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**AGENDA AND SUPPORTING PAPERS  
FOR COUNCIL'S FEBRUARY MEETINGS**

**TO BE HELD IN THE OFFICES OF THE WEST COAST REGIONAL COUNCIL  
388 MAIN SOUTH ROAD, GREYMOOUTH**

**TUESDAY, 12 FEBRUARY 2019**

**The programme for the day is:**

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**10.30 a.m:**

**Resource Management Committee Meeting**

**On completion of RMC Meeting:**

**Council Meeting**

**Presentation:**

**Department of Conservation**

**Councillor Workshop:**

**Annual Plan**

# **RESOURCE MANAGEMENT COMMITTEE**

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## **THE WEST COAST REGIONAL COUNCIL**

Notice is hereby given that a meeting of the **RESOURCE MANAGEMENT COMMITTEE** will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Paroa, Greymouth on **Tuesday, 12 February 2019**

N. CLEMENTSON  
CHAIRPERSON

M. MEEHAN  
Chief Executive Officer

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| <b><u>AGENDA</u></b><br><b><u>NUMBERS</u></b> | <b><u>PAGE</u></b><br><b><u>NUMBERS</u></b> | <b><u>BUSINESS</u></b>   |
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| <b>1.</b>                                     |   | <b>APOLOGIES</b>   |
| <b>2.</b>                                     | 1 – 4                                       | <b>MINUTES</b><br>2.1 Confirmation of Minutes of Resource Management Committee Meeting –<br>11 December 2018 |
| <b>3.</b>                                     |   | <b>PRESENTATION</b><br>Department of Conservation (Mark Davies)  |
| <b>4.</b>                                     |   | <b>CHAIRMAN'S REPORT</b>   |
| <b>5.</b>                                     |   | <b>REPORTS</b>   |
|   |   | <b>5.1 Planning and Operations Group</b>   |
|   | 5 – 7                                       | 5.1.1 Planning Report  |
|   | 8   | 5.1.2 Contact Recreation Water Quality Sampling Update   |
|   | 9 – 10                                      | 5.1.3 One Billion Trees Fund   |
|   | 11 – 28                                     | 5.1.4 Endorsement of the Draft Accessible Te Tai Poutini West Coast<br>Strategic Plan                        |
|   |   | <b>5.2 Consents and Compliance Group</b>   |
|   | 29 – 31                                     | 5.2.1 Consents Monthly Report  |
|   | 32 – 38                                     | 5.2.2 Compliance & Enforcement Monthly Report  |
|   |   | <b>6.0 GENERAL BUSINESS</b>  |

**THE WEST COAST REGIONAL COUNCIL****MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE  
HELD ON 11 DECEMBER 2018, AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,  
388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 10.30 A.M.****PRESENT:**

N. Clementson (Chairman), A. Robb, T. Archer, P. Ewen, P. McDonnell, A. Birchfield, S. Challenger, J. Douglas

**IN ATTENDANCE:**

M. Meehan (Chief Executive), R. Mallinson (Corporate Services Manager), H. McKay (Consents & Compliance Manager), H. Mills (Planning Science & Innovation Manager), N. Costley (Strategy & Communications Manager), M. Crowe (Regional Director – Civil Defence arrived 10.50 am departed 11.33am), T. Jellyman (Minutes Clerk), The Media.

**1. APOLOGIES**

There were no apologies.

**2. MINUTES**

**Moved** (McDonnell / Challenger) *that the minutes of the previous Resource Management Committee meeting dated 12 November 2018, be confirmed as correct, with the amendment below made.*

*Carried*

**Matters Arising**

Cr Archer drew attention to the recommendations in section 5.1.2 of the minutes. Option one was chosen. It was agreed that recommendation two would be removed and recommendation three would become recommendation two.

**3. PRESENTATION**

The Chairman welcomed Corrina Gestro-Best, Sarah Brown and Margaret Woollett, members of the West Coast Accessibility Coalition to the meeting. C. Gestro-Best spoke to her presentation. She stated that the coalition was formed to raise awareness about the changes needed to make the West Coast more accessible for both residents and visitors. C. Gestro-Best explained their draft strategic plan to the meeting. She answered questions from Councillors. M. Woollett addressed the meeting and spoke of her experience living with a significant visual impairment and the progress she is seeking with regard to accessibility legislation. C. Gestro-Best requested that Council adopts the draft plan and she anticipates that it will be signed off at the Mayors, Chairs and Iwi forum early next year.

C. Gestro-Best answered questions. M. Meehan advised that a report could be brought to the February meeting with a recommendation included. He stated that most of the issues relate to district council functions but this Council may be able to assist via the Regional Transport Strategy.

J. Douglas and the Chairman thanked the coalition for their presentation.

**4. CHAIRMAN'S REPORT**

Cr Clementson spoke to his report. He attended the Marrs Beach Working Group meeting and the Carters Beach community meeting held on 26 November.

## 5. REPORTS

### 5.1 PLANNING AND OPERATIONS GROUP

#### 5.1.1 PLANNING REPORT

H. Mills spoke to his report. He advised that the Punakaiki Masterplan is now available on line. H. Mills reported that 31 January has been confirmed as the date for the hearing for the Proposed Plan Change 1. H. Mills advised that a workshop on RPS appeals will follow on from today's meeting.

H. Mills advised that any feedback on the Submission on Draft Westland Tai Poutini National Park Management Plan will need to be via email as there is not another Council meeting scheduled prior to the closing date for submissions of 4 February.

H. Mills reported that the first stage of the changes to the RMA Amendment Bill is due early in the New Year with the second stage of change, will look at broader changes to the RMA with a specific focus on freshwater. H. Mills advised that a further part of the change is giving the EPA enforcement powers under the RMA. The Minister is also funding (\$3.1M) a unit with MfE to undertake work in this space.

H. Mills reported that the review of the Drinking Water NES is about to be publically available.

M. Meehan advised that the Regional Sector Group was asked to provide feedback regarding the EPA being given enforcement powers and they felt that those powers should not be transferred to the EPA. M. Meehan advised that this could prove to be problematic with regard to duplication, information sharing and referrals from members of the public to the EPA. M. Meehan advised that work will continue with MfE and the Minister on this matter. Extensive discussion took place with Councillors expressing their displeasure at this initiative along with the changes proposed to the Resource Management Act. J. Douglas agreed with Cr Archer's comments. Cr Robb also endorsed these comments.

H. Mills offered to forward the report on the Punakaiki Masterplan to Cr Challenger. Cr Challenger stated that the report for swimmability targets lacks the meaning of what each colour in the report means. H. Mills agreed to pass this information on to Cr Challenger.

Cr Ewen stated that the use of helicopters should be included in draft submission for the Westland Tai Poutini National Park Management Plan.

It was agreed that legal costs would be kept a track of for the RPS appeal.

Cr Clementson offered to be the elected representative for the Buller FMU, he was nominated by Cr Robb and seconded by Cr Archer.

H. Mills advised that there was a significant rainfall event on 8 and 9 November with five river alarms set. He stated that rainfall in the Hokitika catchment was up to 700 mms in two days which was a massive event. It was confirmed that civil defence was activated in Hokitika and monitoring was carried out in the Grey district. M. Crowe advised that impact assessment work was done following this rainfall event. Cr Ewen stated that this event was the second highest rainfall event at Rapahoe since the 1988 flood event.

**Moved** (Archer / Ewen)

1. *That the report is received.*
2. *That the Council approves the draft Terms of Reference for the Buller Freshwater Management Unit (FMU) Group.*
3. *That an elected representative (Cr Clementson) from the West Coast Regional Council (Buller constituency) be chosen to sit on the Buller Freshwater Management Unit (FMU) Group as per the Buller FMU Group Terms of Reference.*
4. *That Council approves the draft submission on the Draft Westland Tai Poutini National Park Management Plan.*
5. *That Council approves the final regional targets for swimmable lakes and rivers to be made publically available.*

*Carried*

### 5.1.2 CONTACT RECREATION WATER QUALITY SAMPLING UPDATE

H. Mills spoke to this report and advised that the reporting period has now been running for one month.

**Moved** (Robb / Challenger) *That this report be received.*

*Carried*

### 5.1.3 CIVIL DEFENCE AND EMERGENCY MANAGEMENT UPDATE

M. Crowe spoke to this report. He drew attention to the staff changes in his report in the recovery and lifelines areas. M. Crowe advised that the draft version of the Hokitika Flood Plan was tested during the flood event of 8 and 9 November. He stated that this is very similar to the Buller Flood Plan.

Discussion took place on Provincial Growth Fund applications (PGF), fuel storage during a major event, economic recovery, roading, and mobile alerting. M. Meehan advised that there were some good announcements from the PGF relating to civil defence, particularly for communications. M. Meehan stated that in a major civil defence event such as the alpine fault rupture there will be huge implications for this region and the rest of New Zealand. M. Meehan agreed that planning is key and the work that M. Crowe is involved with the AF8 is picking up on a lot of this. He advised that this will be revisited via the PGF. M. Crowe advised that the West Coast Fuel Plan was adopted in July 2018 and this sits behind the National Fuel Plan. It was agreed that M. Crowe would circulate the fuel plan to Councillors.

M. Crowe answered questions relating to the recent nationwide test to emergency mobile alert system and advised that there was a huge increase in hits compared to last year's test with statistics and reach improving. M. Crowe answered further questions from councillors regarding mobile alert testing, he explained how this functions and answered questions relating to emergency warnings in general.

**Moved** (Archer / Robb) *That this report be received.*

*Carried*

### 5.2.1 CONSENTS MONTHLY REPORT

H. McKay spoke to this report and advised that four site visits were carried out, two non-notified resources consents were granted, two changes to consent conditions, and one limited notified resource consent were granted during the reporting period.

**Moved** (Robb / Challenger) *That the December 2018 report of the Consents Group be received.*

*Carried*

### 5.2.2 COMPLIANCE & ENFORCEMENT MONTHLY REPORT

H. McKay spoke to this report and advised that 75 site visits were carried out during the reporting period. She reported that 29 complaints / incidents were reported with 18 of these resulting in site visits.

H. McKay reported that two infringement notices were issued, four mining programmes were received and approved during the reporting period.

H. McKay reported that three bonds were received, and two bonds are recommended for release.

Cr Birchfield declared an interest in RC2014-0174.

H. McKay answered questions regarding work being undertaken outside of mining boundaries by consent holders. She advised that compliance officers keep an eye on this type of activity.

**Moved** (Robb / Archer)

1. *That the December 2018 report of the Compliance Group be received.*
2. *That the \$6,000 bond belonging to RC2014-0174 Iron River Company Ltd and the \$45,000 surety bond belonging to Dunollie Coal Mines Ltd is released.*

*Carried*

**GENERAL BUSINESS**

J. Douglas raised the matter of workshops being held in between Council meetings. She stated this sometimes inconveniences the media and public who might wish to attend. Cr Robb suggested that RMC workshops could be held before the RMC meeting starting at 10.00am if required. Cr Ewen and Cr Birchfield agreed with Cr Robb. It was agreed that today's workshop would be held after the Council meeting, just for today, to avoid inconveniencing the media.

Cr Clementson thanked J. Douglas and F. Tumahai for their input to the RMC. He wished everyone present a Merry Christmas. He also thanked staff for their work this year. J. Douglas concurred with Cr Clementson.

The meeting closed at 11.43 a.m.

.....  
Chairman

.....  
Date

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 12 February 2019  
 Prepared by: Lillie Sadler – Planning Team Leader  
 Date: 31 January 2019  
**Subject: Planning and Hydrology Report**

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Update on RPS Appeals process

Staff provided the administrative information for the mediation process on the proposed Regional Policy Statement (pRPS) appeals, as requested by the Environment Court. Informal, 'without prejudice' discussions have begun with some parties to resolve minor appeal points.

Update on Plan Change 1

The hearing for Plan Change 1 to the Regional Land and Water Plan was reconvened on 31 January 2019. The purpose of this second part of the hearing was for the Hearing Panel to consider evidence in response to a review of 14 Schedule 2 wetland areas requested by the Panel. Ten submitters presented further evidence supporting and opposing the recommendations in the "Schedule 2 Wetland Boundary Review 2018" Report. The hearing also considered the planning staff recommendations to amend some of their previous recommendations in light of the new information in the Boundary Review Report. As the author of the Boundary Review Report, Charlotte Phelps, could not attend the hearing to answer questions from the Panel, the hearing was adjourned until she returns. Following this, the hearing will be reconvened to receive Charlotte's answers and the staff right of reply on the evidence. The hearing will then be closed and the Panel will deliberate and make their recommendations on submissions.

All information on the 31 January reconvened hearing can be found on the Council's website by following this link:

<https://www.wcrc.govt.nz/our-services/resource-management-planning/landandwater/Pages/Reconvened-Hearing-for-Proposed-Plan-Change-1.aspx>.

Grey FMU Group update

The Grey FMU Group had its third meeting on 12 December 2018, and fourth meeting on 22 January 2019. They discussed values of freshwater, and are currently considering attributes and measures for values they have identified. The Group is very interested in understanding the science behind the water quality monitoring data, and have been asking their communities of interest for feedback on values to assist with prioritising them. The one billion tree fund was also discussed.

Buller FMU Group

The Buller FMU Group is now open for applications. A community meeting will be held in Westport in early April, a list of potential Group members will be brought to the May RMC for approval.

Envirolink funding application

A funding application has been accepted by Envirolink for NIWA to undertake an assessment of flooding models to see what is possible in terms of evacuation timeframes, the levels of certainty around those models, and the costs to put in place those models (building monitoring sites).

Summary of Draft National Policy Statement on Indigenous Biodiversity

As reported at the November 2018 meeting, the Biodiversity Collaborative Group (BCG) appointed to work on a Draft National Policy Statement for Indigenous Biodiversity (NPSIB) released its three-part Report on 25 October. The document includes a Background Report, a draft NPSIB and a section on "Complementary and Supporting Measures for Indigenous Biodiversity", plus various appendices.

Although the draft NPSIB is not yet notified for submissions and still needs to go through several review processes by central government, staff have considered the document as the direction it proposes may be raised in the upcoming pRPS mediation process. The following is a summary of the most relevant points in the draft NPSIB for the West Coast Region:



- Focus on terrestrial (land) and coastal marine area (CMA) indigenous biodiversity, not freshwater; no agreement amongst the BCG members on whether freshwater indigenous biodiversity should be addressed in the NPSIB or the NPSFM.
- NPS applies regardless of land tenure.
- Objectives and policies (including appendices) for councils to:
  - Provide for Hutia Te Rito (literally, 'to pluck out the centre shoot of flax') as the underlying framework for the NPS, whereby te ao Māori, matauranga and tikanga Māori sit on an even footing with Western environmental management, in RPS, plan and biodiversity strategy preparation;
  - Adopt a precautionary approach to managing indigenous biodiversity that is vulnerable to effects from climate change;
  - Maintain indigenous biodiversity so there is no reduction in specified ecological attributes, as from when the NPS comes into effect, by identifying and protecting Significant Natural Areas (SNA's) using criteria for significance in the NPS. To be achieved through regulatory approaches, territorial authorities to identify terrestrial SNA's, and regional councils to identify SNA's in the CMA; identification to be done by a suitably qualified ecologist; itemised in a schedule and mapped within five years of NPS coming into effect; identified in regional and district plans and notified within six years of gazettal;
  - Ensure that any development (existing and new) within a SNA avoids certain adverse ecological effects, and manages other adverse effects, while also providing for existing activities subject to limits on scale etc, to enable people to provide for their social, economic and cultural wellbeing. Some effects on attributes assessed as medium value can be avoided, remedied, mitigated, offset or compensated for;
  - Provide for existing activities subject to other policies;
  - Control cumulative adverse effects to ensure there is no reduction in indigenous biodiversity based on specified ecological criteria;
  - Identify significant wetlands in accordance with specific criteria in the NPS, avoid loss or degradation through assessment of consent applications, provide for some activities, and include in regional plans non-regulatory provisions for enhancement and/or reconstruction of degraded or depleted wetlands respectively;
  - Work with tangata whenua to identify biodiversity taonga and avoid/manage adverse effects on these values;
  - Identify the likely presence or absence of highly mobile indigenous fauna and include maps of such areas in regional and district plans, plus policies and methods to avoid, remedy or mitigate adverse effects to assist with species' protection;
  - Promote the maintenance, enhancement and restoration of SNA's;
  - (Regional councils) prepare a regional biodiversity strategy in conjunction with territorial authorities, tangata whenua and the community, within three years of gazettal of the NPS;
  - Identify in regional plans indigenous biodiversity depleted environments in urban, per-urban and other heavily modified areas where remaining indigenous cover is below 10 per cent, and include restoration and reconstruction objectives in plans;
  - Consider using transferable development rights to promote restoration and enhancement of SNA's; and
  - Implement specified policies within certain timeframes.

