<p>The OAG has completed a performance audit on Infrastructure as a Service and considered whether the benefits are achieved.</p>	<p>On the OAG’s website under publications and resources. Link: Infrastructure as a Service</p>
Earthquake accounting matters	
<p>This may be of interest with regards to the risks facing Councils buildings and their earthquake resistance, investment property considerations and the risk to existing infrastructure.</p>	<p>On our website under publications and resources. Link: Earthquake accounting</p>

Appendix 1: Status of previous recommendations

Open recommendations

Recommendation	First raised	Status
Necessary		
<p>Identification and monitoring of interests</p> <p>WCRC maintains an interest register that includes Councillors and senior management and is populated with the following information:</p> <ul style="list-style-type: none"> Name of the Councillor/senior manager. The name of the entity with the interest. The nature of the interest. Mitigating actions required. 	2017	<p>Pending</p> <p>WCRC has agreed to implement a register and is in the process of developing this.</p> <p>Management comment</p> <p><i>Agreed.</i></p>
<p>Sensitive expenditure policies and compliance</p> <p>WCRC review sensitive expenditure policies to allow for and provide guidance on what is reasonable expenditure.</p>	2017	<p>Pending</p> <p>WCRC has agreed to review the policies.</p> <p>Management comment</p> <p><i>Agreed.</i></p>
Beneficial		
<p>Gifts register</p> <p>To be in line with the OAG's good practice guidelines, we recommend the WCRC to maintain a gifts register and communicate to all staff that gifts received in relation to work should be included in the register.</p>	2016	<p>In progress</p> <p>WCRC have agreed to implement this however the LTP process took priority during the current year.</p> <p>Management comment</p> <p><i>Agreed.</i></p>

Implemented or closed recommendations

Recommendation	First raised	Status
<p>Segregation of duties and access profiles</p> <p>WCRC reviews staff access to the various modules within Authority and restricts access so staff only have access to modules in relation to their job descriptions.</p> <p>As the Corporate Services Manager is involved in processing journals, we recommend that measures are taken to reduce the risks by limiting access to creditors systems, including the removal of his ability to raise credit notes.</p>	2014	<p>Progress has been made towards this and a full report on each user access can be extracted from the system. With the CSMs access revoked to query only, the risk is reduced. No assessment on other user profiles has been made by audit as the report is complex and time has restrained us from looking into this, but we are satisfied that WCRC have made steps to limit access and have accepted the risk where the staff are required to multitask.</p>

Appendix 2: Disclosures

Area	Key messages
Our responsibilities in conducting the audit	<p>We carried out this audit on behalf of the Controller and Auditor-General. We are responsible for expressing an independent opinion on the financial statements and performance information and reporting that opinion to you. This responsibility arises from section 15 of the Public Audit Act 2001.</p> <p>The audit of the financial statements does not relieve management or the Council of their responsibilities.</p> <p>Our Audit Engagement Letter contains a detailed explanation of the respective responsibilities of the auditor and the Council.</p>
Auditing standards	<p>We carried out our audit in accordance with the Auditor-General's Auditing Standards. The audit cannot and should not be relied upon to detect every instance of misstatement, fraud, irregularity or inefficiency that is immaterial to your financial statements. The Council and management are responsible for implementing and maintaining your systems of controls for detecting these matters.</p>
Auditor independence	<p>We are independent of the WCRC in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): <i>Code of Ethics for Assurance Practitioners</i>, issued by New Zealand Auditing and Assurance Standards Board.</p> <p>Other than the audit, we have no relationship with, or interests in, the WCRC or its subsidiaries.</p>
Fees	<p>The audit fee for the year is \$73,764, as detailed in our Audit Proposal Letter.</p> <p>No other fees have been charged in this period.</p>
Other relationships	<p>We are not aware of any situations where a spouse or close relative of a staff member involved in the audit occupies a position with the WCRC or its subsidiaries that is significant to the audit.</p> <p>We are not aware of any situations where a staff member of Audit New Zealand has accepted a position of employment with the WCRC or its subsidiaries during or since the end of the financial year.</p>

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THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting- 9 April 2019
Prepared by: Andrew Robb – Chairman
Date: 1 April 2019
Subject: **CHAIRMAN'S REPORT**

Meetings Attended:

- I attended the Joint Committee Meeting for the West Coast Transition Board on 21 March in Westport.
- I attended the Pounamu Pathway Presentation and PGF Project Prioritisation Discussion meeting also held in Westport on 21 March.
- I attended the OSPRI Stakeholders' Council meeting in Wellington on 22 March.
- I will be attending meetings in Franz Josef on 2 April.
- I will be attending the Grey Mawhera Freshwater Management Unit meeting on 4 April.
- The Chief Executive and I will be meeting with Hon Damien O'Connor on 5 April.

RECOMMENDATION

That this report be received.

Andrew Robb
Chairman

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 9 April 2019
Prepared by: Michael Meehan – Chief Executive
Date: 1 April 2019
Subject: **CHIEF EXECUTIVE'S REPORT**

Meetings attended:

- I attended the Joint Committee meeting for the West Coast Transition Board on 21 March in Westport.
- I attended the Pounamu Pathway Presentation and PGF Project Prioritisation discussion meeting also held in Westport on 21 March.
- I attended a meeting in Franz Josef on 25 March.
- I attended a Waiho River Southside community meeting on 2 April with Councillors Robb, Birchfield and Challenger and Randal Beal.
- The Chairman and I will be meeting with Hon Damien O'Connor on 5 April.

During the period 26 March to now I have been working alongside Civil Defence and operations staff involved in the response and recovery.

RECOMMENDATION

That this report be received.

Michael Meehan
Chief Executive

THE WEST COAST REGIONAL COUNCIL

To: Chairperson
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

Agenda Item No. 8.

- | | | |
|---------|-----|--|
| 47 - 50 | 8.1 | Confirmation of Confidential Minutes 12 March 2019 |
| | 8.2 | Overdue Debtors Report (to be tabled) |
| 51 – 54 | 8.3 | Rockies Mining Ltd |
| | 8.4 | Council Investments (to be tabled) |
| | 8.5 | Response to Presentation (if any) |
| | 8.6 | In Committee Items to be Released to Media |

Item No.	General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 7 of LGOIMA for the passing of this resolution.
8.			
8.1	Confirmation of Confidential Minutes 11 December 2018		Clause 7 subclause 2 (a)
8.2	Overdue Debtors Report (to be tabled)		Clause 7 subclause 2 (a)
8.3	Rockies Mining Ltd		Clause 7 subclause 2 (a) & (2) (f) (ii)
8.4	Council Investments		Clause 7 subclause 2 (h) & (i)
8.5	Response to Presentation (if any)	Privacy of natural person	Clause 7 subclause 2 (i)
8.6	In Committee Items to be Released to Media		Clause 7 subclause 2 (i)

I also move that:

- Michael Meehan
- Robert Mallinson
- Randal Beal
- Hadley Mills
- Heather McKay
- Nichola Costley

be permitted to remain at this meeting after the public has been excluded, because of their knowledge on the subject. This knowledge, which will be of assistance in relation to the matter to be discussed.

The Minutes Clerk also be permitted to remain at the meeting.