The BCG ran out of time to draft two other policies but suggest including direction on:

- Integration of regional and district council functions for maintaining indigenous biodiversity as both local authorities have the same function, and
- Requiring regional councils, in cooperation with district councils, to monitor and report on the condition and state of indigenous biodiversity and SNA's in their region.

There are several other policies or clauses where agreement has not been reached amongst the BCG members. This includes how to deal with identified SNA's in plantation forestry blocks.

No analysis is provided at this stage as the draft provisions may change as a result of central government assessment, and/or the public submission process.

Below is a link to the document:

[https://www.biodiversitynz.org/uploads/1/0/7/9/107923093/report\\_of\\_the\\_biodiversity\\_collaborative\\_group.pdf](https://www.biodiversitynz.org/uploads/1/0/7/9/107923093/report_of_the_biodiversity_collaborative_group.pdf)

#### Hydrology

There have been several small flood alarms in the reporting period.

| Site                   | Time of peak     | Peak level (mm) | Peak Flow (m <sup>3</sup> /s) | Warning Issued     | Alarm threshold |
|------------------------|------------------|-----------------|-------------------------------|--------------------|-----------------|
| Hokitika River @ Gorge | 19/01/2019 11:50 | 3824 mm         | 1272                          | No warning issued* | 3750 mm         |
| Hokitika River @ Gorge | 23/01/2018 18:50 | 5181 mm         | 2284                          | 23/01/2019 16:15   | 3750 mm         |
| Waiho River @ SHB      | 23/01/2018 14:15 | 7743 mm         | n/a                           | 23/01/2018 13:30   | 7200            |

\* On 19 January 2019 the Hokitika River alarm was not received by the duty officer due to a power outage with the SMS unit at the Paroa office. This is the first instance of an outage with this unit. Alternative alerting pathways are being investigated to ensure that duty officers are notified of alarms. Due to the small nature of this event, had the alarm been received, discretion would have applied and no alert would have been issued.

#### Mokihinui River Equipment Theft.

On 22 January 2019 all of the flood warning equipment for the Mokihinui flow recorder was stolen. Much of this equipment has no other application than the recording and storing of water level data. The site has experienced similar thefts in 2017. The equipment has been replaced and security options are being investigated for this site.

#### **RECOMMENDATION**

*That the report is received.*

Hadley Mills  
**Planning, Science and Innovation Manager**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee Meeting – 12 February 2019  
 Prepared by: Emma Perrin-Smith, Senior Surface Water Quality Technician  
 Date: 30 January 2019  
 Subject: **CONTACT RECREATION WATER QUALITY SAMPLING UPDATE**

The West Coast Regional Council carries out regular sampling for faecal indicator bacteria (*E.coli* or Enterococci) at popular contact recreation sites over the summer period, from November through to March. The table below presents the results of sampling so far this season.

Most results have been in the very low risk category however there have been some in the low or moderate to high risk categories. Most of these higher results have occurred after moderate to heavy rainfall in the week prior to sampling.

| SITE                                     | Nov | Nov | Nov | Nov | Dec | Dec | Dec | Jan | Jan | Jan |
|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Carters Beach at campground beach access | 😊*  | 😊*  |     | 😊*  |     | 😊*  |     | 😊*  |     | 😊*  |
| North Beach at tip head road steps       | 😊*  | 😊*  |     | 😊*  |     | 😊*  |     | 😊*  |     | 😊*  |
| Buller River at Shingle Beach            | 😊*  | 😊*  | 😊*  | 😊*  | 😞*  | 😊*  | 😊*  | 😊*  | 😞*  | 😊*  |
| Buller River at Marrs Beach              | 😊*  | 😊*  | 😊*  | 😊*  | 😞*  | 😊*  | 😊*  | 😊*  | 😊*  | 😊*  |
| Rapahoe Beach at end of Statham St       | 😊*  | 😊*  |     | 😊*  |     | 😊*  |     | 😊*  |     | 😞*  |
| Seven Mile Creek at SH6 Rapahoe          | 😊*  | 😊*  |     | 😊*  |     | 😞*  |     | 😊*  |     | 😊*  |
| Nelson Ck at Swimming Hole Reserve       | 😊*  | 😊*  | 😊*  | 😊*  | 😞*  | 😊*  | 😊*  | 😊*  | 😞*  | 😊*  |
| Grey River at Taylorville Swimming Hole  | 😊*  | 😊*  | 😊*  | 😊*  | 😞*  | 😊*  | 😊*  | 😊*  | 😞*  | 😞*  |
| Cobden Beach at Bright Street West end   | 😊*  | 😊*  |     | 😊*  |     | 😊*  |     | 😊*  |     | 😞*  |
| Blaketown Beach at South Tiphead         | 😊*  | 😊*  |     | 😊*  |     | 😊*  |     | 😞*  |     | 😞*  |
| Lake Brunner at Cashmere Bay Boat Ramp   | 😊*  | 😊*  |     | 😊*  |     | 😊*  |     | 😊*  |     | 😊*  |
| Lake Brunner at Iveagh Bay               | 😊*  | 😊*  |     | 😊*  |     | 😊*  |     | 😊*  |     | 😊*  |
| Lake Brunner at Moana                    | 😊*  | 😊*  | 😊*  | 😊*  | 😊*  | 😊*  | 😊*  | 😊*  | 😊*  | 😊*  |
| Karoro Beach at Surf Club                | 😊*  | 😊*  |     | 😊*  |     | 😊*  |     | 😞*  |     | 😞*  |
| Hokitika Beach at Hokitika               | 😊*  | 😊*  |     | 😊*  |     | 😞*  |     | 😞*  |     | 😞*  |
| Kaniere River at Kaniere Kokatahi Rd     | 😊*  | 😊*  |     | 😊*  |     | 😊*  |     | 😞*  |     | 😊*  |
| Lake Mahinapua at Shanghai Bay           | 😊*  | 😊*  |     | 😊*  |     | 😊*  |     | 😊*  |     | 😊*  |
| Arahura Rv @ SH6                         | 😊*  | 😊*  |     | 😊*  |     | 😊*  |     | 😊*  |     | 😊*  |

| Rainfall past 24hrs | Rainfall past week |                              | Category              |
|---------------------|--------------------|------------------------------|-----------------------|
| *                   | •                  | 0-10 mm                      | minimal               |
| *                   | •                  | 10-30 mm                     | light                 |
| *                   | •                  | 30-60 mm                     | moderate              |
| *                   | •                  | >60 mm                       | high                  |
| 😊                   |                    | < 260 E. coli; < 140 Ent     | very low risk         |
| 😞                   |                    | 260-550 E. coli; 140-280 Ent | low risk              |
| 😞                   |                    | > 550 E. coli; > 280 Ent     | moderate to high risk |

**RECOMMENDATION**

*That the report is received.*

Hadley Mills  
**Planning, Science and Innovation Manager**

Prepared for: Resource Management Committee – 12 February 2019  
 Prepared by: Hadley Mills – Planning, Science and Innovation Manager  
 Date: 11 January 2019  
**Subject: One Billion Trees Fund**

The One Billion Trees Fund was set up by the Government and applications opened in December 2018. The purpose of the \$240 million fund is to support individuals and groups across New Zealand to plant trees and manage land sustainably. There are two types of grants available:

1. Direct landowner grants which are available to individuals, and
2. Partnership grants which are available to organizations including regional councils.

#### Direct landowner grants

These grants are designed to provide incentives and reduce the barriers to planting trees.

There are a number of different direct landowner grants available depending on the type of planting and land area to be planted. Top-up grant funding may be available for projects on the West Coast as the region is named as a priority region.

The following table summarizes the options.

| Type of planting                | Size         | Base rate/ ha | Top-ups /ha | Fencing /ha | Ecological restoration partnership projects /ha |
|---------------------------------|--------------|---------------|-------------|-------------|---|
| Indigenous mix                  | 1ha to 300ha | \$4,000       | \$500       | Up to \$500 | Up to \$2,000                                   |
| Mānuka/kānuka                   | 5ha to 300ha | \$1,800       | \$500       | N/A         | N/A   |
| Indigenous natural regeneration | 5ha to 300ha | \$1,000       | \$500       | Up to \$500 | NA  |
| Exotic                          | 5ha to 300ha | \$1,500       | \$500       | N/A         | N/A   |

One of the application requirements for a direct landowner grant is that the application must have a management plan. Further criteria for direct landowner grants can be found here: <https://www.teururakau.govt.nz/funding-and-programmes/forestry/planting-one-billion-trees/one-billion-tree-fund/direct-landowner-grants-from-the-one-billion-trees-fund/>

Landowners can apply for multiple areas within a single application, however each area must be at least one hectare. It is unclear at this stage if co-funding is required.

#### Partnership grants

These grants focus on partnerships between organisations and groups to enable an increase in tree planting.

Applications for partnership grants will be assessed on the following criteria:

- Contribution to One Billion Trees Fund outcomes,
- Links to Provincial Growth Fund (PGF) and wider government outcomes,
- Connections to regional stakeholders, networks, or frameworks,
- Ability to achieve additional public benefits that could not be achieved without assistance
- Suitable project governance,
- Ability to deliver, including appropriate project delivery, relevant expertise of the project team, and compliance with relevant good practice,
- Level of co-funding from the applicant and third parties (typically 50%),
- Value for money; and
- Demonstration of risk management.

#### Projects for the West Coast Region

The West Coast Regional Council (WCRC) seeks to form a partnership with District Councils, Papatipu Rūnanga, Westland Milk Products, DoC, landowners and the wider community in order to maximize the regions exposure to the One Billion Trees Fund.

Currently there are a two groups that WCRC are working with that are likely to make applications to the fund:

- Marrs/Shingle E.coli Community Working Group (for Bradshaws Creek), and
- Grey Freshwater Management Unit (FMU) Group.

Other potential projects that we consider to be good candidates for the fund include:

- Exotic or native forestry on DOC stewardship land with low ecological value,
- Riparian planting at La Fontaine Stream near Hari Hari,
- Riparian planting at Blackwater Creek near Karamea,
- Riparian planting at Baker Creek near Karamea; and
- Riparian planting at Mawheraiti (Little Grey River).

Further initiatives can be explored.

## **RECOMMENDATION**

*That the report is received.*

Hadley Mills

**Planning, Science and Innovation Manager**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Resource Management Committee – 12 February 2019  
Prepared by: Nichola Costley – Manager Strategy and Communications  
Date: 15 January 2019  
**Subject: Endorsement of the Draft Accessible Te Tai Poutini West Coast Strategic Plan**

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**Purpose**

To endorse the Draft Accessible Te Tai Poutini West Coast Strategic Plan.

**Background**

Members of the West Coast Accessibility Coalition spoke at the public section of the Regional Council meeting on 11 December 2018 seeking endorsement of the Draft Accessible Te Tai Poutini West Coast Strategic Plan.

The Coalition is seeking to make the West Coast a more accessible region and will be focussing on three priority areas:

- Ease and safety of travel across and around the West Coast;
- Access to information, services and venues on the West Coast; and
- Community participation.

The Accessibility Coalition is seeking endorsement of the Strategy from those organisations and stakeholders who are likely to have a part to play in making the West Coast a more accessible region.

The Strategy will be finalised by the Mayors and Chairs Forum at an upcoming meeting this year. Once finalised, the Coalition will commence work on an implementation plan to drive forward the Strategic Plan.

A copy of the Draft Plan follows this report.

**RECOMMENDATION**

*That Council endorse the Draft Accessible Te Tai Poutini West Coast Strategic Plan.*

Nichola Costley  
**Manager Strategy and Communications**

**OUTCOME SOUGHT:**

All councils on the West Coast to adopt the Accessible Te Tai o Poutini West Coast Strategic Plan. So far Grey and Westland have adopted the Strategic Plan and we expect Buller will also at their November meeting. Adopting this Strategic Plan enables a collective and collaborative approach across the West Coast regarding accessibility.

Once all councils and stakeholders have adopted the Strategy the next stage is to finalise the Action Plan and start completing some of the actions.

**BACKGROUND:**

A West Coast wide coalition was formed in late 2016 to bring together a wide range of organisations and stakeholders to develop the draft Strategic Plan and draft Action Plan. The coalition has consulted with over twenty three agencies and organisations since 2016 in the development of the strategic plan.

Actions within this Strategic Plan are underpinned by the commitment to ensure the Coast is an inclusive and universally accessible region where all residents and visitors can fully participate in community and civic life. The Strategic Plan supports outcomes for places, people and partnerships that will:

- Reduce and eliminate social and physical barriers in our facilities, programs, services, communication and information streams
- Provide best-practice examples in planning for universal access and service delivery as well as in the development and implementation of policies
- Provide awareness and development opportunities that will help enhance the community's understanding and delivery of this Plan
- Strengthen advocacy and partnerships within government departments and other community stakeholders to address and eliminate barriers to participation
- Reinforce a culture that celebrates the diversity of all people who live, work, and study in or visit our region.

The coalition has agreed to task itself with influencing change with respect to accessibility through six key themes including;

- advocacy and influence,
- acting as a watch-dog,
- having a collective voice,
- listening and understanding,
- storytelling, and
- monitoring.

Providing accessible services, communication channels, transport, buildings and public spaces can make Te Tai Poutini West Coast (the Coast) a more inclusive place for everyone. Improved accessibility will improve lives, enhance diversity and help the region remain attractive to residents and visitors of any age and ability.

The Accessible Te Tai o Poutini West Coast Strategic Plan focuses on improving inclusion, opportunity and independence through improved accessibility. It aims to support people and partnerships to reduce and eliminate social and physical barriers in facilities, services and programmes to enable participation.

The acceptance of this Strategic Plan will enable the Coalition to monitor and ensure that the objectives of accessibility as specified in Article 9 of the United Nations Convention on the rights of people with a disability are adhered to and that accessibility throughout the West Coast is achieved.

Please find attached:

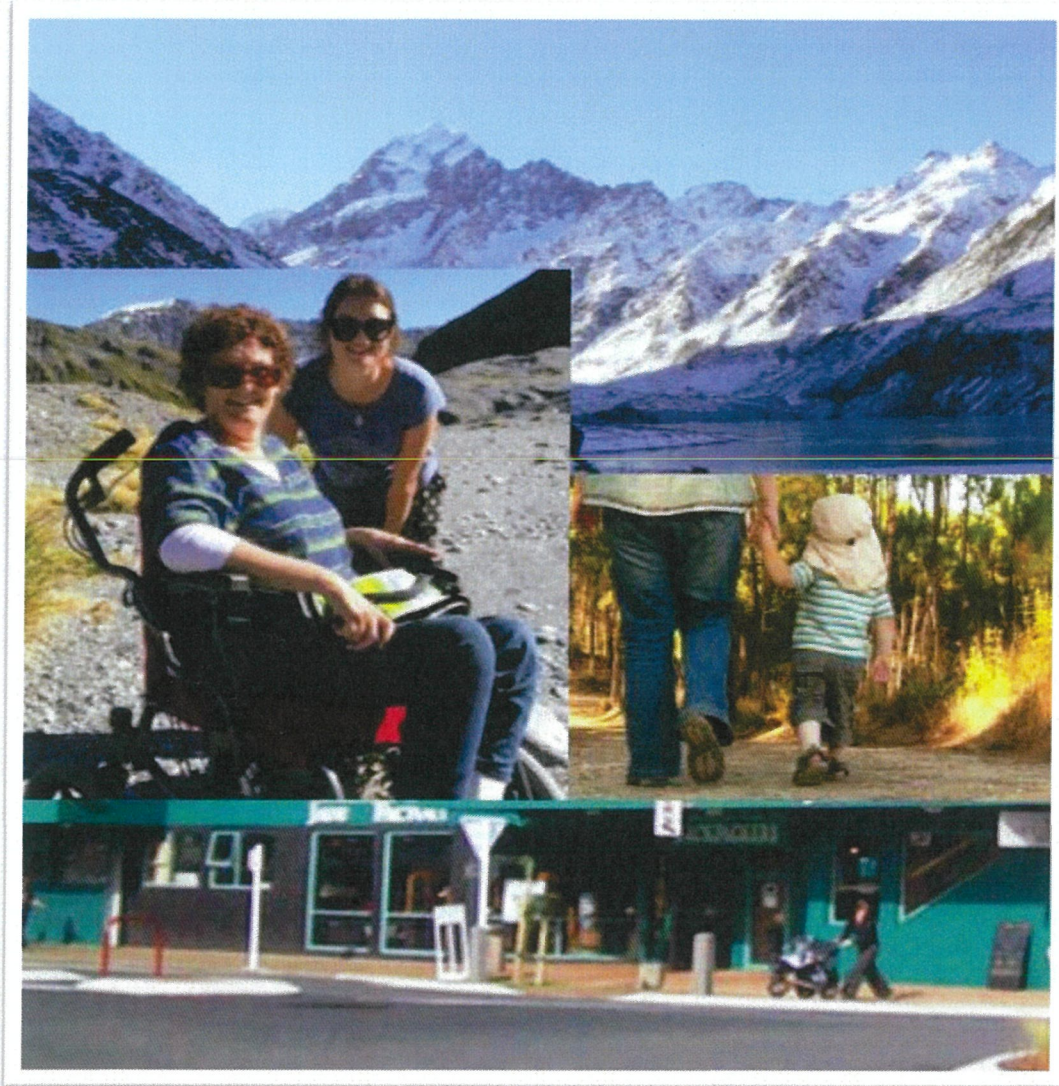
Draft Accessibility Te Tai Poutini West Coast Strategic Plan 2018-2021



DraftAccessibleTeTa  
iPoutiniWestCoastS



**Draft** Accessible Te Tai Poutini West Coast  
Strategic Plan  
**2018 - 2021**



**Vision**

The West Coast is an enabling and inclusive society.

**Mission Statement**

Working together to make the West Coast safe and accessible for everyone

## Foreword

We are thrilled to introduce the Accessible Te Tai Poutini West Coast Strategic Plan.

The West Coast is a people-centred community and we want to encourage and enable everyone to contribute and participate. However, for an increasing proportion of our population, participation in society can be limited by physical and social environments that are not designed to cater for a diversity of needs and abilities.

This Plan's purpose is to meet the objectives of accessibility specified in Article 9 of the United Nation's Convention on the Rights of People with a Disability. It focusses on improving inclusion, opportunity and independence through improved accessibility. It aims to support people and partnerships to reduce and eliminate social and physical barriers in facilities, services and programmes to enable participation, and advocates for availability of communications including communication technologies and systems

We believe this Plan will influence West Coast-based organisations and services to keep accessibility in mind at all times.

**All West Coasters and visitors will benefit from a more  
Accessible West Coast.**

**Poipoia te Kakano  
Kia puawai  
Nuture the seed and it will blossom**

**Buller District Mayor**

**Grey District Mayor**

**Westland District Mayor**

**Chair Regional Council**

**Chair West Coast District Health Board**

**Te Runanga o Ngati Waewae**

**Te Runanga o Ngati Mahaki Makaawhio**

**Coalition members**

## Introduction

Development of the Accessible Te Tai Poutini West Coast Strategic Plan has received support and input from a wide catchment of interested groups and community members including the disability sector, older person's communities, councils, and health and community services (Appendix 1).

A West Coast wide coalition was formed in late 2016 to bring together a wide range of organisations and stakeholders to develop the Strategic Plan. The Coalition is tasked with influencing change through six key themes including; advocacy and influence, acting as a watch-dog, having a collective voice, listening and understanding, storytelling, and monitoring. See Appendix Three for the Coalition's Terms of Reference.

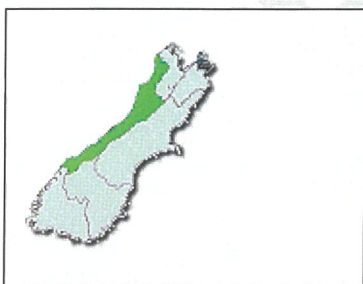
## Background

Providing accessible services, communication channels, transport, buildings and public spaces can make Te Tai Poutini West Coast (the Coast) a more inclusive place for everyone. Improved accessibility will improve lives, enhance diversity and help the region remain attractive to residents and visitors of any age and ability.

Adopting the principle of universal design allows us to consider access for everyone. This includes people with disabilities, parents with children in pushchairs, and older people with mobility and/or sensory impairment.

We want to build a reputation as an inclusive and socially responsible region that is accessible, safe, and easy to get around. This Plan will guide activities to enhance people's independence, and ability to participate, engage in and benefit from key services.

## Te Tai Poutini West Coast



At the 2013 Census the Coast was home to a resident population of 32,134 people, less than 1% of the total New Zealand resident population.

The population is spread across a large geographical area with a high proportion of people living in highly rural/remote areas. Fewer West Coasters have access to a motor vehicle than other New Zealanders, while 3.4% of West Coast households have no telecommunication systems; this is the highest proportion of any region in New Zealand.

The population is expected to remain static or decline in the short term however the proportion of people 65 years of age and over is expected to increase.

| Population percentage 2013 Census | Maori % West Coast | Maori New Zealand | Total West Coast | Total New Zealand |
|-----------------------------------|--------------------|-------------------|------------------|-------------------|
| Under 15                          | 33.2               | 33.8              | 19.1             | 20.4              |
| 65 and over                       | 6                  | 5.4               | 16.1             | 14.3              |

The West Coast region has the lowest population percentage of Māori: 9.1% compared with 14.11% nationally. From 2006 to 2013 the region has become more ethnically diverse (Pacific up 67%, Asian up 71%, MELAA up 136%), with over 60 nationalities currently residing here.

The Coast has a higher proportion of people 65 years of age and over and a lower proportion of people under 15 years of age compared to total New Zealand. While Māori population percentages for these age groups closely reflects that of Māori in New Zealand, Māori on the Coast are significantly younger than the total West Coast population with just over 33% aged under 15 years compared to 19.1% for total West Coast. Only 6% of the West Coast Māori population are aged 65 and over compared to 16.1% of the total West Coast population.

Mana whenua over the Coast is held by the two Poutini Ngāi Tahu hapu: Ngāti Waewae in the north and Ngāti Mahaki Makaawhio in the south. Poutini Ngāi Tahu comprises about 60% of the Māori population. The remaining 40% are members of iwi from throughout New Zealand.

According to the 2013 Disability Survey 27% of people on the Coast live with a disability compared with 24% of the New Zealand population. Just over half of all people living with a disability have more than one type of impairment.

### **Development of the Strategic Plan (Workshops)**

A series of Community Collaborative Workshops was held across the Coast during 2016-17. Participants were tasked with identifying 'What's working well?', 'What's not working so well', and 'Where to next?' in relation to accessibility on the Coast for both residents and visitors.

From the workshops the following list of strengths and weakness were identified:

#### Areas of Strengths:

- The Coast is made up of many small places; people often know each other and work together using established networks and relationships to get things done.
- Community flexibility and resilience is very effective locally.
- There is an inclusive attitude toward addressing disability with community projects such as new walkways and cycleways.
- Some infrastructure (eg housing, transport schemes; St Johns, Westland Taxi Scheme & Total Mobility) is in place to support accessibility however it is not necessarily appropriate or suitable.
- Stakeholders are close to decision making processes and end-users.

#### Areas of Weakness:

- Buildings and other infrastructure (footpaths, road crossings, shopping areas and green spaces) are generally old and were designed when lower access standards applied so do not support good accessibility.
- Remoteness from experts and agencies that specialise in, and can advocate for, Disability and Accessibility issues.
- Rurality, limited public transport and lack of inter-region connectivity affects the ability to appropriately meet the needs of people with disability.
- A lack of consistent health resources.
- An insular and silo-ed approach to resources and activities can result in a fragmented, non-collaborative way of working.
- A lack of effective leadership and/or strategic direction means good intentions are usurped or lost by established networks, reinforcing the silo effect.
- Limited awareness and understanding of people experiencing disabilities in the community

#### Three priority areas were decided upon for future focus:

- Ease and safety of travel across and around the West Coast
- Access to information, services and venues on the West Coast
- Community participation in decision making on access issues.

## Principles

Actions within this Strategic Plan are underpinned by the commitment to ensure the Coast is an inclusive and universally accessible region where all residents and visitors can fully participate in community and civic life. The Strategic Plan supports outcomes for places, people and partnerships that will:

- Reduce and eliminate social and physical barriers in our facilities, programmes, services, communication and information streams
- Provide best-practice examples in planning for universal access and service delivery as well as in the development and implementation of policies
- Provide awareness and development opportunities that will help enhance the community's understanding and delivery of this Plan
- Strengthen advocacy and partnerships within government departments and other community stakeholders to address and eliminate barriers to participation
- Reinforce a culture that celebrates the diversity of all people who live, work, and study in or visit our region.

These outcomes are framed in the following six groupings, each with their own particular goal and specific actions:

1. Social, sports and recreation
2. Civic Engagement and decision making
3. Ease of travel across and around the Coast
4. Arts and culture
5. The built environment and open spaces
6. Economic development

## Action Plan

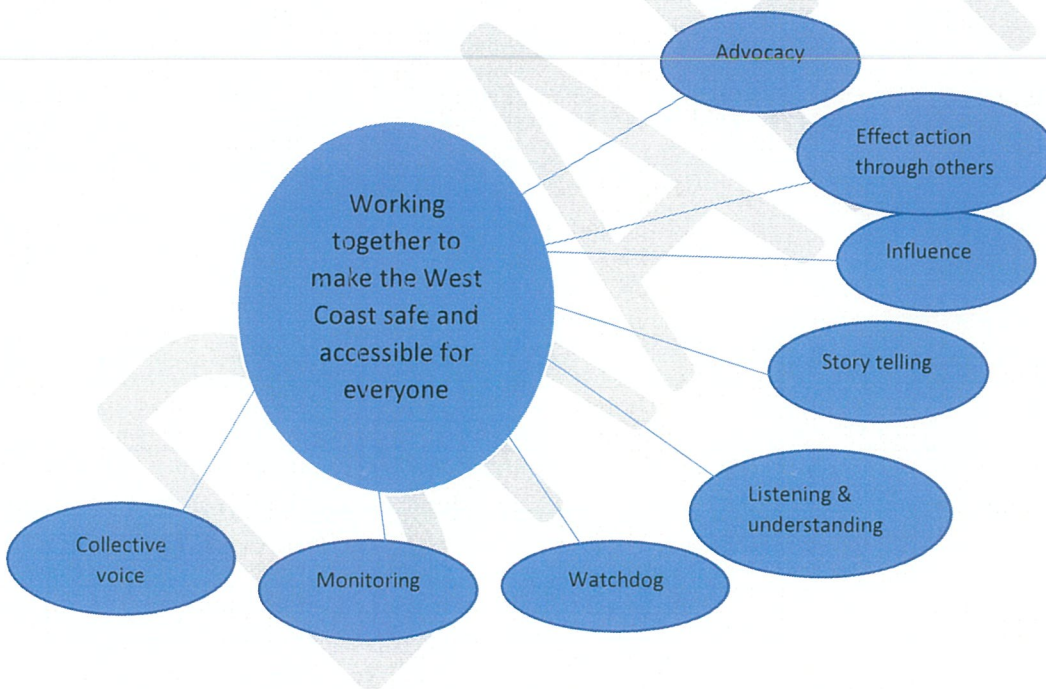
The Coalition will work towards creating vibrant, diverse and inclusive communities where people feel safe, valued, welcomed and respected. The following activities will enhance the Coast's reputation as an inclusive and socially responsible region that is accessible, safe and easy to get around.

The Action Plan is a starting point for coordinating current and future work. It makes recommendations of key actions for the Coalition to implement over the next three years. It is expected that members of the Coalition will have their own

organizational action/ implementation plan to assist in achieving the Strategy's goals.

The Coalition will effect change using the following methods:

- Advocacy & influence
- Acting as a watch-dog
- Having a collective voice
- Listening and understanding
- Story telling
- Monitoring



**The Action Plan is consistent with the following documents:**

- New Zealand Disability Strategy 2016- 2026 (NZDS)
- United Nations Convention on the Rights of Persons with Disabilities 2007 (Disability Convention) – ratified in New Zealand in 2008.
- Te Tiriti o Waitangi 1840
- Grey District Council's Equity and Access for People with Disabilities Policy (including older persons)

These foundation documents and the Action Plan are based on the social model of disability and on a vision of a fully inclusive society that protects and promotes the human rights of people with disabilities. The Action Plan will help deliver on several of the following NZDS outcomes:

### **Education**

We get an excellent education and achieve our potential throughout our lives.

### **Employment and economic security**

We have security in our economic situation and can achieve our full potential.

### **Health and wellbeing**

We have the highest attainable standards of health and wellbeing.

### **Rights protection and justice**

Our rights are protected; we feel safe, understood and are treated fairly and equitably by the justice system.

### **Accessibility**

We access all places, services and information with ease and dignity.

### **Attitudes**

We are treated with dignity and respect.

### **Choice and control**

We have choice and control over our lives.

### **Leadership**

We have great opportunities to demonstrate our leadership.

The **Disability Convention principles** as set out by the United Nations Convention on the Rights of Persons with Disabilities 2007 are:

- Respect for inherent dignity, individual autonomy including the freedom to make one's own choices, and independence of persons.
- Accessibility, and full and effective participation and inclusion in society.
- Non-discrimination, respect for difference and acceptance of persons with disabilities as part of human diversity and humanity.
- Equality of opportunity, and between men and women.
- Respect for the evolving capacities of children with disabilities and respect for the right of children with disabilities to preserve their identities.



The Action Plan is also consistent with the Treaty of Waitangi 1840, Universal Declaration of Human Rights 1948, New Zealand Sign Language Act 2006, and New Zealand Building Act 2004.

### **How will we know when the West Coast is an accessible region?**

The Plan will be effective when people are able to carry out community and civic activities without being impeded by social, physical and cultural barriers, and residents and visitors have:

- Ready access to information they require e.g. transport options, business and social services, employment, entertainment, hospitality, events, education, recreation, etc
- Reliable access to services and amenities such as accessible transport, and business, social, recreational and cultural services
- Easy access to buildings, green spaces and other shared public space.

The Plan will be monitored and reviewed annually through a variety of means including the meeting process, with outcomes being reported to the community as part of the Coalition's annual report.

### **Social, Sports and Recreation**

Strategic Goal: Participation in social, sports and recreational opportunities is accessible to all.

Everyone should be able to participate in and enjoy life as they choose and facilities, programmes and events on the Coast should offer a range of options to encourage and support participation.

Outcome: Everyone has access to information and resources to enable them to participate in social, sports and recreation opportunities of their choice.

### **Civic engagement and decision making**

Strategic Goal: Living with impairment is no barrier to participation in civic activities and involvement in decision-making.

Everyone has a right to be involved in civic life and decisions that affect them.

Outcome: People from diverse communities on the Coast are able to participate in civic activities and decision-making.

### **Ease of travel across and around the West Coast**

Strategic Goal: Transport networks on the Coast are increasingly more accessible and inclusive.

Transport is essential in supporting people to do what they want and/or need to do. It supports people to be involved in education, work, recreation and social activities that enhance their quality of life and supports their independence.

Outcome: People are able to use a method of transport that suits them and the journey they are making.

### **Arts and Culture:**

Strategic Goal: Participation in the cultural life of the Coast is accessible to all.

Rationale: Involvement in arts and culture contributes enjoyment, learning and the development of a sense of identity. Creating opportunities for inclusion in cultural and creative programmes and events requires accessible facilities and accessible programmes.

Outcome: People are supported to contribute to and participate in cultural and creative programmes and events of their choosing.

### **The built environment and open spaces:**

Strategic Goal: Everyone is able to access, use and enjoy public spaces.

Access to and use of public spaces supports business, education, and health and recreation activities and is therefore important to all of us. Incorporating the principle of universal design will ensure these spaces are accessible to all.

Outcome: The built environment and open spaces on the Coast are accessible to all who need or want to use them.

### **Economic Development:**

Strategic Goal: Everyone is able to access, use and enjoy business, education and employment opportunities.

A diverse workforce will support the future growth of the Coast.

Outcome: Education, business and employment opportunities are accessible to all.

**Appendix 1: List of agencies & organisations involved in the process.**

Autism New Zealand  
 Blind Foundation  
 Brain Injury Association  
 Buller District Council  
 Buller REAP  
 Cancer Society  
 Canterbury District Health Board  
 CCS Disability Action  
 Community and Public Health  
 Department of Conservation  
 Department of Internal Affairs  
 Grey District Council  
 Grey Power  
 Ministry of Social Development  
 New Coasters  
 New Zealand Police  
 PACT Group  
 Poutini Waiora  
 Potikohua House- Number 37, Westport  
 Presbyterian Support Services  
 Sport Canterbury West Coast  
 Te Hā o Kawatiri  
 Te Runanga o Makaawhio  
 Te Runanga o Ngati Waewae  
 West Coast Disability Resource Service  
 West Coast District Health Board  
 West Coast Primary Health Organisation  
 West Coast Regional Council  
 West Coast Stroke Support Group  
 Westland District Council  
 West REAP

**Special thanks to the following individuals:**

Brian Ericksen: Taranaki Disabilities Information Centre Trust  
 Elinor Stratford MNZM: New Zealand Federation of Disability Information Centres

## **Appendix Two: Explanation of key terms**

### ***Accessibility***

A general term used to describe the degree to which a product, device, service, or environment is available to as many people as possible. In this context it refers to the removal of barriers that prevent people with impairments participating fully in community and civic life.

Accessibility is a very broad term covering all aspects of participation and includes: getting around, democratic activities, technology, sources of communication and media to ensure information. Designing products and services that are accessible and benefit everyone, which includes families with young children as well as people with age-related impairments.

The term 'accessibility' is also used in the Convention on the Rights of Persons with Disabilities as well as the term 'universal design'.

### ***Accessible journey***

Routes connecting destinations and services where approachability, accessibility and usability are enabling for people with disabilities.

### ***Accessible tourism***

Tourism and travel that is accessible to all.

### ***Barrier-free***

The removal of barriers, whether physical, social or sensory, and therefore allow the opportunity for people with disabilities to participate. (United Nations)

### ***Built environment***

Built Environment refers to human-made surroundings that provide the setting for human activity, ranging from buildings to parks. This also includes but is not limited to road corridors, footpaths, road pavement, kerb and channels, and paved areas.

### ***Disability***

A process that occurs when 'one group of people create barriers by designing a world only for their way of living, taking no account of the impairments other people have'.

'Impairments' include physical, sensory, neurological, psychiatric, intellectual and any other impairment and encompass people with permanent, intermittent, temporary and perceived impairments.

### ***Disability sector***

All organisations and people whose purpose focuses on people with disabilities.

### ***Inclusion***

Enabling residents and visitors to participate in a full range of activities with as few barriers as possible.

***Open spaces***

Open space areas are parks, green spaces, and other open areas. They can range from playing fields to highly maintained environments to relatively natural landscapes. They are commonly open to public access.

***Universal design***

Refers to broad-spectrum ideas meant to produce buildings, products and environments that are inherently accessible to both people with disabilities and those without.

The term 'universal design' was coined by the architect Ronald L. Mace to describe the concept of designing all products and the built environment to be aesthetic and usable to the greatest extent possible by everyone, regardless of their age, ability or status in life.

Curb cuts or sidewalk ramps, essential for people in wheelchairs but also used by all, are a common example. There are also cabinets with pull-out shelves, kitchen counters at several heights to accommodate different tasks and postures, and amid many of the world's public transit systems, low-floor buses that 'kneel' (bring their front end to ground level to eliminate gap) and/or are equipped with ramps rather than on-board lifts.

***Usability***

Describes the extent to which a product (eg device, service or environment) can be used by specified users to achieve specified goals with effectiveness, efficiency and satisfaction.

***Watchdog***

The Coalition will maintain an overview on Accessibility within the Region and inform relevant organisations, agencies or communities of any potential or actual issues.

### Appendix Three:

#### Accessible Te Tai Poutini West Coast Coalition Terms of Reference

**Background:** The issue of accessibility is wide ranging and will require all stake holders to work collaboratively to achieve the **vision of a more enabling inclusive society**.

**Mission Statement:** Working together to make the West Coast safe and accessible for everyone.

**Purpose:** To collectively increase and share understanding of accessibility issues, opportunities and effect positive change.

**Outcomes:**

Long term:

- The West Coast is safe and accessible for everyone

Short term:

- Increased awareness of accessibility issues across the West Coast.
- A Strategy and Implementation Plan and Monitoring Framework to address the issues

**Key activities:** The Coalition will effect change through the following actions:

- Advocacy & influence
- Acting as a watch-dog
- Having a collective voice
- Listening and understanding
- Story telling
- Monitoring



#### Accountability

- The Coalition will be accountable to the communities of the West Coast via an annual report.

### Membership

- The Coalition will formally come into effect upon sign-off from Mayors and CEOs of stakeholder organisations of the Terms of Reference.
- Membership is open to individuals and organisations committed to working collaboratively to achieve the vision of a more enabling inclusive society.
- Coalition membership will be identified by ongoing attendance and participation at meetings.

### Meetings

- There will be four meetings a year across the Region with a host decided on/ assigned at the prior meeting. Meetings will be held from 10-30 to 12-30 to allow time for travel.

### Roles and Responsibilities:

- West Coast Disability Resource Service (WCDRS) will send out minutes, reminders and take apologies.
- WCDRS will be responsible for maintaining the email distribution list and other relevant information to members
- Meeting hosts will arrange venue, refreshments, take and compile minutes and chair meeting.
- The Coalition will provide an annual report to the group to inform the Coalition's annual report
- The Coalition will develop and implement a Strategic Plan to inform, guide, review and monitor its activities.

### Guiding Documents

- The Coalition will be informed by and linked to the following:
  - The New Zealand Disability Strategy 2016-2026
  - The West Coast DHB Disability Strategy
  - Grey District Council Equity and Access for People with Disabilities Policy (including older persons)

#### Photo credits:

Mountain Range image: Merle Bradley

Merle & Brenna: Merle Bradley

Hokitika Weld St scene: Mountainjadebackpackers.co.nz

Man & Child: littlecherubs.im

## 5.2.1

### THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee - 12 February 2019  
 Prepared by: Karen Glover – Consents and Compliance Administration Officer  
 Date: 30 January 2019  
**Subject: CONSENTS MONTHLY REPORT**

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Four Consents Site Visit were undertaken 29 November 2018 to 30 January 2019

|            |  |   |
|------------|--|---|
| 05/12/2018 | RC-2016-0109-V1; B.B.C Excavation Ltd, Alluvial gold mining, Waimangaroa | Assess proposal against affected parties mitigation for sediment discharge.         |
| 06/12/2018 | RC09084; Gold Stone Mining Ltd, Alluvial gold mining, Humphreys Gully    | To clarify resource consent conditions, accompanied by a Senior Compliance Officer. |
| 07/01/2019 | RC-2018-0119; JN Allen, Alluvial gold mining, Dunganville                | To assess affected parties associated with the application.                         |
| 30/01/2019 | RC-2018-0115; West Coast Housing Ltd, Earthworks, Tasman View            | Engineer’s assessment from Council Engineer.  |

15 Non-Notified Resource Consents were Granted 29 November 2018 to 29 January 2019

| <b>CONSENT NO. &amp; HOLDER</b>                        | <b>PURPOSE OF CONSENT</b>   |
|--|---|
| RC-2018-0088<br>J Dunbier<br>Ross                      | To mine within MP50215 at Ross.<br><br>To undertake native vegetation disturbance within MP50125, Ross.<br><br>To undertake earthworks associated with alluvial gold mining within MP50125, Ross.<br><br>Take and use water from within MP50125 for the purposes of alluvial gold mining.<br><br>To discharge sediment-laden water to land associated with gold mining within MP50125 in circumstances where it may enter water.  |
| RC-2018-0092<br>Elect Mining Ltd<br>Chesterfield       | To mine and undertake vegetation disturbance within Minerals Permit MP60142 & MP54570 at Chesterfield.<br><br>To undertake earthworks associated with alluvial gold mining activities within MP60142 & MP54570 at Chesterfield.<br><br>To take and use water associated with alluvial gold mining activities within MP60142 & MP54570 at Chesterfield.<br><br>To discharge sediment-laden water to land in circumstances where it may enter water, associated with alluvial gold mining within MP60142 & MP54570 at Chesterfield. |
| RC-2018-0095<br>GL Storer<br>Buller River, Iron Bridge | To disturb the bed of the Buller River associated with gold mining with a suction dredge within MP60117.<br><br>To discharge sediment to water in the Buller River associated with gold mining with a suction dredge within MP60117.<br><br>To take and use water from the Buller River for the purpose of gold mining with a suction dredge within MP60117.  |



|  |   |
|--|---|
| <p>RC-2018-0103<br/>Tomlinson Brothers Mining Ltd<br/>Craigieburn Creek, Atarau</p>            | <p>To undertake earthworks associated with alluvial gold mining within MP60495, at Craigieburn.</p> <p>To take and use water for alluvial gold mining activities within MP60495.</p> <p>To discharge sediment-laden water to land in circumstances where it may enter water, namely Craigieburn Creek and its tributaries, associated with alluvial gold mining within MP60495.</p> <p>To discharge sediment-laden water to water, namely Craigieburn Creek and its tributaries, associated with alluvial gold mining within MP60495.</p> |
| <p>RC-2018-0105<br/>Nikau Farms Ltd<br/>Little Wanganui River</p>                              | <p>To take and use surface water from the Little Wanganui River for the purpose of irrigation.</p>  |
| <p>RC-2018-0108<br/>J &amp; S Johnson<br/>Stuart &amp; Chapman Drive,<br/>Greymouth</p>        | <p>To discharge treated onsite sewage wastewater to land from a private dwelling at 51 Stuart and Chapman Drive.</p>  |
| <p>RC-2018-0110<br/>Department of Conservation<br/>Heaphy Track, Kohaihai-Karamea<br/>Road</p> | <p>To discharge collected effluent to land at Kohaihai - Karamea Road.</p>  |
| <p>RC-2018-0111<br/>Shawn Weir Builders Ltd<br/>Veale Way, Whareatea River</p>                 | <p>To undertake protection works on the bed and banks of the Whareatea River.</p> <p>To alter the foreshore/seabed to construct a rock wall, Whareatea River.</p> <p>To occupy space in the Coastal Marine Area (CMA) with a rock wall, Whareatea River.</p> <p>To construct a structure (rock wall) in the CMA, Whareatea River.</p> <p>To deposit material (rock) in the CMA, Whareatea River.</p>  |
| <p>RC-2018-0112<br/>Holcim (New Zealand) Ltd<br/>Cape Foulwind</p>                             | <p>To discharge contaminants (asbestos and hydrocarbons) to land where it may enter water as a result of the demolition and rehabilitation works, Cape Foulwind.</p> <p>To discharge contaminants to water from asbestos removal areas, Cape Foulwind, Westport.</p>  |
| <p>RC-2018-0114<br/>Buller District Council<br/>Buller River</p>                               | <p>To discharge contaminants (partially treated effluent) to water during the maintenance of the Westport Wastewater Treatment Plant, Buller River.</p>   |
| <p>RC-2018-0117<br/>Buller District Council<br/>Waterworks Road</p>                            | <p>To undertake earthworks within erosion prone areas associated with road/track construction.</p>  |
| <p>RC-2018-0120<br/>MJ McGrath<br/>Whataroa</p>  | <p>To undertake earthworks including vegetation clearance within Schedule 2 Wetland, Whataroa.</p>  |
| <p>RC-2018-0121<br/>TransPower New Zealand Ltd<br/>Omoto, Greymouth</p>                        | <p>To undertake earthworks within the Greymouth Earthworks Control Area at Omoto associated with the Arahura to Dobson transmission line.</p>   |
| <p>RC-2019-0002<br/>Rosco Contractors Ltd<br/>Buller River at Whitecliffs</p>                  | <p>To disturb the dry bed of the Buller River at Whitecliffs for the purpose of removing gravel.</p>  |
| <p>RC-2019-0004<br/>MBD Contracting Ltd<br/>Grey &amp; Ahaura Rivers</p>                       | <p>To disturb the dry bed of the Ahaura and Grey Rivers for the purpose of removing gravel.</p>   |

Three Change to and Reviews of Consent Conditions were Granted 29 November 2018 to 29 January 2019

| <b>CONSENT NO. &amp; HOLDER</b>                     | <b>PURPOSE OF CHANGE/REVIEW</b>  |
|---|--|
| RC02116-V1<br>Greymouth Golf Club Inc<br>Grey River | To change the material used to construct and maintain river protection works, Grey River.  |
| RC07223-V1<br>RD Moore<br>Reefton                   | To allow for the disposal of bonded and friable asbestos waste at the landfill at Reefton. |
| RC08146-V2<br>AJ Gillman<br>Lake Kaniere Road       | Increase disturbed gold mining area, Lake Kaniere Road (MP50969).                          |

Two Limited Notified and Notified Resource Consents were granted 29 November 2018 to 29 January 2019

|   |   |
|---|---|
| RC-2018-0093<br>Henry Adams Contracting Limited<br>Hokitika River | To disturb the bed and banks of the Hokitika River to undertake river protection works.   |
| RC-2018-0068<br>Westland District Council<br>Franz Josef          | To undertake earthworks, including vegetation clearance, in the non-erosion prone area, Franz Josef.<br>To discharge treated sewage effluent to land where it may enter water (Waiho River), Franz Josef.<br>To discharge contaminants (odour) to air from sewage oxidation ponds, Franz Josef. |

Public Enquiries

46 written public enquiries were responded to during the reporting period. 37 (80%) were answered on the same day, and the remaining nine (20%) within the next ten days.

**RECOMMENDATION**

*That the February 2019 report of the Consents Group be received.*

Heather McKay  
**Consents & Compliance Manager**

Prepared for: Resource Management Committee – 12 February 2019  
 Prepared by: Heather McKay – Consents & Compliance Manager  
 Date: 31 January 2019  
 Subject: **COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

**Site Visits**

A total of 84 site visits were undertaken during the reporting period, which consisted of:

| Activity                         | Number of Visits |
|----------------------------------|------------------|
| Resource consent monitoring      | 3                |
| Mining compliance & bond release | 27               |
| Complaint/Incident related       | 19               |
| Dairy farm                       | 35               |

- Whitebait: In December an aerial flight was undertaken in the Westland area to ensure that stand holders had removed their stands and associated equipment from the rivers as required by their resource consents. In total 523 consented stands were inspected with no non compliances detected.
- A total of 29 complaints/reported incidents were received, with 19 resulting in site visits.

**Non-Compliances**

Note: These are the activities that have been assessed as non-compliant during the reporting period.

A total of 15 non-compliances occurred during the reporting period.

| Activity  | Description  | Location      | Action/Outcome   | INC/Comp  |
|---|--|---------------|--|-----------|
| Gold Mining   | Complaint received that a gold miner has exceeded their disturbed area that is allowed under their resource consent. | Inangahua     | The site has been investigated and an abatement notice has been issued requiring the miner to undertake rehabilitation work to reduce their disturbed area.  | Complaint |
| Rubbish dumped within the CMA                           | Complaint received that a burnt mattress had been dumped on the beach.   | Westport      | A contractor was engaged to remove it.   | Complaint |
| Earthworks within the CMA                               | Complaint received that a contractor has dug holes along Carters Beach.  | Carters Beach | Enquiries established that the contractor had removed sand to form a protection bund near a creek mouth. The contractor mistakenly thought that the incoming tide would refill the holes. The contractor returned to the site and filled the holes so that there were no safety issues. A letter of direction has been issued to advise the contractor of what work is allowed within the CMA. | Complaint |
| Earthworks within the Greymouth Earthworks Control Area | Complaint received that a company was dumping soil within the Greymouth Earthworks Control Area                      | Tasman View   | The material being dumped was clean fill which had been excavated from a house building site. The operator was required to obtain a retrospective consent which has now been granted.  | Complaint |

| Activity              | Description   | Location     | Action/Outcome  | INC/Comp  |
|-----------------------|---|--------------|---|-----------|
| Discharge to air      | Complaint received that a person was burning rubbish and causing a nuisance.  | Greymouth    | Enquiries established that the materials were being burnt at a trade and industrial premises. The materials consisted of plastic pipe off cuts and a tyre. Enforcement action is pending.   | Complaint |
| Discharge of sediment | Complaint received that a mining operation has had there overburden slip into a gully and gone into a creek.  | German Gully | The site has been investigated and established that the mining overburden has slipped into a gully and discharged sediment into a small creek. Enquiries are ongoing.   |           |
| Geese Cull            | Complaint received that persons have gone to the Okarito Lagoon and carried out a geese cull. Approximately 100 geese were killed and left in the lagoon to rot and decompose instead of being removed. | Okarito      | The persons responsible have not yet been identified. Members of the local community were upset that the geese were not removed as it is a tourism area. Rotting carcasses can cause contamination of the water. Enquiries are ongoing.   | Complaint |
| Noise complaint       | Complaint received that a miner was working outside of their hours authorised by their Westland District Council consent.   | Stafford     | The operator was spoken to and reminded of their consent conditions. The miner had started warming up machinery half an hour prior to their consented hours so it was a minor breach.   | Complaint |
| Gravel Extraction     | Complaint received that a person is extracting gravel from the wrong location on the Hokitika River bed.  | Hokitika     | The site was investigated and established that the person had extracted a minor amount of gravel in the incorrect location but within their consented area. The operator was contacted and given advice to extract closer to the water's edge.                                    | Complaint |
| Discharge to land     | Sampling results for the Punakaiki Motor Camp waste water treatment system show that the consented limits for e-coli have been breached.  | Punakaiki    | An inspection has been undertaken and established that the discharge from the system remains subsurface so there is no contamination of water or risk to health. The BDC is investigating options for an upgrade to the system to keep up with the demands of increasing tourism. | Incident  |
| Rubbish dumping       | Complaint received that at 3 locations along the Coast Road someone has dumped an assortment of rubbish which includes old tvs, deer carcass and general household rubbish.                             | Ten Mile     | No identification with the rubbish. NZTA contacted to organise the removal of the rubbish.  | Complaint |
| Rubbish dumping       | Complaint received that recreational white baiters had left their rubbish in the bed of Mississippi Creek.  | Westport     | The rubbish consisted of sheets of iron used as spotter boards and general rubbish. The rubbish was removed from the creek by Council staff.  | Complaint |

| Activity    | Description  | Location       | Action/Outcome   | INC/Comp |
|-------------|--|----------------|--|----------|
| Gold Mining | Inspection undertaken at a gold mining operation and established that the miner is breach of their consent regarding the area allowed to be disturbed by mining.                           | Hokitika       | Mining is now completed and rehabilitation of the site has commenced. Another inspection will be undertaken in the near future to ensure that the site is rehabilitated. | Incident |
| Gold Mining | Inspection undertaken at a gold mining operation and established that the miner is significantly in breach of their consent regarding the area allowed to be disturbed by mining.          | Arahura Valley | An abatement notice was issued to the miner to undertake rehabilitation work to reduce the disturbed area.   | Incident |
| Gold Mining | Inspection undertaken at a gold mining operation and established that the miner had commenced work without lodging a bond at the Council which is a requirement of their resource consent. | Rimu           | The miner was given a time period to have the bond lodged at the Council which has now been received.  | Incident |

### **Other Complaints/Incidents**

Note: These are the other complaints/incidents assessed during the reporting period whereby the activity was not found to be non-compliant or compliance is not yet established at the time of reporting.

| Activity                       | Description   | Location | Action/Outcome  | INC/Comp  |
|--------------------------------|---|----------|---|-----------|
| Discharge to water             | Complaint received several days after the event that a creek was running discoloured with sediment. | Ten Mile | Enquiries were carried out and inspections undertaken on mining operations in the area. There were no issues with the mining operations at the time of the inspections. | Complaint |
| Discharge to air               | Complaint received regarding the burning of materials from an outside domestic fire                 | Westport | The matter was referred to the District Council to deal with.   | Complaint |
| Earthworks                     | Complaint regarding earthworks undertaken within the Greymouth Earthworks Control Area.             | Cobden   | The site has been investigated and enquiries are ongoing.   | Complaint |
| Dumping and burning of rubbish | Complaint received that a person was dumping and burning rubbish at the Reefton Race Course.        | Reefton  | The site was investigated and found that the rubbish had already been removed from the area.  | Complaint |

| Activity                       | Description   | Location                      | Action/Outcome   | INC/Comp  |
|--------------------------------|---|-------------------------------|--|-----------|
| Discharge to air               | Complaint received that a person was burning rubbish and causing a nuisance.  | Dobson                        | Initial phone enquiries established that the landowner had already put the fire out so it was not attended.  | Complaint |
| Gold Mining                    | Complaint received that a person was mining illegally in Saltwater Creek  | Paroa                         | The person was a recreational gold panner and was not breaching the regional rules.  | Complaint |
| Groundwater contamination      | Complaint received that a person believed that their ground water bore used for potable drinking was contaminated with dairy effluent.                          | Ikamatua                      | It was explained to the person that from what they had described it is more likely to be discolouration from minerals due to the long period of fine dry weather as you get intrusion of minerals when there is less flow. They were also advised to take a sample of the water and have it tested if they still had concerns. | Complaint |
| Dumping and burning of rubbish | A second complaint received that a person was dumping and burning rubbish at the Reefton Race Course.   | Reefton                       | The Race Course authorities were contacted and advised that any rubbish must go to an authorised landfill. Assurances were given that the person disposing of the rubbish would be prevented from doing this activity in the future.   | Complaint |
| Discharge to water and air     | Complaint received that the discharge of water and gas from the historic Brunner Mine portal is contaminating the Grey River and that the gas may be poisonous. | Brunner Mine Site Taylorville | The site was investigated and established that the gas is hydrogen sulfide which has a strong odour. The levels measured at the boarded up portal are of no risk to health. The discharge of water from the portal is minor and will have a no more than minor impact on the Grey River.                                       | Complaint |
| Rubbish dump                   | Complaint received regarding an old rubbish dump eroding into a river.  | Otira River                   | The landowner was contacted and advised to remove the rubbish from the vicinity. It requires a follow up inspection to make sure it was carried out  | Complaint |

| Activity             | Description  | Location    | Action/Outcome   | INC/Comp  |
|----------------------|--|-------------|--|-----------|
| Noise complaint      | Complaint received that a loader used on a mining operation has a reverse beeper which the complainant finds annoying.   | Ruatapu     | It is a condition of the mining operations Westland District Council consent that machinery used on the mining operation do not have reverse beepers. Enquiries established that the vehicle involved was being used at the sawmill on the same site so no breach of the resource consent. | Complaint |
| Stormwater complaint | Complaint received that a person has placed fence posts in a Stormwater drain. The complainant is concerned that this may divert water onto his property.  | Moana       | Enquiries are ongoing  | Complaint |
| Black sand mining    | Complaint that a person was removing black sand off the beach and processing it at their home address. Complainant believes that the sand is being discharged into a small creek once the gold is removed. | Taylorville | The site was inspected and established that the black sand after being processed was stockpiled on the property and will be returned to the beach. The creek was viewed and there was no sand discharged onto the stony creek bed. The person is working under a mining permit.            | Complaint |
| Discharge to water   | Complaint received that a creek was discoloured with sediment.   | Marsden     | Enquiries established that the release of sediment is likely to have occurred during a forestry road upgrade. The creek had cleared by the time it was attended. The operator was advised to take more care.   | Complaint |
| Discharge to water   | Complaint received that Ford Creek is discoloured with coal fines.   | Blackball   | The site was investigated and enquiries are ongoing.   | Complaint |
| Discharge to land    | Complaint received that a septic tank has an above ground discharge.   | Taylorville | Enquiries are ongoing  | Complaint |
| Riverbed disturbance | Complaint received that a person is in the Toaroa River with a bulldozer pushing up gravel.  | Kokatahi    | The site has been investigated and enquiries are ongoing.  | Complaint |
| River diversion      | Complaint received that a person is diverting the Crooked River.   | Rotomanu    | The operator has a resource consent for the activity. Enquiries were being made to establish if the work complies with the consent.  | Complaint |

| Activity     | Description   | Location | Action/Outcome        | INC/Comp  |
|--------------|---|----------|-----------------------|-----------|
| Stock access | Complaint received that there are stock accessing the Crooked River within the Lake Brunner catchment     | Rotomanu | Enquiries are ongoing | Complaint |
| Stock access | A second complaint received that there are stock accessing a water body within the Lake Brunner catchment | Rotomanu | Enquiries are ongoing | Complaint |

### **Update on Previously Reported Ongoing Complaints/Incidents**

Note: This section provides an update on complaints and incidents from previous reporting periods where enquires were not yet complete.

| Activity           | Description   | Location       | Action/Outcome   | INC/Comp  |
|--------------------|---|----------------|--|-----------|
| Discharge to water | Complaint received that there were dead whitebait in a farm drain.                  | Mokihinui      | Samples obtained from the drain do not show any contaminants that could have caused the death of the whitebait.  | Complaint |
| Gravel Extraction  | Complaint received that a gravel extractor was working too close to the river bank. | Hokitika River | The site was investigated and established that the person was not within their consented area. The operator has now been issued with a formal warning. | Complaint |

### **Formal Enforcement Action**

**Formal Warning:** There was one formal warning issued during the reporting period.

| Activity  | Location       |
|---|----------------|
| Gravel extraction: Extracting gravel without a resource consent | Hokitika River |

**Abatement Notices:** There were two abatement notices issued during the reporting period.

| Activity   | Location       |
|--|----------------|
| Gold Mining: abatement notice to undertake rehabilitation work to reduce their disturbed area. | Arahura Valley |
| Gold Mining: abatement notice to undertake rehabilitation work to reduce their disturbed area. | Inangahua      |



## **Mining Work Programmes and Bonds**

The Council received the following 16 work programmes during the reporting period. Sixteen of the work programmes have been approved and the remaining programmes have been recently received.

| <b>Date</b> | <b>Mining Authorisation</b> | <b>Holder</b>                     | <b>Location</b> | <b>Approved</b> |
|-------------|-----------------------------|-----------------------------------|-----------------|-----------------|
| 29-11-18    | RC-2015-0132                | Phoenix Minerals Limited          | Callaghans      | Yes             |
| 30-11-18    | RC11212                     | Phoenix Mining Limited            | Stafford        | Yes             |
| 05-12-18    | RC11221                     | BRM Developments Limited          | Ianthe          | Yes             |
| 06-12-18    | RC12160                     | Westroads                         | Blaketown       | Yes             |
| 07-12-18    | RC07078                     | Leisure Land                      | Inangahua       | Yes             |
| 13-12-18    | RC-2015-0109                | Dempster Phoenix Minerals Limited | Callaghans      | Yes             |
| 07-01-19    | RC08109                     | MR Mills                          | Atarau          | Yes             |
| 10-01-18    | RC11121                     | DC & D Hampton                    | Blackball       | Yes             |
| 11-01-19    | RC-2014-0040                | Wayne Hassan                      | Boatman's       | Yes             |
| 17-01-19    | RC-2014-0192                | DA & RD Waghorn & PJ McLennan     | Ikamatua        | Yes             |
| 21-01-19    | RC12109                     | H & N Mining Partnership          | Rimu            | Yes             |
| 21-01-19    | RC-2014-0174                | M & M Aggregates                  | Camerons        | Yes             |
| 23-01-19    | RC-2016-0138                | BrownsGold Limited                | Stafford        | In progress     |
| 28-01-19    | RC-2015-0167                | Greid Mining Limited              | German Gully    | In Progress     |
| <b>Date</b> | <b>Mining Authorisation</b> | <b>Holder</b>                     | <b>Location</b> | <b>Approved</b> |
| 28-01-19    | RC09037                     | D & K Russ & Wilson               | Goldsborough    | In progress     |
| 30-01-19    | RC-2017-0092                | Fitzherbert Investments           | Arthurstown     | Yes             |

### **Three bonds were received during the reporting period**

| <b>Mining Authorisation</b> | <b>Holder</b>               | <b>Location</b> | <b>Amount</b> |
|-----------------------------|-----------------------------|-----------------|---------------|
| RC-2017-0092                | Fitzherbert Investments Ltd | Arthurstown     | \$20,000      |
| RC-2014-0170                | Goldriver Mining Ltd        | Butlers         | \$20,000      |
| RC-2015-0132                | Phoenix Minerals Ltd        | Callaghans      | \$40,000      |

## **RECOMMENDATION**

*That the February 2019 report of the Compliance Group be received.*

Heather McKay  
**Consents and Compliance Manager**

# **COUNCIL MEETING**

## THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that an **ORDINARY MEETING** of the West Coast Regional Council will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Greymouth on **Tuesday, 12 February 2019** commencing on completion of the Resource Management Committee Meeting

A.J. ROBB  
CHAIRPERSON

M. MEEHAN  
CHIEF EXECUTIVE OFFICER

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| <u>AGENDA NUMBERS</u> | <u>PAGE NUMBERS</u> | <u>BUSINESS</u>   |
|-----------------------|---------------------|---|
| <b>1.</b>             |                     | <b>APOLOGIES</b>  |
| <b>2.</b>             |                     | <b>PUBLIC FORUM</b>                                       |
| <b>3.</b>             |                     | <b>MINUTES</b>  |
|                       | 1 – 3               | 3.1 Minutes of Council Meeting 11 December 2018           |
|                       | 4 – 5               | 3.1.2 Minutes of Special Council Meeting 21 December 2018 |
| <b>4.</b>             |                     | <b>REPORTS</b>  |
|                       | 6 – 13              | 4.1 Engineering Operations Report                         |
|                       | 14 – 19             | 4.2 Corporate Services Manager’s Monthly Report           |
|                       | 20 – 27             | 4.3 Six Month Review 1 July 2018 – 31 December 2018       |
| <b>5.</b>             | 28                  | <b>CHAIRMAN’S REPORT</b>                                  |
| <b>6.</b>             | 29                  | <b>CHIEF EXECUTIVE’S REPORT</b>                           |
| <b>7.</b>             |                     | <b>GENERAL BUSINESS</b>                                   |

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF THE MEETING OF THE COUNCIL HELD ON 11 DECEMBER 2018,  
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD,  
GREYMOUTH, COMMENCING AT 11.43 A.M.**

**PRESENT:**

A. Robb (Chairman), T. Archer, P. Ewen, P. McDonnell, A. Birchfield, S. Challenger, Cr Clementson

**IN ATTENDANCE:**

M. Meehan (Chief Executive Officer), R. Mallinson (Corporate Services Manager), H. McKay (Consents & Compliance Manager), H. Mills (Planning Science and Innovation Manager), N. Costley (Strategy & Communications Manager), T. Jellyman (Minutes Clerk).

**1. APOLOGY:**

There were no apologies.

**2. PUBLIC FORUM**

There was no public forum.

**3.1 CONFIRMATION OF MINUTES**

**Moved** (Archer / Challenger) *that the minutes of the Council Meeting dated 12 November 2018, be confirmed as correct.*

*Carried*

**Matters arising**

Cr Ewen expressed concern that the tender documents for Blackball and Kiwi Quarry did not contain information from the Terrafirma report.

**REPORTS:**

**4.1 ONE DISTRICT PLAN PROJECT**

H. Mills spoke to this report and took it as read. M. Meehan advised that the likely term for the Joint Committee is around two years and will overlap with next year's Local Body Elections. The Chairman called for nominations for the Transitional Board and Joint Committee. Cr Challenger put his name forward, he was nominated by Cr Ewen and seconded by Cr Clementson. Cr Archer put his name forward. He was seconded by Cr Birchfield. Each candidate spoke to their nomination. A vote took place and Cr Challenger was duly elected to the Transitional Board and Joint Committee.

**Moved** (Clementson / Ewen)

*1. That the report is received.*

*2. That Council appoints Cr Challenger to the Transitional Board and Joint Committee for the Joint District Plan.*

*Carried*

#### 4.2 ENGINEERING OPERATIONS REPORT

M. Meehan spoke to this report in R. Beal's absence. M. Meehan stated that a survey is about to be sent out to the Carters Beach community following the recent community meeting. M. Meehan suggested that the survey includes an option as to whether or not the community wishes to form a rating district as an initial for step, and if they do, wish option of protection would they like to proceed with. M. Meehan is concerned that expectations of the community will be raised and time wasted if the survey does not include the rating district option as any work will need to be funded by the community by way of a rating district.

M. Meehan answered questions from Councillors relating to Rapahoe, the Hokitika Seawall and the Greymouth Floodwall.

Cr Archer stated there is a lot of concern from Carters Beach ratepayers that they could possibly be expected to pay for protection work to an area of conservation land which is the domain. Discussion took place around funding of works and community expectations. It was agreed that further information on the costs of options would be included in the survey.

**Moved** (Ewen / Archer) *that the report is received.*

*Carried*

#### 4.3 RATING DISTRICT LIAISON MEETINGS REPORT

M. Meehan spoke to this report. Cr Challenger drew attention to two minor typographical errors in the rating district minutes.

**Moved** (Birchfield / Challenger)

1. *That the report is received.*

2. *That the rate strikes recommended be placed in the next Annual Plan.*

*Carried*

#### 4.2 CORPORATE SERVICES MANAGER'S MONTHLY REPORT

R. Mallinson spoke to this report and advised that he has circulated an updated version and tabled hard copies. R. Mallinson reported that the deficit is \$102,000 which is a significant change from the previously reported surplus of \$565,000 for the three months to September. R. Mallinson advised that there was a substantial drops in overseas equity markets during October with Council's main portfolio declining by 3%. He stated there was a combined drop of \$354,000 between the two portfolios during October and a further drop of \$100,000 during November.

R. Mallinson answered questions from Councillors relating to rating district funds and economic development function.

R. Mallinson advised that quarry issues have finally been cleared with Audit NZ's Technical Review Group and the decisions Council was seeking regarding restoration liabilities have granted. R. Mallinson stated that he has been using Council's PWC Advisor to assist in implementing these findings. R. Mallinson requested that a special meeting is held on 21 December to consider the Audit Opinion and to formally adopt the 2018 Annual Report. Councillors agreed with R. Mallinson's request for the special meeting.

**Moved** (Birchfield / Archer) *that the report be received.*

*Carried*

#### 4.5. SCHEDULE OF MEETING DATES FOR 2019

R. Mallinson spoke to this report. Councillors agreed that all Council meetings for 2019 would be held on a Tuesday, including the November meeting.

*That Council adopts the 2019 Schedule of Meeting Dates, including the November meeting which will be held on Tuesday 12 November 2019.*

*Carried*

**5.0 CHAIRMANS REPORT**

The Chairman spoke to his report. He advised that at the recent Regional Sector Group meeting there was a presentation outlining how the \$1B Tree Fund could benefit the farming and forestry sectors.

The Chairman advised that good progress is being made with the Grey Freshwater Management Group.

The Chairman advised that a very good caliber of candidates was received for the role of Chair for the One District Plan group.

The Chairman thanked those present for their input over the past year and wished everyone a Merry Christmas and Happy New Year. He thanked the Chief Executive and his team for their work and asked that his thanks be passed on to all staff.

**Moved** (Robb / Clementson) *that this report is received.*

*Carried*

**6.0 CHIEF EXECUTIVE'S REPORT**

M. Meehan spoke to his report and stated that he had been on annual leave for a large part of the reporting period.

M. Meehan spoke of the various meeting he attended and stated that there are some important projects coming up in the energy industries with a focus on electricity industries.

**Moved** (Clementson / Archer) *that this report is received.*

*Carried*

**GENERAL BUSINESS**

There was no general business.

The meeting closed at 12.40 p.m.

.....  
Chairman

.....  
Date

**THE WEST COAST REGIONAL COUNCIL**

**MINUTES OF A SPECIAL MEETING OF THE WEST COAST REGIONAL COUNCIL  
HELD ON 21 DECEMBER 2018, AT THE OFFICES OF THE WEST COAST REGIONAL  
COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 10.34 A.M.**

**PRESENT:**

A. Robb (Chairman), A. Birchfield, P. Ewen, P. McDonnell, T. Archer (via teleconference),  
S. Challenger (via teleconference)

**IN ATTENDANCE:**

M. Meehan (Chief Executive Officer), R. Mallinson (Corporate Services Manager), T. Jellyman  
(Minutes Clerk)

**Moved** (Ewen / McDonnell)

*That Standing Orders be suspended to allow Crs Archer & Challenger to participate in the meeting via telephone.*

*Carried*

**1. APOLOGIES:**

**MOVED** (McDonnell / Birchfield) *That the apology from Cr Clementson be accepted.*

*Carried*

**Moved** (Ewen / McDonnell)

*That the late item be accepted.*

*Carried*

**2. ADOPTION OF 2018 AUDITED ANNUAL REPORT**

The Chairman welcomed everyone to the meeting. R. Mallinson advised that all outstanding issues relating to the Annual Report have now been resolved with Audit NZ. He stated that factors beyond Council's control meant that the Annual Report was unable to be adopted by the statutory deadline of 31 October. R. Mallinson advised that significant issues regarding accounting for future quarry restoration liabilities were encountered as Council wanted to bring the value on the balance sheet as well as the liability. He stated that Council obtained expert advice from PWC on these matters, Audit NZ's Technical Review Group went through a very lengthy review process with the outcome being that Council was able to bring a matching asset under its balance sheet to match the liability for future restoration liability. R. Mallinson stated that this provision will be reviewed from time to time, the asset will be amortised over the life of the mining rights. R. Mallinson stated that advice from PWC was sought for the 51% shareholder buy out as this transaction also had to be cleared by the Audit NZ Technical Review Group. R. Mallinson explained further matters relating to the audit process to the meeting. He stated that Audit NZ staff and Council staff have worked hard over the past weeks to achieve final audit signoff prior to the Christmas shutdown. The Chairman acknowledged that this has been an arduous process. He thanked R. Mallinson for his work. Cr Birchfield concurred with the Chairman.

**MOVED** (Archer / Birchfield)

*That Council formally adopts pursuant to Section 98 (1) of the Local Government Act 2002, the audited Annual Report for the year to 30 June 2018.*

*Carried*

Cr Birchfield declared an interest in the late item.

**LATE ITEM**

H. McKay spoke to this item and advised that mine site rehabilitation was confirmed as complete soon after the December Council meeting and is to the acceptable standard.

H. McKay advised that the cash bond is held, and prior to releasing approval of Council is required.

**MOVED** (Ewen / McDonnell)

*That the \$6,000 bond belonging to RC-2014-0086 Birchfield Minerals Limited is released.*

*Carried*

The Chairman wished all present a Merry Christmas.

The meeting closed at 10.40 a.m.

.....  
Chairman

.....  
Date



**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting – 12 February 2019  
Prepared by: Paulette Birchfield – Engineer, Brendon Russ - Engineer  
Date: 23 January 2019  
Subject: **ENGINEERING OPERATIONS REPORT**

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**WORKS COMPLETED AND WORKS TENDERED FOR**Karamea Rating District

An inspection in December noted 400 tonnes of rock is required to repair an erosion scour at Arapito. This repair work is expected to be carried out in early February 2019.

Punakaiki

Emergency work involving the placement of approximately 200 tonnes of rock is required to repair a slumped section of rock at the south end of the Punakaiki seawall.

Greymouth Rating District

Work involving the top up of a slumped section of riprap on the Grey Floodwall at Blaketown was awarded to G H Foster Contracting. This work will involve 500 tonne of rock lifted over the floodwall and individually placed.

#### Hokitika Seawall Rating District

The Pedestrian access ramps were once again severely damaged during high seas. Henry Adams Contracting was instructed to repair two access ramps down to the beach before the Christmas Break. The total cost of the maintenance works was \$15,273 (GST exclusive). Since this work was completed the access ramps have again been severely damaged by the sea. The damage is being caused by the lack of sand on the beach and the waves being able to attack the lower sections of the access ramps. A special Rating District meeting is required to discuss this issue and look into any viable solutions or alternatives to the pedestrian ramps.



*Damaged Pedestrian Access Ramp*

### Taramakau Rating District

Henry Adams Contracting was engaged to carry out capital works after the flooding events in November 2018. This work involved raising 1.8km of the main stopbank by 0.6m. Also 1782 tonnes of rock was placed to form new armouring. This work has been completed at a total cost of \$106,679.50 (GST exclusive).



*Raising of the Stopbank*

Wanganui Rating District

Emergency works were carried out over the Christmas break on the Wanganui River where the river has cut into a location where the stopbank had no rock armoring.

To stop this erosion, rock from an existing stockpile onsite was used to construct riprap over 130m of an unprotected section of the stopbank. This work is capital works and the property owners who benefit from this work will pay all costs. The 2,000T stockpile of rock will also be replaced. This work has been carried out by Arnold Contracting.



*Completed Rock Rip Rap*

Waitangitona Rating District

Emergency works were carried out in December 2018 following the November 2018 floods. The works involved the placing of 1,521 tonnes of rock riprap where the existing structure was damaged. The works were carried out by Arnold Contracting at a total cost of \$48,672 (GST exclusive).



*Rock Riprap being installed*

Franz Josef Rating District

Minor maintenance to the existing river training was carried out by Blakely Construction. The work involved using a D11 Bulldozer for 7 hours at a total cost of \$6,300 (GST exclusive).

## **ONGOING WORKS**

### Carters Beach

A community meeting held on 26 November 2018 to discuss protection options for the erosion and wave overtopping issues at Carters beach.

A survey will be sent out to the community to narrow down the options that have been recommended by the West Coast Regional Council and also incorporates the options raised at the 26 November community meeting by community members. The outcome of this survey will be used to define which of the protection options and one creek management option are preferred by the community.

### Holcim Cement Works

The Holcim cement works were visited by our two area engineers on 17 January 2019. A tour of the demolition site was given by Larry Eade, Project manager for Holcim.

The purpose of the site visit was to see if any of the demolition material would be suitable for use in coastal protection works in the Buller area.

Over the entire site there are numerous concrete structures that will be demolished. They will firstly be broken up by excavator and then put through a crusher to break the concrete small enough to remove all the reinforcing steel. After this process the maximum size of the crushed concrete will be about 150mm diameter.

Currently there is no concrete onsite that has been processed and had all the reinforcing steel removed. The Crusher to remove the steel is not expected onsite until April/May 2019.

Our Engineers opinion is that the only acceptable use for this processed concrete with the reinforcing steel removed is for backfill behind an engineered seawall or other engineered structure.

Our Engineers do not recommend that this material should be used for raising of the sand dunes at Carters Beach for the following reason.

When the crushed concrete is placed the cement will re-activate causing large weak boulders to form. If the erosion cuts through the dunes these concrete boulders will be left all over the beach and domain and will cause environmental issues and hazards.



*Example of concrete structures to be demolished*



*Concrete that has already been broken up by an excavator, but still has reinforcing steel*

### Quarry Rock Movements

1 December 2018 – 31 December 2018

| Quarry        |              | Opening Stockpile Balance | Rock Sold     | Rock Produced | Closing Stockpile Balance |
|---------------|--------------|---------------------------|---------------|---------------|---------------------------|
| Camelback     | Small/medium | 11,943                    | 0             | 0             | 11,943                    |
|               | Large        | 3,822                     | 0             | 0             | 3,822                     |
| Whataroa      | Small/medium | 9,056                     | 0             | 0             | 9,056                     |
|               | Large        | 8,731                     | 1,521         | 0             | 7,210                     |
| Blackball     |              | 850                       | 0             | 0             | 850                       |
| Inchbonnie    |              | 21,976                    | 5,500         | 0             | 16,476                    |
| Kiwi          |              | 0                         | 0             | 0             | 0                         |
| Miedema       |              | 0                         | 0             | 0             | 0                         |
| Okuru         |              | 1,000                     | 0             | 0             | 1,000                     |
| Whitehorse    |              | 1,334                     | 0             | 0             | 1,334                     |
| <b>Totals</b> |              | <b>58,712</b>             | <b>12,710</b> | <b>0</b>      | <b>46,002</b>             |

#### Sale of Minerals Mining Permits 41295 Kiwi Quarry and 50851 Blackball Quarry

The tender for the purchase of minerals mining permits 41295 and 50851 closed on 14 December 2018 with no tenders received. This was subsequently released for tender for a further month closing on 1 February 2019.

#### RECOMMENDATION

*That the report is received*

Randal Beal  
**Operations Manager**



Prepared for: Council Meeting 12 February 2019  
 Prepared by: Robert Mallinson – Corporate Services Manager  
 Date: 30 January 2019  
 Subject: **Corporate Services Manager's Monthly Report**

### 1. Financial Report 1 July to 31 December 2018

#### SUMMARY OF COUNCIL ACTIVITIES

FOR THE SIX MONTHS ENDED 31 DECEMBER 2018

|                                     | ACTUAL<br>Year to Date | BUDGET    | BUDGET<br>Annual | % ACTUAL<br>vs BUDGET |
|-------------------------------------|------------------------|-----------|------------------|-----------------------|
| <b>REVENUES</b>                     |                        |           |                  |                       |
| General Rates and Penalties         | 1,677,242              | 1,715,000 | 3,430,000        | 49%                   |
| Investment Income                   | - 393,441              | 453,355   | 906,709          | -43%                  |
| Resource Management                 | 568,663                | 666,692   | 1,333,384        | 43%                   |
| Regional Land Transport             | 70,795                 | 41,165    | 82,330           | 86%                   |
| Emergency Management                | 578,763                | 575,000   | 1,150,000        | 50%                   |
| Economic Development                | 37,500                 | 75,000    | 150,000          | 25%                   |
| River, Drainage, Coastal Protection | 984,829                | 778,611   | 1,557,222        | 63%                   |
| Warm West Coast                     | 42,605                 | 7,746     | 15,491           | 275%                  |
| VCS Business Unit                   | 1,998,611              | 2,023,000 | 4,046,000        | 49%                   |
| Commercial Property Revaluation     | -                      | -         | -                |                       |
|                                     | 5,565,568              | 6,335,568 | 12,671,136       |                       |
| <b>EXPENDITURE</b>                  |                        |           |                  |                       |
| Governance                          | 249,666                | 240,021   | 480,042          | 52%                   |
| Economic Development                | 164,113                | 150,000   | 300,000          | 55%                   |
| Resource Management                 | 1,855,059              | 1,893,186 | 3,786,371        | 49%                   |
| Regional Land Transport             | 109,739                | 101,796   | 203,592          | 54%                   |
| Hydrology & Floodwarning Services   | 456,133                | 480,110   | 960,219          | 48%                   |
| Emergency Management                | 597,138                | 601,197   | 1,202,394        | 50%                   |
| River, Drainage, Coastal Protection | 1,059,038              | 1,414,514 | 2,829,028        | 37%                   |
| VCS Business Unit                   | 1,833,116              | 1,694,500 | 3,389,000        | 54%                   |
| Other                               | 71,327                 | 31,019    | 62,037           | 115%                  |
| Warm West Coast                     | 5,435                  | 5,112     | 10,223           |                       |
|                                     | 6,400,763              | 6,611,453 | 13,222,906       |                       |
| <b>OPERATING SURPLUS/(DEFICIT)</b>  | - 835,195              | - 275,885 | - 551,770        |                       |

|   | Net Variance<br>ACTUAL vs<br>BUDGETED Year to<br>Date | ACTUAL    | BUDGET<br>Year to Date | ANNUAL BUDGET |
|---|---|-----------|------------------------|---------------|
| <b>BREAKDOWN OF SURPLUS / (DEFICIT)</b> |   |           |                        |               |
| Rating Districts                        | 412,783   | 245,827   | 166,956                | 333,911       |
| Economic Development                    | - 51,613  | 126,613   | 75,000                 | 150,000       |
| Quarries                                | 153,260   | 4,640     | 148,620                | 297,239       |
| Investment Income                       | - 846,795   | 393,441   | 453,355                | 906,709       |
| VCS Business Unit                       | - 163,005   | 165,495   | 328,500                | 657,000       |
| General Rates Funded Activities         | - 58,167  | 696,947   | 638,780                | 1,277,560     |
| Warm West Coast                         | 34,536  | 37,170    | 2,634                  | 5,268         |
| Revaluation Investment Property         | -   | -         | -                      | -             |
| Other                                   | - 40,308  | 71,327    | 31,019                 | 62,037        |
| <b>TOTAL</b>                            | - 559,310   | - 835,195 | - 275,885              | - 551,770     |

| Net Contributors to General Rates<br>Funded Surplus /(Deficit) | Net Variance<br>ACTUAL vs<br>BUDGETED Year to<br>Date | ACTUAL    | BUDGET<br>Year to Date | ANNUAL BUDGET |
|--|---|-----------|------------------------|---------------|
| Rates  | 37,758  | 1,677,242 | 1,715,000              | 3,430,000     |
| Representation   | - 9,645   | 249,666   | 240,021                | 480,042       |
| Resource Management  | - 59,902  | 1,286,396 | 1,226,494              | 2,452,987     |
| Transport Activity   | 21,687  | 38,944    | 60,631                 | 121,262       |
| River, Drainage, Coastal Protection                            | - 4,348   | 324,676   | 320,328                | 640,656       |
| Hydrology & Floodwarning                                       | 23,977  | 456,133   | 480,110                | 960,219       |
| Emergency Management   | 7,822   | 18,375    | 26,197                 | 52,394        |
| <b>TOTAL</b>   | - 58,167  | - 696,947 | - 638,780              | - 1,277,560   |

## STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2018

**CURRENT ASSETS**

|                               |   |                  |
|-------------------------------|---|------------------|
| Cash                          | - | 211,202          |
| Deposit - Westpac             |   | 1,615            |
| Accounts Receivable - General |   | 241,135          |
| Accounts Receivable - Rates   |   | 2,881,574        |
| Prepayments                   |   | 347,234          |
| GST Refund Due                |   |                  |
| Stock                         |   | 700,380          |
| Accrued Income                |   | 1,288,930        |
|                               |   | <u>5,249,665</u> |

**NON CURRENT ASSETS**

|                                |  |                   |
|--------------------------------|--|-------------------|
| Investments                    |  | 10,069,722        |
| Strategic Investments          |  | 1,519,382         |
| Strategic Investments          |  | 208,202           |
| Term Deposit - PRCC Bond       |  | 50,000            |
| MBIE & DOC Bonds               |  | 21,549            |
| Investments-Catastrophes Fund  |  | 1,009,510         |
| Warm West Coast Loans          |  | 356,770           |
| Commerical Property Investment |  | 1,480,000         |
| Fixed Assets                   |  | 4,831,793         |
| Infrastructural Assets         |  | 58,697,918        |
|                                |  | <u>78,244,846</u> |

|                            |  |                          |
|----------------------------|--|--------------------------|
| <b><u>TOTAL ASSETS</u></b> |  | <b><u>83,494,512</u></b> |
|----------------------------|--|--------------------------|

**CURRENT LIABILITIES**

|                               |   |                  |
|-------------------------------|---|------------------|
| Bank Short Term Loan          | - | 2,650,000        |
| Accounts Payable              | - | 797,680          |
| GST                           | - | 324,162          |
| Deposits & Bonds              | - | 1,053,904        |
| Sundry Payables               | - | 46,967           |
| Revenue in Advance            | - | 2,890,968        |
| Accrued Annual Leave, Payroll | - | 352,216          |
|                               | - | <u>8,115,897</u> |

**NON CURRENT LIABILITIES**

|                              |   |                  |
|------------------------------|---|------------------|
| Future Quarry Restoration    | - | 398,000          |
| Interest Rate Hedge Position | - | 42,416           |
| Punakaiki                    | - | 265,000          |
| Lower Waiho                  | - | 140,220          |
| Kanieri                      | - | 83,589           |
| Greymouth Floodwall          | - | 1,499,244        |
| Hokitika Seawall             | - | 1,125,000        |
| Strategic Investments        | - | 1,878,757        |
| Warm West Coast              | - | 330,000          |
| Working Capital Loan         | - | 546,653          |
|                              | - | <u>6,308,878</u> |

|                                 |   |                          |
|---------------------------------|---|--------------------------|
| <b><u>TOTAL LIABILITIES</u></b> | - | <b><u>14,424,775</u></b> |
|---------------------------------|---|--------------------------|

**EQUITY**

|                           |   |                   |
|---------------------------|---|-------------------|
| Ratepayers Equity         | - | 17,698,463        |
| Surplus Transferred       |   | 835,195           |
| Rating District Equity    | - | 2,898,800         |
| Revaluation               | - | 38,339,289        |
| Catastrophe Fund          | - | 1,059,380         |
| Investment Growth Reserve | - | 9,909,000         |
| TOTAL EQUITY              | - | <u>69,069,737</u> |

|  |   |                          |
|--|---|--------------------------|
| <b><u>LIABILITIES &amp; EQUITY</u></b> | - | <b><u>83,494,512</u></b> |
|--|---|--------------------------|

## 2. Investment Portfolio

| 31 December 2018                              | Catastrophe Fund | Major Portfolio | TOTAL         |
|---|------------------|-----------------|---------------|
| Opening balance 1 October 2018                | \$ 1,030,055     | \$ 10,359,831   | \$ 11,389,886 |
| Income (November/December)                    | -\$ 20,545       | -\$ 290,109     | -\$ 310,654   |
| Deposit                                       |                  |                 |               |
| Withdrawal                                    |                  |                 | \$ -          |
| Closing balance 31 December 2018              | \$ 1,009,510     | \$ 10,069,722   | \$ 11,079,232 |
| Total income year to date to 31 December 2018 | -\$ 30,620       | -\$ 451,342     | -\$ 481,962   |

## 3. Commentary

The portfolio values continued to decline during November / December by a further \$311,000; in addition to the declines of almost \$400,000 during September / October.

This was the major contributor to the reported deficit of \$835,000 for the six months to 31 December.

General funded activities are tracking reasonably close to budgeted for the six month period.

As previously reported, the budgeted major fix (opex) to the Greymouth Floodwall joins is on hold pending the completion of the review of the structural integrity of the walls.

## 4. WCRC accession to Local Government Funding Agency.

We have almost completed our transition to LGFA.

I attach an email from Simpson Grierson solicitor acting for Council with regard to this accession which sets out the documents that will need to be signed after this meeting.

The documents will be sent by PDF to me when completed and ready for signing by Council.

## RECOMMENDATIONS

1. *That the report be received.*
2. *That Council appoint Andrew Robb and Neal Clementson to sign the various documents required to be signed by "two elected members".*
3. *That the Corporate services Manager Robert Mallinson be authorised to sign the "Registrar and Paying Agent Services Agreement".*

Robert Mallinson  
**Corporate Services Manager**

## Robert Mallinson

**From:** David Hill <david.hill@simpsongrierson.com>  
**Sent:** Tuesday, 29 January 2019 13:40  
**To:** Robert Mallinson  
**Cc:** Miles O'Connor; Josh Cairns  
**Subject:** RE: West Coast Regional Council

Robert

### Documentation

Thank you for the update on timing.

The table below sets out the documents involved in the Council's accession to LGFA (along with a note on who will sign the documents on behalf of the Council).

Once all of the documents have been finalised, we will send you PDF copies of all of the relevant documents (along with a note on how many copies will need to be signed, and where the relevant individuals will need to sign). Please let us know if you have any questions.

| Document   | Parties to the Document   | Who Signs on Behalf of the Council                     |
|--|---|--|
| 1. Debenture Trust Deed (DTD)                            | West Coast Regional Council and Covenant Trustee Services Limited                   | Two elected members to sign                            |
| 2. Registrar and Paying Agent Services Agreement (PAA)   | West Coast Regional Council and Computershare Investor Services Limited             | Authorised person to sign in the presence of a witness |
| 3. Section 118 Chief Executive Certificate – DTD and PAA | Chief Executive of West Coast Regional Council                                      | Chief Executive to sign                                |
| 4. Accession Deed to Multi-Issuer Deed                   | West Coast Regional Council and New Zealand Local Government Funding Agency Limited | Two elected members to sign                            |
| 5. Accession Deed to Notes Subscription Agreement        | West Coast Regional Council and New Zealand Local Government Funding Agency Limited | Two elected members to sign                            |

| Document  | Parties to the Document  | Who Signs on Behalf of the Council |
|---|--|------------------------------------|
| 6. Officer's Certificate                              | Chief Executive of West Coast Regional Council   | Chief Executive to sign            |
| 7. Section 118 Chief Executive Certificate – LGFA     | Chief Executive of West Coast Regional Council   | Chief Executive to sign            |
| 8. Security Stock Certificate – LGFA                  | Chief Executive of West Coast Regional Council   | Chief Executive to sign            |
| 9. Stock Issuance Certificate – LGFA                  | Chief Executive of West Coast Regional Council   | Chief Executive to sign            |
| 10. Security Transition Deed                          | West Coast Regional Council, Westpac New Zealand Limited and Westpac Banking Corporation | Two elected members to sign        |
| 11. Security Stock Certificate – Westpac              | Chief Executive of West Coast Regional Council   | Chief Executive to sign            |
| 12. Stock Issuance Certificate – Westpac              | Chief Executive of West Coast Regional Council   | Chief Executive to sign            |
| 13. Section 118 Chief Executive Certificate – Westpac | Chief Executive of West Coast Regional Council   | Chief Executive to sign            |

Westpac Multi-Option Credit Line

The Council can keep the Westpac multi-option credit line facility (**MOCL**) in place after the Council's accession to LGFA.

The documents involved in the Council's accession to LGFA do not restrict the Council's ability to borrow from Westpac (they only provide restrictions in regards to security (ie the DTD prohibits the Council granting any other charge over the Council's rates or rates revenue without the consent of Covenant)).

As such, the Council could continue to borrow from Westpac under the MOCL following their accession. Please note that Westpac's security under the 13 October 2009 deed of charge will be transitioned to all obligations security stock under the DTD by the Security Transition Deed involved in this matter (so any borrowings the Council have with Westpac will still be secured).

If it would be convenient for the Council, we can contact Eleanor at Covenant and let her know that the Council intends to roll over the MOCL (at a reduced rate for short term funding) following the Council's accession to LGFA.

Regards  
David

**David Hill**  
**Solicitor | Simpson Grierson**

Level 24, 195 Lambton Quay, P O Box 2402, Wellington 6140, New Zealand  
**DDI** +64-4-924 3534 | **Fax** +64-4-472 6986  
[david.hill@simpsongrierson.com](mailto:david.hill@simpsongrierson.com)



**From:** Robert Mallinson <rm@wrc.govt.nz>  
**Sent:** Tuesday, 29 January 2019 8:41 am  
**To:** David Hill <david.hill@simpsongrierson.com>  
**Cc:** Miles O'Connor <m.oconnor@bancorptreasury.com>  
**Subject:** RE: West Coast Regional Council

Hello David,

WCRC wishes to sign the documentation required at its Ordinary Meeting on 12 February 2019 (not 11 February 2019).

I wish to include this report in the Agenda papers, but can you please give me a little more detail as to what specific documents Council are required to sign. That is to enable me to properly describe the documents in the Agenda papers.

Please note that I will be away on Annual Leave all next week but I will be back in the office on Monday 11 February 2019.

Please do provide me with these documents prior to 11 February.

I am assuming these will be in hard copy by courier rather than electronically via email?

You will note that I sent a comprehensive reply to Eleanor Smith of Covenant Trustee Services Ltd yesterday afternoon in response to her various queries.

I do need your advice regarding the existing Westpac Multi Option Credit Line (of currently \$9.5 million).

Regards,

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting – 12 February 2019  
Prepared by: Michael Meehan  
Date: 11 January 2018  
**Subject: Six Month Review - 1 July 2018 – 31 December 2018**

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Attached is the Six Month Review showing progress for the first half of the financial year.

This report shows achievements as measured against the levels of service and performance targets in the Long Term Plan 2018 – 2028.

**RECOMMENDATION**

*That this report be received.*

Michael Meehan  
**Chief Executive**

## Governance Levels of Service and Performance targets

The performance targets included in this Group of Activities apply across each of the 10 years of the LTP.

| Levels of Service   | Measure  | Performance Target  | Progress Achieved   |            |            |   |      |              |      |            |             |     |            |              |      |      |              |      |            |              |      |           |              |      |        |              |      |
|---|--|---|---|------------|------------|---|------|--------------|------|------------|-------------|-----|------------|--------------|------|------|--------------|------|------------|--------------|------|-----------|--------------|------|--------|--------------|------|
| <p>Maintain a Council of elected representatives in accordance with statutory requirements and in a manner that promotes effective decision-making, transparency, and accountability to the West Coast regional community</p> | <p>Number of public meetings held and individual Councillor attendance</p>   | <p>Conduct eleven monthly meetings of Council and the Resource Management Committee, plus other scheduled meetings and scheduled workshops during the year with at least 80% attendance by all Councillors.</p>                           | <table border="1"> <thead> <tr> <th data-bbox="1541 209 1686 240">Councillor</th> <th data-bbox="1686 209 1955 240">Attendance</th> <th data-bbox="1955 209 2123 240">%</th> </tr> </thead> <tbody> <tr> <td data-bbox="1541 256 1686 288">Robb</td> <td data-bbox="1686 256 1955 288">10 out of 10</td> <td data-bbox="1955 256 2123 288">100%</td> </tr> <tr> <td data-bbox="1541 288 1686 320">Clementson</td> <td data-bbox="1686 288 1955 320">7 out of 10</td> <td data-bbox="1955 288 2123 320">70%</td> </tr> <tr> <td data-bbox="1541 320 1686 352">Birchfield</td> <td data-bbox="1686 320 1955 352">10 out of 10</td> <td data-bbox="1955 320 2123 352">100%</td> </tr> <tr> <td data-bbox="1541 352 1686 384">Ewen</td> <td data-bbox="1686 352 1955 384">10 out of 10</td> <td data-bbox="1955 352 2123 384">100%</td> </tr> <tr> <td data-bbox="1541 384 1686 416">Challenger</td> <td data-bbox="1686 384 1955 416">10 out of 10</td> <td data-bbox="1955 384 2123 416">100%</td> </tr> <tr> <td data-bbox="1541 416 1686 448">McDonnell</td> <td data-bbox="1686 416 1955 448">10 out of 10</td> <td data-bbox="1955 416 2123 448">100%</td> </tr> <tr> <td data-bbox="1541 448 1686 480">Archer</td> <td data-bbox="1686 448 1955 480">10 out of 10</td> <td data-bbox="1955 448 2123 480">100%</td> </tr> </tbody> </table> | Councillor | Attendance | % | Robb | 10 out of 10 | 100% | Clementson | 7 out of 10 | 70% | Birchfield | 10 out of 10 | 100% | Ewen | 10 out of 10 | 100% | Challenger | 10 out of 10 | 100% | McDonnell | 10 out of 10 | 100% | Archer | 10 out of 10 | 100% |
|   | Councillor   | Attendance  | %   |            |            |   |      |              |      |            |             |     |            |              |      |      |              |      |            |              |      |           |              |      |        |              |      |
|   | Robb   | 10 out of 10  | 100%  |            |            |   |      |              |      |            |             |     |            |              |      |      |              |      |            |              |      |           |              |      |        |              |      |
| Clementson  | 7 out of 10  | 70%   |   |            |            |   |      |              |      |            |             |     |            |              |      |      |              |      |            |              |      |           |              |      |        |              |      |
| Birchfield  | 10 out of 10   | 100%  |   |            |            |   |      |              |      |            |             |     |            |              |      |      |              |      |            |              |      |           |              |      |        |              |      |
| Ewen  | 10 out of 10   | 100%  |   |            |            |   |      |              |      |            |             |     |            |              |      |      |              |      |            |              |      |           |              |      |        |              |      |
| Challenger  | 10 out of 10   | 100%  |   |            |            |   |      |              |      |            |             |     |            |              |      |      |              |      |            |              |      |           |              |      |        |              |      |
| McDonnell   | 10 out of 10   | 100%  |   |            |            |   |      |              |      |            |             |     |            |              |      |      |              |      |            |              |      |           |              |      |        |              |      |
| Archer  | 10 out of 10   | 100%  |   |            |            |   |      |              |      |            |             |     |            |              |      |      |              |      |            |              |      |           |              |      |        |              |      |
| <p>Compliance with statutory timeframes</p>   | <p>Prepare and notify the Council's Annual Plan or Long Term Plan by 31 May each year, and the Annual Report by 31 October, in accordance with the procedures outlined in the Local Government Act 2002.</p>   | <p>Not achieved. The audited Annual Report for the year to 30 June 2018 was adopted by Council at a Special Council meeting on 21 December 2018.</p>  |   |            |            |   |      |              |      |            |             |     |            |              |      |      |              |      |            |              |      |           |              |      |        |              |      |
| <p>Timing and number of newsletters, and internet website based information related to public consultation processes.</p>   | <p>Publish an informative Council newsletter twice a year to be circulated to all ratepayers, with their rate demand, in March and September and ensure required information is posted on the Council website when Council invites submissions on a new or revised policy document.</p> <p><i>In 2017 these targets were all met</i></p> | <p>Achieved.</p> <p>The rates instalments which were sent out in September 2018 contained the usual newsletters.</p> <p>Council's website continues to be updated whenever submissions are invited on new or revised policy document.</p> |   |            |            |   |      |              |      |            |             |     |            |              |      |      |              |      |            |              |      |           |              |      |        |              |      |
| <p>Continue to support the contribution our two West Coast Runanga make to Council's decision-making processes; and continue to seek contributions from other Maori</p>   | <p>Attendance of Iwi appointees at Resource Management Committee meetings</p>  | <p>Continue to invite attendance of Makaawhio and Ngati Waewae representatives as appointees to the Council's resource management committee, to enable Maori participation in resource management decision-making.</p>                    | <p>Achieved.</p> <p>Council has continued to invite both Makaawhio and Ngati Waewae representatives to attend all Resource Management Committee meetings.</p>   |            |            |   |      |              |      |            |             |     |            |              |      |      |              |      |            |              |      |           |              |      |        |              |      |



## Resource Management Performance targets

The performance targets included in this Group of Activities apply across each of the 10 years of the LTP.

| Levels of Service  | Measure  | Performance Target  | Progress Achieved   |             |             |    |
|--|--|---|---|-------------|-------------|----|
|  |  |   | % improving   | % declining | % no change |    |
| To maintain or enhance water quality in the West Coast's rivers  | State of the Environment Monitoring:<br>Ammoniacal nitrogen, clarity, turbidity and faecal coliforms are measured at 38 river sites. These parameters characterise the water quality of West Coast rivers and have been measured since 1996. | Maintaining or improving trends for these parameters.   | Ammonia   | 50          | 0           | 50 |
|  | FC's   | 8   | 18  | 74          |             |    |
|  |  |   | Turbidity   | 29          | 5           | 66 |
|  |  |   | Clarity   | 39          | 16          | 45 |
|  |  |   | Periphyton  | 0           | 10          | 90 |
|  | Compliance Monitoring for Discharges:<br>The number of compliant or non-compliant point source discharges to water, or discharges likely to enter water; and council's response to any non-compliance.                                       | All significant consented discharges <sup>1</sup> are monitored at least annually, and all dairy sheds at least bi-annually depending on each individual compliance record. All non-compliances publicly reported to the Resource Management Committee and responded to using Council's Enforcement Policy. | Progress continues to be made towards meeting this target. There are currently 70 active mine sites. There have been 106 mine site inspections so far with multiple visits to some sites.<br><br>338 dairy farms need to be visited this year. There have been 60 inspections so far. Staff shortages have continued to impact inspection numbers, however there is now a full dairy team on board. |             |             |    |
| To maintain or enhance the water quality in Lake Brunner   | The trophic state of Lake Brunner is measured by the Trophic Level Index (TLI) which combines clarity, nutrient and algal measures. The rolling 5-year mean is compared with a 2002-2006 baseline mean.                                      | The annual (rolling 5-year mean) TLI of Lake Brunner is less than the 2002-2006 TLI baseline mean of 2.79.  | Achieved. The TLI for Oct 2013 – Oct 2018 (latest results) is 2.75.   |             |             |    |
| Complete current regional plans to operative stage, and review them to maintain their community acceptability. | Statutory requirements for plan review.  | Compliance with statutory requirements for the review of Council's plans and strategies.  | Workshop held with Councillors on responding to appeals on the proposed RPS through Environment Court mediation.<br><br>Wetland site visits requested by the Hearing panel for the proposed Plan Change 1 to the  |             |             |    |

<sup>1</sup> Significant Consented Discharge includes: any consented discharge from a municipal sewage scheme or landfill, any consented discharge from a working mine site, any consented discharge of dairy effluent to water, and any large scale industrial discharge (WMP, Kokiri).

| Levels of Service   | Measure   | Performance Target  | Progress Achieved   |
|---|---|---|---|
|   |   |   | Land & Water Plan completed. Staff recommendations on the site visit report recommendations circulated to submitters and Hearing Panel.<br><br>Work continuing on draft S42A staff recommendations on submissions to the proposed Coastal Plan.   |
| Advocate for the West Coast interests when external environmental policymaking may affect the West Coast. | Number of submissions made and number of successful advocacy outcomes.  | Submit on all central or local government discussion documents, draft strategies, policies or Bills that may impact on West Coast interests, within required timeframes.                                      | Submissions made on the Conservation (Indigenous Freshwater Fish) Amendment Bill and Draft Westland National Park Management Plan. Feedback provided on matters that relate to Council's functions in the Draft Punakaiki Masterplan.   |
| Compliance with the consent processing timeframes in the RMA and mining legislation.                      | Compliance with discounting regulations and mining timeframes   | Process all resource consent applications without incurring any cost to Council due to the RMA discounting regulations; and process at least 95% of mining work programmes within 20 working days of receipt. | All consents have been processed within time frames so no discounting has been required.<br><br>At least 95% of mining work programmes submitted were processed within the 20 day timeframe. There were 72 mining work programmes received during this reporting period.  |
| To maintain or enhance the life supporting capacity and amenity value of the West Coast's rivers          | Stream ecosystem health: Instream macroinvertebrate community health (SQMCI) scores are measured at 29 river sites. The values for each site are calculated using five year rolling means and comparing them to baseline means calculated from data from 2005-2009. | Macroinvertebrate health index <sup>2</sup> (SQMCI) mean is higher, or no more than 20% lower, than the baseline mean.  | Not achieved.<br><br>Five out of 29 sites have not met the criteria and have declined.  |
|   | Bathing beach sampling: 20 swimming sites are sampled, weekly or fortnightly for E coli (moderate-high risk > 550) or Enterococci (moderate-high risk > 280).   | Scheduled swimming sites do not exceed the moderate-high risk threshold on more than 10% of sampling occasions.   | In progress. Previous analysis showed one out of 18 sites one did not meet the target.<br><br>During the 2017-2018 season Kaniere River at Kaniere Kokatahi Rd exceeded the moderate-high risk category more than 10% of the time. This site is currently sampled fortnightly. As of January 28, 2019, there was not a full 2018-2019 data record to allow these calculations to be updated from the previous report. |

<sup>2</sup> This macroinvertebrate index uses comparative samples of aquatic invertebrates to evaluate water quality, based on the type and tolerances of invertebrates (bugs) found at that site and how those communities of invertebrates may change over time. Some bug species are pollution tolerant while others are pollution sensitive, so the mix of species tells us a lot about the water quality at the site.

| Levels of Service   | Measure  | Performance Target  | Progress Achieved   |
|---|--|---|---|
| To protect human health from adverse impacts of poor groundwater quality.   | <p>28 Wells are monitored at least twice annually, 24 of which are used for human consumption.</p> <p>The guideline of 11.3mg/L of nitrate is used to protect human health, particularly for babies. The data from the year is averaged before comparing against the 11.3mg guideline.</p>                         | In wells used for human consumption, nitrate levels do not exceed the health guideline of 11.3 mg/L.  | <p>In progress.</p> <p>In Summer and Winter 2018, all of 24 wells used for human consumption were within guidelines. As of January 28, 2019, there was no additional data to update this from the previous report.</p>  |
| To protect human health from any adverse impacts of poor air quality in Reefton.  | <p>Reefton's air is monitored in accordance with the National Environmental Standard (NES) for air quality by measuring PM<sub>10</sub> (airborne particles smaller than ten micrometers, which affect human respiration).</p> <p>The threshold is a 24hr mean PM<sub>10</sub> of 50 micrograms/m<sup>3</sup>.</p> | NES Requirement: 24hr PM <sub>10</sub> values do not exceed the NES threshold more than three times in one year, between 2016 & 2020.   | <p>Achieved.</p> <p>There were no exceedances of the National Environmental Standard for Air Quality in winter 2018.</p>  |
| Respond to all genuine incident complaints received by the Council and take enforcement action where needed.                                    | Number of complaints received and number of enforcement actions resulting from these.  | Operate a 24-hour complaints service, assess and respond to all urgent complaints within 24 hours and non-urgent complaints within 5 working days in accordance with the Council's Compliance & Enforcement Policy. | 24 hours complaint service has operated throughout the reporting period and all complaints received and enforcement actions resulting from them reported to Resource Management Committee. 10 infringement notices, 6 abatement notices and 2 formal warnings were issued through the reporting period. |
| Respond to marine oil spills in coastal waters in accordance with the Tier 2 Oil Spill Response Plan and maintain readiness for spill response. | Timing of responses & number of trained staff  | Respond within 4 hours to all spills, using Council or MNZ spill equipment to contain spills; plus ensure at least 10 trained responders.   | <p>No major spills occurred during the reporting period.</p> <p>Maritime NZ requirements now state that ten staff are required. Number of trained responders is well in exceedance of 10.</p>   |

### Performance target

The performance targets included in this group of activities apply across each of the 10 years of the LTP.

| Levels of Service  | Measure                                   | Performance Target   | Progress Achieved   |
|--|---|--|---|
| Maintain a Regional Land Transport Plan in compliance with relevant legislation and is acceptable to our West Coast community. | An Operative Regional Land Transport Plan | Compliance with statutory requirements for the preparation, review and implementation of the Regional Transport Plan and Passenger Transport Plan. | Achieved. The RLTP was made operative in 2018. Variations to this document are made as required to ensure that transport activities can be undertaken in a timely manner. |

### Performance targets

The performance targets included in this Group of Activities apply across the whole 10 years of the LTP.

| Level of Service  | Measure   | Performance Targets  | Progress Achieved |
|---|---|--|-------------------|
| Continue to provide flood warning to assist communities to assess risk of impending floods, for the five rivers (Karamea, Buller, Grey, Hokitika, and Waiho). | Staff response to high flow events.                 | Provide flood monitoring service for the six rivers monitored (Karamea, Buller, Mokihinui, Grey, Hokitika and Waiho) and respond in accordance with the floodwarning manual.                   | Achieved.         |
|   | Availability of information about high flow events. | Ensure data on river levels (Karamea, Buller, Grey, Hokitika, Waiho and Mokihinui) is available on the Council website (updated 12 hourly, or 3 hourly during flood events) > 90% of the time. | Achieved.         |

### Other Hydrology and Flood Warning activities planned for 2018 – 28 years:

Prepare a hydrology data summary report for the West Coast every fifth year.

**Performance targets**

The performance targets included in this Group of Activities apply across the whole 10 years of the LTP.

| Levels of Service  | Measure                 | Performance Targets  | Progress Achieved |
|--|-------------------------|--|-------------------|
| Maintain a Civil Defence Plan that delivers efficient and effective management of the region’s civil defence functions in compliance with the legislation and is acceptable to West Coast community desires. | Number of trained staff | Ensure at least 30 Council staff are trained as Emergency Coordination Centre (ECC) personnel so that we have three shifts of ECC staff trained and exercised in case of a regional emergency. | Achieved.         |

**Performance targets**

The performance targets included in this Group of Activities apply across the whole 10 years of the LTP.

| Levels of Service for Quarries   | Measure   | Performance Targets  | Progress Achieved         |
|--|---|--|---------------------------|
| Ensure efficient and effective management and safe operation of Council’s quarries, delivering rock to any customers within ten working days with priority given to Council rating district customers. | Timing of delivering on rock requests.  | Deliver on requests for rock within two weeks, and ensure sufficient stockpiled rock is available where practical.   | Achieved.                 |
|  | Number of site inspections to monitor contractor health and safety and performance. | Visit each active quarry site at least twice a year, when contractors are working the quarry (where possible), to ensure health and safety standards and other permit requirements are being adhered to. | On track to meet targets. |

### Performance targets

The performance targets included in this Group of Activities apply across the whole 10 years of the LTP.

| Levels of Service  | Measure   | Performance Targets  | Progress Achieved             |
|--|---|--|-------------------------------|
| Meet or exceed the flood protection, drainage or erosion protection levels as described in the 'levels of service – background' section above. | Completion of rating district inspections, works reports, and consultation meetings (for rating districts where material works are proposed). | Complete all asset inspections, works reports, and rating district meetings. Perform all capital and maintenance works as agreed at those meetings.  | Achieved.                     |
|  | Proportion of schemes performing to their agreed service level.   | Monitor all rating district infrastructural assets to ensure they perform to the service level consistent with the Asset Management Plan of each Rating District, or whatever level the community has decided is an acceptable risk. | On track to meet all targets. |
|  | Meet timeframes for plan review   | Review Rating District Asset Management Plans every third year or earlier where information indicates a significant change from what is stated in the asset management plan.   | Achieved.                     |

### Performance targets

The performance targets included in this Group of Activities apply across the whole 10 years of the LTP.

| Levels of Service  | Measure                                     | Performance Targets   | Progress Achieved         |
|--|---|---|---------------------------|
| To produce a financial surplus (to offset general rates) by tendering for and delivering on vector control and other contracts.                            | Achieve or exceed budgeted financial return | Tender for, and win, sufficient contracts to provide or exceed the annual budgeted return to Council.                                 | On track to meet targets. |
| To provide marine oil spill and terrestrial hazardous substance spill support, and biosecurity response services for the MNZ, MAF and the Regional Council | Availability of trained staff               | Have staff available as a response unit for marine and terrestrial pollution spill events as per the MOU dated 11 November 2005.      | Achieved.                 |
|  | Availability of trained staff               | Have 4 staff plus a vehicle available for biosecurity emergencies, as per the National Biosecurity Capability Network agreement 2011. | Achieved.                 |

**THE WEST COAST REGIONAL COUNCIL**

**Prepared for:** Council Meeting- 12 February 2019  
**Prepared by:** Andrew Robb – Chairman  
**Date:** 1 February 2019  
**Subject:** **CHAIRMAN'S REPORT**

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**Meetings Attended:**

- The Chief Executive and I along with the Mayors, Chairs and iwi forum members met with Hon Damien O'Connor on 14 December. Provincial Growth Fund opportunities, proposed mining ban on conservation land and various other matters were discussed.
- I attended the first meeting of the Transitional Board for the One District Plan on 17 December.
- I met with Al Morrison and members of the Mayors, Chairs and iwi forum on 18 December to further discuss Provincial Growth Fund matters.
- I attended two meetings of the Grey Mawhera Freshwater Management Group, on 19 December and 22 January.
- I attended a meeting at Lake Brunner on 16 January to discuss Provincial Growth Fund opportunities. Al Morrison and other stakeholders were in attendance.
- I attended the Regional Council Chair and Chief Executive Water Sub Group meeting in Wellington on 29 and 30 January.
- Cr Archer and I attended the reconvened hearing for Plan Change 1 on 31 January.

**RECOMMENDATION**

*That this report be received.*

Andrew Robb  
**Chairman**

**THE WEST COAST REGIONAL COUNCIL**

Prepared for: Council Meeting 12 February 2019  
Prepared by: Michael Meehan – Chief Executive  
Date: 1 February 2019  
Subject: **CHIEF EXECUTIVE'S REPORT**

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**Annual Leave**

I took annual leave from 24 December – 9 January.

**Meetings attended:**

- The Chairman and I met with Hon Damien O'Connor on 14 December alongside the Mayors, Chairs and Iwi group. Provincial Growth Fund opportunities and various other matters were discussed.
- I attended the first meeting of the Transitional One District Plan Board on 17 December.
- I met with Al Morrison and members of the Mayors, Chairs and Iwi group on 18 December to further discuss Provincial Growth Fund matters.
- I attended the PCR Board meeting on 19 December.
- I hosted a meeting at Lake Brunner on 16 January to discuss Provincial Growth Fund opportunities. Al Morrison and other stakeholders were in attendance.
- I attended the West Coast Culture and Heritage Regional Workshop on 21 January, hosted by MBIE.
- I met with Department of Internal Affairs, Westland District Council and MBIE staff to discuss Franz Josef on 23 January.
- I hosted the West Coast Chief Executive's forum on 28 January.
- I chaired the CDEM Co-ordinating Executives Group Meeting on 30 January.
- I will be attending the SIG Conveners' Plenary in Wellington on 7 February, along with the Regional Chief Executive Officers forum later that day.

**RECOMMENDATION**

*That this report be received.*

Michael Meehan  
**Chief Executive**



## THE WEST COAST REGIONAL COUNCIL

To: Chairperson  
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

Agenda Item No. 8.

- |         |     |   |
|---------|-----|---|
| 30 – 32 | 8.1 | Confirmation of Confidential Minutes 11 December 2018 |
|         | 8.2 | Overdue Debtors Report (to be tabled)                 |
| 33 – 44 | 8.3 | WCRC Fraud Control Framework Assessment by PWC        |
|         | 8.4 | Response to Presentation (if any)                     |
|         | 8.5 | In Committee Items to be Released to Media            |
- 

| <b>Item No.</b> | <b>General Subject of each matter to be considered</b> | <b>Reason for passing this resolution in relation to each matter</b> | <b>Ground(s) under section 7 of LGOIMA for the passing of this resolution.</b> |
|-----------------|--|--|--|
| 8.              |  |  |  |
| 8.1             | Confirmation of Confidential Minutes 11 December 2018  |  | Clause 7 subclause 2 (a)   |
| 8.2             | Overdue Debtors Report (to be tabled)                  |  | Clause 7 subclause 2 (a)   |
| 8.3             | WCRC Fraud Control Framework Assessment by PWC         |  | Clause 7 subclause 2 (j)   |
| 8.4             | Response to Presentation (if any)                      |  | Clause 7 subclause 2 (i)   |
| 8.5             | In Committee Items to be Released to Media             | Privacy of natural person  | Clause 7 subclause 2 (i)   |

I also move that:

- Michael Meehan
- Robert Mallinson
- Randal Beal
- Hadley Mills
- Heather McKay
- Nichola Costley

be permitted to remain at this meeting after the public has been excluded, because of their knowledge on the subject. This knowledge, which will be of assistance in relation to the matter to be discussed.

The Minutes Clerk also be permitted to remain at the meeting.